

# Haskayne School of Business

## Summary of Degree Programs

### Degrees Offered

	Commerce	Hotel & Resort Management	Accounting Science
UNDERGRADUATE	BComm	BHRM	BAccS
	BComm CO-OP		
	BComm/BA(Hum) <sup>1</sup>		
	BComm/BKin <sup>2</sup>		
	BComm/BSc <sup>3</sup>		
	BComm/ BA or BSc <sup>4</sup>		
GRADUATE	MBA		
	LLB/MBA <sup>5</sup>		
	PhD		

<sup>1</sup> Combined Degree with the Faculty of Humanities  
<sup>2</sup> Combined Degree with the Faculty of Kinesiology  
<sup>3</sup> Combined Degree with the Faculty of Science  
<sup>4</sup> Combined Degree with the Faculty of Social Sciences  
<sup>5</sup> Combined Degree with the Faculty of Law

### Undergraduate

The Haskayne School of Business offers programs leading to Bachelor of Commerce (BComm), Bachelor of Hotel and Resort Management (BHRM), and Bachelor of Accounting Science (BAccS) degrees.

### Combined Programs

Additionally, the Haskayne School of Business offers four combined degree programs: with the Faculty of Science, a combined Bachelor of Commerce/Bachelor of Science (Actuarial Science) or (Computer Science); with the Faculty of Humanities, a combined Bachelor of Commerce/Bachelor of Arts; with the Faculty of Social Sciences, a combined Bachelor of Commerce/Bachelor of Arts or Science; with the Faculty of Kinesiology, a combined Bachelor of Commerce/Bachelor of Kinesiology (details of these combined degrees follow).

### Co-operative Education/ Internship Program

Co-operative Education and Internship are academic programs designed to achieve the educational and career goals of many

BComm students. Participants take their classroom learning to the job and bring their working knowledge back to the classroom. The experience gives students first hand knowledge of what business is all about prior to graduation.

### Minor

The Haskayne School of Business offers a minor program in Management and Society for students registered in other faculties.

### Graduate

The Haskayne School of Business offers programs leading to Master of Business Administration (MBA) and PhD degrees. Details regarding the MBA and PhD degrees may be found in the Faculty of Graduate Studies Calendar.

### Diplomas or Certificates

In conjunction with the Faculty of Engineering, the business school also offers a diploma program in Project Management (details of this program are given in the Faculty of Engineering section of this Calendar).

## Business School Information

### Contact Information

**Location:** Scurfield Hall 351  
**Student Information:** (403) 220-6593  
**Phone number:** (403) 220-5685  
**E-mail address:**  
 undergraduate@haskayne.ucalgary.ca  
**Web page URL:**  
<http://www.haskayne.ucalgary.ca/>

### Introduction

The challenge of competing effectively in a rapidly changing global economy can only be met through well-educated responsive business leadership.

Preparing those who will successfully meet this challenge is the Haskayne School of Business's mission, accomplished through its mandate of teaching, research and community service. Recognizing that the practices of commerce, business and management are fundamental to, and impact upon every facet of contemporary society, delivery of comprehensive business education programs that are relevant and rigorous, yet responsive to change, forms

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the fundamental framework for the business school's broad range of academic and executive programs.

### Pattern

The business school offers the undergraduate programs in traditional fashion in which students complete eight academic study semesters or through the Co-operative Education/Internship Program in which students complement their academic studies by interspersing three or four four-month paid work terms with their study semesters. (Details regarding the Co-operative Education/Internship Program appear in the Co-operative Education/Internship section of this Calendar.) The Bachelor of Accounting Science degree is the exception as it is offered on a part-time distance education basis.

After admission to the Bachelor of Commerce Program, a student will complete an integrative core curriculum of business education in the areas of strategy and general management, accounting, finance, human resources and organizational dynamics, operations management, management information systems, and marketing. An advisory system will provide assistance in selecting an area of concentration. The curriculum should then allow pursuit of a balanced program fulfilling the business school objective of a strong general educational background together with a broad, integrative commerce education permitting a limited degree of functional specialization.

### Objectives

The component parts of the programs have been formulated on the principle that graduates will spend a major portion of their life in a constantly changing environment. Therefore, the task of the business school is to provide the student with the opportunity to obtain a broad knowledge of the concepts underlying the operation and management of organizations. Upon graduation, a student should be equipped to function, not only in an initial position, but also for the whole of his/her subsequent career.

### Opportunities

The Bachelor of Commerce program and Master of Business Administration program

are accredited by The Association to Advance Collegiate Schools of Business.

### Bachelor of Commerce

The generalist orientation of this degree enables graduates to succeed in a range of diverse industries and positions. Organizations seek candidates who have developed relevant educational, extracurricular (clubs, volunteer positions), summer/part-time work experiences and take responsibility for the direction of their working lives.

The key to obtaining meaningful employment after graduation is the development of a marketable portfolio of skills and experiences. The Career Centre at the Haskayne School of Business assists business students in:

- researching career interests
- skill identification
- resume/cover letter targeting
- interview preparation
- identifying work opportunities

Opportunities arise in both full-time and contract positions. Entry-level opportunities for recent Commerce graduates have included:

- Accounting: Chartered Accounting Articling Student, Junior Accountant (production, revenue), Auditor
- Business Process Management: Business Process (Improvement) Consultant/Analyst, ERP (Enterprise Resource Planning) Analyst, Operations Analyst, Process Improvement Analyst
- Entrepreneurship: Entrepreneur, Small Business Manager, New Product Development Specialist
- Finance: Investment Banking Financial Analyst, Customer Service Representative, Stockbroker, Commercial Lending Trainee, Financial Analyst, Treasury Officer
- General: Business Development and Training Consultant, Management Consultant, Manager Trainee, Owner/Manager
- Information Systems: Programmer Analyst, Systems Analyst, Database Administrator
- International Business: Export Manager; Purchasing Manager; Sales Agent; Manager, International Operations
- Marketing: Public Relations Specialist, Marketing/Sales Representative, Research Analyst
- Organizations and Human Resources: Team Leader, Industrial Relations Advisor, Employment Officer, Employee Compensation and Benefits Analyst, Human Resources Planning Specialist, Employee Training Coordinator, Organization Development Specialist, Change Agent
- Operations Management: Operations Analyst, Process Improvement Consultant, Inventory Coordinator, Production Scheduler, Materials Planner, Purchasing Agent, Logistics Analyst, Quality Assur-

ance Analyst, Operations Supervisor

- Petroleum Land Management: Landman/Senior Land Negotiator
- Risk Management and Insurance: Risk Analyst, Claims or Underwriting Trainee, Financial Planning, Brokerage
- Tourism: Marketing and Public Relations Assistant, Manager Trainee, Human Resource Assistant
- Transportation: Supply Chain Analyst, Transportation Coordinator, Management Consultant

### Bachelor of Hotel and Resort Management

The intent of the degree is to develop students with both a skills-based and management theory education, who have the potential to assume senior positions in the hospitality industry (specifically in the accommodation and food and beverage sectors).

It is anticipated that these students will appeal to businesses in the hospitality sector of the tourism industry.

### Bachelor of Accounting Science

This specialized accounting degree is offered on a part-time distance education basis in partnership with the Certified General Accountants Association of Canada. The degree provides an opportunity for CGA students to pursue a university degree part time while simultaneously working full time and pursuing the CGA designation. Note: This degree is being phased out and new students are no longer being admitted.

### MBA

The mission of the Haskayne MBA is to challenge students to develop their abilities as managers. The program develops skills in leadership, business development, communication, and strategic analysis through the core functions of business, and through focused specializations.

### PhD

In addition to the role of an academic professor, students earning the PhD degree can succeed in research and advisory roles in government as well as a broad spectrum of industries and organizations.

## Student Affairs

### Commerce Undergraduate Society

The Commerce Undergraduate Society (CUS) is the largest student run organization affiliated with the Haskayne School of Business. The purpose of CUS is to facilitate interaction among BComm students, BHRM students, faculty members and the business community through a variety of social, academic and sports activities. All undergraduate students in the Haskayne School of Business are members.

### Student Organizations and Clubs

There are numerous undergraduate student clubs and organizations in the Haskayne

School of Business. Participating in one or more of these clubs provides countless opportunities to develop interpersonal skills, leadership skills, task management skills, as well as creative thinking and problem solving skills. Participating in "student life" is an example of achieving a balanced approach to education. There are opportunities to apply theory to practice in many of the student-organized activities. A network of business contacts starts with connections in student organizations.

## Resources

### Computers in the Business School

All areas in business make extensive use of computers. Therefore, the business school recommends that students entering the business school purchase an appropriate computer for use in their academic program. Information on the recommended hardware and software configuration is available from the business school website (<http://www.haskayne.ucalgary.ca/its/index.html>).

## Business School Regulations

### Admissions

New applicants should refer to "Admission Requirements" in the Academic Regulations section of this Calendar for regulations regarding admission requirements to the Haskayne School of Business.

The Haskayne School of Business has a quota on the number of students accepted into the Bachelor of Commerce program. Within the Haskayne School of Business quota, there is a quota on the number of students accepted into the Tourism and Hospitality Management concentration. Admission will be competitive, based on academic performance.

Applicants are considered for admission to the first or third years of the BComm degree program only. There is no second year admission. Applicants seeking admission to first year cannot have completed more than seven half-course equivalent transfer courses. To be considered for admission to third year, transfer applicants must have completed 20 prescribed half-course equivalent transfer courses.

Students who wish to pursue the degree of Bachelor of Commerce following a previous baccalaureate degree may be given credit for certain courses taken in the preceding baccalaureate degree program. Such students will be required to follow the admission procedures for transfer students.

Students who have obtained a BComm, Bachelor of Administration, or equivalent degree may not enroll in a "second" BComm degree.

The admission procedures will be the responsibility of the office of the Associate Dean (Undergraduate Programs), Haskayne School of Business.

## Deadlines

Students must observe all deadlines.

Fall Session:

- May 1 for the University of Calgary "Application for Admission" form or "Change of Program."
- June 30 for all supporting documents including transcripts, course outlines, change of grade forms and results from deferred examinations.

All documentation must be submitted to the Registrar's Office, MacKimmie Library Block 117.

**Note:** Check with the Registrar's Office for early admission criteria and deadlines.

The Haskayne School of Business does not admit students to the Spring, Summer or Winter Sessions.

## Unclassified and Visiting Students

Applicants who wish to enter the Haskayne School of Business as visiting students (bona fide students of another institution) for Fall Session are required to submit their application by July 15. Unclassified degree students may submit their application for pre-approval after June 16. Registration begins August 1. All transcripts supporting the Unclassified degree and Visiting student application/registration forms must be attached. Unclassified degree and Visiting students will not be approved into third year core courses before August 15 (Accounting 341, 343, 361, Finance 317, Human Resources and Organizational Dynamics 317, Marketing 317, Management Information Systems 317, Management Studies 391, Operations Management 317, Strategy and General Management 375, and Risk Management and Insurance 317). Students will be limited to a maximum of 10 half courses in the Haskayne School of Business at the University of Calgary.

Unclassified non-degree students will not be permitted to register in high demand commerce courses (as listed in the Master Timetable) until the last day to change registration for each session. Applicants are referred to the Academic Regulations section of this Calendar where more information is given on entering the University under these categories.

## Registration

### Accuracy of Registration

Students are responsible for the completeness and accuracy of their registration and for arranging their program to meet all requirements as detailed in this Calendar. Students should, however, seek advice from the business school concerning their choice of courses. In cases of doubt about the interpretation of regulations, a student should consult the office of the Associate Dean (Undergraduate Programs) and in any case is strongly advised to do this prior to registration in the final courses towards a degree to ensure that all graduation requirements will be met.

## Course Work

### Course Load

A student wishing to complete more than the normal load of five half courses per session must receive special permission from the office of the Associate Dean (Undergraduate Programs), Haskayne School of Business.

### Enrollment in Commerce Courses

1. Registration in commerce courses will be limited to students registered in the Haskayne School of Business with the exception of courses described in the Minor in Management and Society program, Tourism and Hospitality Management 409 and Entrepreneurship and Innovation courses.
2. In selecting courses, students must take cognizance of prerequisites for each course. Only with the written permission of the Associate Dean (Undergraduate Programs), Haskayne School of Business, upon the recommendation of the instructor of the course, will stated prerequisites be waived. However, should a student fail to achieve satisfactory standing in any course for which the stated prerequisite(s) is (are) lacking, he/she may be required to successfully complete the stated prerequisite(s) prior to being permitted to repeat the course.
3. Students are not permitted to register in courses when less than a "C-" grade or equivalent was received in a prerequisite course.

### Credit in Courses "by Special Assessment"

Students are referred to the Academic Regulations section of this Calendar for University regulations on obtaining course credits "by special assessment."

Application must be made on the form headed "Permission to Take Course by Special Assessment" and signed by the Associate Dean (Undergraduate Programs). Students will be considered in light of their background and the program regulations.

A course previously failed or one in which a higher grade is sought may not be taken subsequently "by special assessment," nor may any course be attempted more than once in this way. No more than four half-course equivalents completed "by special assessment" may be counted towards a degree.

### Withdrawals

A student is entitled to withdraw from any course up to and including the last day for withdrawals as indicated in the current Academic Schedule at the front of this Calendar.

Students will not be permitted to withdraw more than once from a particular course. Students will be required to withdraw if they have accumulated a total of more than five

full-course equivalent withdrawals while in attendance at the University of Calgary.

### Repetition of Courses

A student may repeat a course previously attempted (including withdrawals) only once. To repeat a course more than once will require the permission of the Haskayne School of Business and the department offering the course. Permission is only granted under exceptional circumstances. **Students who unsuccessfully repeat a course that is required for graduation will be dismissed from the business school.**

## Student Standing

### Grades

The official grading system of the University of Calgary is given in the Academic Regulations section of this Calendar.

### Dean's List

The Dean's List recognizes outstanding academic performance while registered in the Haskayne School of Business. It is compiled twice yearly at the end of each of the Fall and Winter Sessions. To qualify for inclusion, a BComm or BHRM student must achieve a grade point average of 3.70 or better on five or more half courses taken in either the Fall or Winter Session at the University of Calgary. Eligibility for those students registered in full-year courses will be determined at the end of the Winter Session.

### Degree with Distinction upon Graduation

To obtain a degree with distinction in the Haskayne School of Business, a student must attain a grade point average of 3.60 or better in the most recently completed 20 half courses applicable to the Bachelor of Commerce or the Bachelor of Hotel and Resort Management. A degree with distinction will be granted only if the most recently completed 20 half courses were taken at the University of Calgary.

Students registered in a business school approved exchange program must present a minimum of 15 half courses in the Bachelor of Commerce program at the University of Calgary with a grade point average of 3.60 for a degree with distinction. (Combined Degree program students should consult with the Office of the Associate Dean (Undergraduate Programs).)

**Note:** See "Program Details" below for individual program requirements.

### Student Probation and Dismissal

For unconditional progress through the BComm and BHRM programs, or under Visiting, Exchange or Unclassified status, students must earn a grade point average of no less than 2.00.

1. Students who earn a grade point average of less than 1.70 on three or more half-course equivalents taken in

any one session, will be required to withdraw from the business school.

- Students who earn a grade point average of at least 1.70 but less than 2.00 on three or more half-course equivalents taken in any one session will be placed on probation for the next session in which they register.
- Students who earn a grade point average of less than 2.00 on three or more half-course equivalents taken in a session while on probation will be required to withdraw from the business school. Students will be removed from probation by achieving a 2.00 or better grade point average on three or more half-course equivalents in the session in which they were placed on probation.
- Students required to withdraw from the Haskayne School of Business for unsatisfactory academic performance must wait a minimum of 12 months from the date of withdrawal to reapply, at which time they will be considered for admission together with new applicants. Students who are readmitted after having been required to withdraw from the Haskayne School of Business will be placed on probation for the next session in which they register.

#### Notes:

- For those students who complete fewer than three half-course equivalents in any session, regulations 1., 2. and 3. will be invoked, where applicable, in that session in which the student first completes three or more half-course equivalents in the combined sessions since the last academic appraisal.
- For students admitted not on probation and entering the BComm or BHRM programs for the first time, regulations 1. and 2. will be initially invoked at the end of the Winter Session following admission.

## Appeals Process

### Rights of Appeal

A student may appeal the requirement to withdraw from the business school. The deadline for appeals is 15 calendar days (including Saturdays, Sundays and holidays) from the date of the letter advising the student of his/her status. The student must submit a letter to the Chairperson of the Haskayne School of Business Appeals Committee, clearly stating the extenuating circumstances which are the grounds for the appeal.

## Program Details

### BComm Requirements for Direct Entry Students

#### Admission

Students planning to enter the BComm program from high school must present English 30, Pure Mathematics 30 or Mathematics 30, two academic subjects from group A or B and one subject from group A, B, C or D (see "Admissions" section of this

Calendar for more details). Transfer applicants with seven or fewer half-course equivalent transfer courses may also be considered for admission to first year.

Assistance in program planning is available through the office of the Associate Dean (Undergraduate Programs), Haskayne School of Business.

### Recommended Program Sequence

#### Year 1

1. Computer Science 203	6. Junior Humanities or Fine Arts Option
2. Economics 201	7. Economics 203
3. Mathematics 249 or 251	8. Junior Social Sciences Option
4. Statistics 213	9. Statistics 217
5. Junior English	10. Management Studies 291

**Note:** *Frosh students are restricted to junior (200-level) courses in their first year. Six junior half-course equivalents must be successfully completed prior to registering in senior (300-level) courses.*

**Note:** *These courses need not necessarily be taken in sequence indicated. Students should consult course description in the latter section of this Calendar for prerequisites.*

#### Year 2

1. Core Course 317 <sup>1</sup>	6. Core Course 317 <sup>1</sup>
2. Strategy and General Management 301	7. Management Studies 391
3. Accounting 317	8. Junior Science Option
4. Senior Humanities, Fine Arts, Social Sciences, Science Option <sup>2</sup>	9. Senior Humanities, Fine Arts, Social Sciences, Science Option <sup>2,3</sup>
5. Junior Non-Commerce Option	10. Junior Non-Commerce Option

<sup>1</sup>Select one of the following five "317" courses which are all required in the BComm program. Priority should be given to registration in the "317" course(s) that is the prerequisite(s) for the intended concentration. Select from Finance 317, Human Resources and Organizational Dynamics 317, Marketing 317, Management Information Systems 317 and Operations Management 317.

<sup>2</sup>Excluding Statistics, Computer Science, Actuarial Science, Applied Mathematics, Pure Mathematics, and Mathematics. It is recommended, but not required, that students who wish to pursue a concentration in Petroleum Land Management take one half course (or more) in Geology.

<sup>3</sup>Students planning to pursue an Accounting concentration: substitute Accounting 323 (Concentration Course), and defer the Senior Humanities, Fine Arts, Social Sciences, Science Option to a later year. Students planning to pursue a Tourism and Hospitality Management concentration, or a double concentration in Tourism and Hospitality and Marketing: substitute Tourism and Hospitality Management 309 (Commerce Option) and defer the Senior Humanities, Fine Arts, Social Sciences, Science Option to a later year.

**Note:** *Only one Economics course can be used towards the Non-Commerce Options or Social Sciences Options in the BComm degree. Junior or Senior Non-Commerce Options cannot be Statistics.*

## BComm Pre-Commerce Requirements for Transfer Students

### Admission

- A prospective BComm transfer student must first successfully complete 10 prescribed full-course equivalents. Assistance in program planning is available through the office of the Associate Dean (Undergraduate Programs), Haskayne School of Business.
- A maximum of four half courses or equivalent non-prerequisite courses with "D" or "D+" grades may be used to fulfill commerce requirements. The minimum required grade for prerequisite courses is "C-" unless the course serves as the prerequisite to the concentration sought. In this case it must be a "C."
- Admission to the Haskayne School of Business will be based on the calculation of the grade point average over the most recent course work to a maximum of five full-course equivalents (University of Calgary courses and/or transfer courses taken at other institutions). All grades within a session will be included except where the number of courses taken within a session exceeds that required to fulfill (to a maximum of) five full-course equivalents, in which case the highest grades will be used. Spring Session courses taken after May 1 in the year of admission will not be used in the calculation of the grade point average.
- Applicants must have a minimum grade point average of 2.50 (calculated as outlined in point 3. above).
- Transfer applicants must present official transcripts to the Registrar's Office indicating time spent and grades received in all courses being presented to satisfy pre-commerce requirements or for advanced standing in the Bachelor of Commerce program.
- Courses or their equivalents presented to fulfill pre-commerce requirements must not have been repeated more than once.
- Those applicants attending Spring Session to fulfill pre-commerce requirements, if admitted, will be admitted provisionally subject to required standing being obtained in their Spring Session courses. Summer Session courses in the year of application will not be considered. For further information contact the office of the Associate Dean (Undergraduate Programs), Haskayne School of Business.

## Requirements

(For combined degree requirements, please refer to the combined degree programs later in this section of the Calendar.)

### Year 1

1. Mathematics 249 or 251 or equivalent	6. Jr. Non-Commerce Option
2. Economics 201	7. Economics 203
3. Jr. Humanities or Fine Arts	8. Jr. Social Sciences
4. Jr. Science <sup>1</sup>	9. Jr. Non-Commerce Option
5. Jr. English	10. Management Studies 291

**Note:** *These courses need not necessarily be taken in sequence indicated. Students should consult course descriptions in the latter section of this Calendar for prerequisites.*

### Year 2

1. Statistics 213	6. Statistics 217
2. Computer Science 203	7. Sr. Non-Commerce Option <sup>4</sup>
3. Accounting 317 <sup>2</sup>	8. Accounting 323 <sup>2</sup> or a Sr. Non-Commerce Option
4. Sr. Humanities, Fine Arts, Social Sciences or Science Option <sup>3</sup>	9. Sr. Humanities, Fine Arts, Social Sciences or Science Option <sup>3</sup>
5. Strategy and General Management 395 or Sr. Non-Commerce Option	10. Strategy and General Management 301 or Sr. Non-Commerce Option

<sup>1</sup>Excluding Computer Science, Actuarial Science, Statistics, Applied Mathematics, Pure Mathematics and Mathematics. It is recommended, but not required, that students who wish to pursue a concentration in Petroleum Land Management take one half course (or more) in Geology.

<sup>2</sup>Students planning to pursue an Accounting concentration should normally complete Accounting 317 in the Fall Session and Accounting 323 in the Winter Session of second year. Accounting 323 is not a requirement for admission to the business school but is a requirement for an Accounting concentration.

<sup>3</sup>Excluding Computer Science, Actuarial Science, Statistics, Applied Mathematics, Pure Mathematics and Mathematics.

<sup>4</sup>Students planning to pursue a Tourism and Hospitality Management concentration, or a double concentration in Tourism and Hospitality Management and Marketing, must complete Tourism and Hospitality Management 309 or Leisure, Tourism and Society 309 (a minimum grade of "C" is required). See note below regarding registration in Economics courses.

**Note:** *Only one Economics course can be used towards the Non-Commerce Options or Social Sciences Options in the BComm degree.*

**Note:** *Junior or Senior Non-Commerce Options cannot be Statistics.*

## General Admission Requirements

Students must demonstrate their proficiency in English by successfully completing the Effective Writing Requirement as outlined in the Academic Regulations section of this Calendar.

Students not registering for the academic year in which admission was granted must reapply for admission into the program.

Applicants will be asked to respond to an offer of acceptance within a three week period.

## Graduation Requirements

All candidates for the Bachelor of Commerce degree must fulfill the following requirements:

1. An approved program with a minimum of 20 full-course equivalents. A minimum grade point average of 2.00 must be achieved over all 20 courses.
2. A minimum of "C-" grade in Management Studies 591 and in each course permitted to fulfill the concentration requirements. A maximum of four half-course equivalents with "D" or "D+" grades in non-concentration and non-prerequisite courses.
3. At least five full-course equivalents in the Bachelor of Commerce program must be Haskayne School of Business, University of Calgary courses. At least ten full-course equivalents must be University of Calgary courses.
4. Students are permitted a maximum of three half-course equivalents in Economics, including Economics 201 and 203, unless the course satisfies a specified concentration requirement.
5. The following courses or their equivalents presented for graduation must be completed within 10 years or less of graduation date: Computer Science 203, Mathematics 249 (or 251), Economics 201/203, Statistics 213/217, and all Commerce courses.

The following courses, or their equivalents, constitute the Bachelor of Commerce program:

### Commerce Courses (20 half-course equivalents)

1. Management Studies 291
2. Accounting 317
3. Strategy and General Management 301
4. Strategy and General Management 395
5. Finance 317
6. Human Resources and Organizational Dynamics 317
7. Management Information Systems 317
8. Marketing 317
9. Operations Management 317
10. Management Studies 391
11. Management Studies 491

12. Management Studies 591
- 13.-18. Six specified half-course equivalents from one Concentration (listed below)
19. One half-course equivalent Senior Commerce Option\*
20. One half-course equivalent Senior Commerce Non-Concentration Option\*

### Non-Commerce Courses (20 half-course equivalents)

1. Computer Science 203
2. Economics 201
3. Economics 203
4. Mathematics 249 or 251
5. Statistics 213
6. Statistics 217
7. One half-course equivalent Junior English
8. One half-course equivalent Junior Humanities or Fine Arts
9. One half-course equivalent Junior Science\*\*
10. One half-course equivalent Junior Social Sciences
- 11.-12. Two half-course equivalent Junior non-Commerce Options\*
- 13.-14. Two half-course equivalent Senior Humanities, Social Sciences, Science\*\* or Fine Arts
- 15.-20. Six half-course equivalent Senior non-Commerce Options

\*Concentration course may be required.

\*\*Excluding Mathematics, Pure Mathematics, Applied Mathematics, Actuarial Science, Statistics and Computer Science.

### Notes:

*Junior = 200 level*

*Senior = 300 level and above*

*Non-Commerce options cannot be Statistics.*

*Only one half-course equivalent Economics course can be used towards the Non-Commerce Options or Social Sciences Options.*

*Course sequencing information for students in either the Direct Entry stream or the Pre-Commerce stream is available in the office of the Associate Dean (Undergraduate Programs), Haskayne School of Business.*

### Concentrations

Concentration program must be approved by the business school. Certain courses in a concentration may be compulsory. Information on concentrations is available from the office of the Associate Dean (Undergraduate Programs).

Concentrations are available in the areas of:

- Accounting
- Business Process Management
- Entrepreneurship and Innovation
- Finance
- Finance/Risk Management and Insurance (Double Concentration)

- General
- Human Resources and Organizational Dynamics
- International Business
- Management Information Systems
- Marketing
- Operations Management
- Petroleum Land Management
- Risk Management and Insurance
- Tourism and Hospitality Management
- Tourism and Hospitality Management/Marketing (Double Concentration)
- Transportation and Logistics

**Note:** In order to pursue any concentration in the Bachelor of Commerce program, students must achieve a minimum grade of "C" in the required core course which is prerequisite for that concentration: *Accounting 317, Finance 317, Human Resources and Organizational Dynamics 317, Management Information Systems 317, Marketing 317, Operations Management 317, Risk Management and Insurance 317, Strategy and General Management 375, Tourism and Hospitality Management 309 (Leisure, Tourism and Society 309).*

#### Minor Field

A student may formally declare a Minor Field within the Bachelor of Commerce degree program and have this officially recorded on the transcript of record, provided that he/she successfully completes at least five full-course equivalents in the Field as specified by the Faculty offering the minor. This declaration must be made no later than the time of the last registration. Minors in Economics, Statistics, Management and Society, and Workplace Learning are not permitted. Consultation with student advisors in the Haskayne School of Business regarding choices for a minor is required.

## Bachelor of Hotel and Resort Management

### Introduction

The intent of the degree is to develop students with both a skills-based and management theory education, who have the potential to assume senior positions in the hospitality industry (specifically in the accommodation and food and beverage sectors).

### Admission Requirements

Application for admission to the Bachelor of Hotel and Resort Management program will be processed only once each year for the Fall Session (September). Applications for admission will not be accepted for the Winter, Spring or Summer Sessions (January, May or July). Applicants are considered for admission to third year of the BHRM degree program only.

1. Applicants must meet minimum admission requirements as noted in the Academic Regulations section of this Calendar. Applicants must present

Alberta Grade XII English 30 and either Mathematics 30 or Pure Mathematics 30 (or equivalents) with no grade lower than 50%.

2. Applicants must present a diploma in Hotel and Restaurant Management from an approved recognized institution, with a cumulative grade point average of at least 3.00.

Application and documentation deadlines for admission to the Bachelor of Hotel and Resort Management (BHRM) degree:

- May 1 for the University of Calgary "Application for Admission" form
- June 30 for all supporting transcripts and documentation

Upon admission to the BHRM program, each student will complete a balanced core curriculum of general commerce courses, tourism and hospitality management courses, and non-commerce courses. Assistance in program planning is available through the office of the Associate Dean (Undergraduate Programs), Haskayne School of Business. The curriculum provides for a balanced program fulfilling the business school objective of a strong general educational background to complement the high degree of specialization previously undertaken in the diploma program.

The Haskayne School of Business has a quota on the number of students accepted into the Bachelor of Hotel and Resort Management program. Admission will be competitive, based on academic performance on courses presented as part of the diploma program. Applicants will be asked to respond to an offer of acceptance within a three week period. The admission procedures will be the responsibility of the office of the Associate Dean (Undergraduate Programs), Haskayne School of Business.

### Graduation Requirements

All candidates for the Bachelor of Hotel and Resort Management degree must fulfill the following requirements:

1. An approved recognized diploma in Hotel and Restaurant Management (as determined by the Director of the BHRM degree program) and an approved program with a minimum of 10 full-course equivalents with passing grades.
2. Successful completion of the Effective Writing Requirement within one year of enrollment.
3. Completion of 10 full-course equivalents in the Bachelor of Hotel and Resort Management program must be Haskayne School of Business and University of Calgary courses.
4. A minimum cumulative grade point average of 2.00 in all 10 full-course equivalents taken to satisfy the requirements of the Bachelor of Hotel and Resort Management program.
5. Completion of courses for the fulfillment of program requirements must occur within four years of the date of registra-

tion in the Bachelor of Hotel and Resort Management program (Year 3).

6. A maximum of two half courses or equivalent with "D" or "D+" grades in the Bachelor of Hotel and Resort Management program. The "D" or "D+" grades cannot be in Tourism and Hospitality Management or prerequisite courses.

The following courses make up the Bachelor of Hotel and Resort Management program.

**Note:** Years 1 and 2 are completed in one of the approved recognized diploma programs.

#### Year 3

1. Finance 341	6. Management Information Systems 317
2. Tourism and Hospitality Management 449	7. Junior Non-Commerce Option <sup>1,2</sup>
3. Junior/Senior Non-Commerce Option <sup>1,2</sup>	8. Human Resources and Organizational Dynamics 317
4. 400-level Marketing Concentration Course	9. Junior/Senior Non-Commerce Option <sup>1,2</sup>
5. Senior Non-Commerce Option <sup>1,2</sup>	10. Junior Non-Commerce Option <sup>1,2</sup>

#### Year 4

1. Tourism and Hospitality Management 429	6. Tourism and Hospitality Management 469
2. Junior/Senior Non-Commerce Option <sup>1,2</sup>	7. Senior Non-Commerce Option <sup>1,2</sup>
3. Senior Non-Commerce Option <sup>1,2</sup>	8. Tourism and Hospitality Management 439
4. Tourism and Hospitality Management 479	9. Tourism and Hospitality Management 499
5. Senior Non-Commerce Option <sup>1,2</sup>	10. Senior Non-Commerce Option <sup>1,2</sup>

<sup>1</sup> All Non-Commerce courses must be approved by the Haskayne School of Business (a list of recommended courses is available in the business school office). Students are strongly encouraged to devote two full-course equivalents to the study of a second language (French, Spanish, German, Chinese or Japanese are recommended).

<sup>2</sup> Must be taken while in attendance at the University of Calgary.

## Bachelor of Accounting Science

This specialized accounting degree is offered on a part-time distance education basis in partnership with the Certified General Accountants Association of Canada.

**Note:** The Bachelor of Accounting Science degree program will be terminated on June 30, 2005. No additional students will be admitted to the degree program after Fall Session 2002.

## Regulations

### Deferrals

Applications for deferral of a final examination by students in the Bachelor of Accounting Science program must be made to the regional CGA Associations. No special deferred examinations are permitted. Students should refer to the regional CGA Associations' regulations.

### Appeals

Appeals regarding CGA certification will follow the regional CGA Associations' policies and procedures; appeals regarding the degree program will follow the University of Calgary policies and procedures. In either case, BAccS students should contact their regional CGA Associations.

### Repetition of Courses

Students in the Bachelor of Accounting Science program are permitted to repeat a particular course two times.

### Student Probation and Dismissal

Students will be reviewed once they have attempted four courses.

- For satisfactory progress through the program, students must earn a grade point average of no less than 2.00 on all courses taken.
- After the initial session, a rolling average will be applied to the grade point average calculation during each session in which a student completes a course. With a rolling average, the grade of the oldest course is replaced in the grade point average calculation by the grade of the new course. In the event that there is more than one course that is the oldest, the highest grade(s) will be used. A maximum of four courses will be used to calculate the rolling average.
- Students who earn a grade point average of less than 1.50 over a combined total of four attempts will be required to withdraw from the business school.
- Students who earn a grade point average of at least 1.50 but less than 2.00 over a combined total of four attempts will be placed on probation for the next session in which they register.
- Students who earn a grade point average of less than 2.00 in two or more courses taken in the session in which they were placed on probation will be required to withdraw from the business school. Students will be removed from probation by achieving a 2.00 or better grade point average in two or more courses taken in the session in which they were placed on probation.

## Graduation Requirements

All candidates for the Bachelor of Accounting Science degree must fulfill the following requirements:

- Successful completion of Bachelor of Accounting Science 591.
- A minimum grade point average of 2.00

for all 7 full courses taken to satisfy the Bachelor of Accounting Science degree requirements.

- A minimum grade of "C" in the four concentration courses in the Bachelor of Accounting Science degree (BACS 472, 476, 485 and 494).
- At least five full-course equivalents in the Bachelor of Accounting Science degree program must be University of Calgary courses.
- Completion of courses in the Bachelor of Accounting Science degree program must occur by June 2005.
- A maximum of one full-course equivalent with "D" or "D+" grades in the breadth courses will be allowed, but an overall GPA of 2.00 is still required.

### Details of Programs

The Bachelor of Accounting Science program consists of the pre-program requirements (Levels 1-3 completed through the CGA Program of Professional studies or equivalent) and the 7 full courses in the program.

The following courses make up the Bachelor of Accounting Science program.

BACS Courses	Title	Credit Hours
<b>Concentration Courses</b>		
BACS 472	Taxation	6
BACS 476	Auditing	6
BACS 485	Accounting Theory	3
BACS 494	Managerial Accounting	6
<b>Breadth Courses</b>		
BACS 202	Canadian Society and the Contemporary World	6
BACS 300	Humanistic Issues in Commercial Practice	6
BACS 304	Change, Society and Technology	6
BACS 591	Organization and Leadership	3

### Transfer Credits for Breadth Courses

Applicants requesting transfer credits must present to the regional CGA Associations official transcripts as evidence of successful completion of a course and if requested, a course syllabus.

A maximum of 12 hours of credit (two full-course equivalents) may be transferred into the BAccS program.

Information regarding transfer credit for breadth courses may be obtained from either the Admissions Office or the Haskayne School of Business.

## Combined BComm/BA (Humanities) Program

### Introduction

The five-year program, sponsored jointly by the Faculty of Humanities and the Haskayne School of Business, leads to both the Bachelor

of Commerce and Bachelor of Arts degrees. Students wishing to pursue this program may enter either the Faculty of Humanities or the Haskayne School of Business. Those students who enter the Faculty of Humanities must apply to the Haskayne School of Business by the end of the second year of studies to pursue either the BComm degree or the combined degree program. Admission and program requirements for the BComm program also apply to students pursuing the combined degree program.

### Admission

For administrative purposes, students of this program shall be registered students of the Haskayne School of Business which is a quota-restricted business school and consequently shall be governed by the same admission criteria that apply to the regular Bachelor of Commerce program. Students must consult with the Undergraduate Programs Office of the two faculties prior to applying for a Co-operative Education option in the combined degree.

A major in the Humanities consisting of at least seven or eight full-course equivalents (depending on the major selected) is required. Departmental requirements as listed in the Humanities section of this Calendar must be fulfilled. Majors are available in Ancient and Medieval History, English, French, German, Greek and Roman Studies, Philosophy, Religious Studies, Religious Studies and Applied Ethics, Russian and Spanish. Students planning a Humanities major in French should normally present Grade XII standing in that subject area.

The program requires careful selection of courses to complete all requirements of the two Faculties. Interested students are urged to contact the Undergraduate Programs Offices of the two Faculties for advice in choosing their first year courses.

Once admitted to the combined program, a student may elect to remain in it or switch to either of the two separate degree programs, as long as the requirements of each Faculty continue to be met. Failure to meet requirements will result in a student being required to withdraw from the combined or separate programs, as the case may be.

### Requirements

#### 1st Year

1. Mathematics 249 or 251 or equivalent	6. Jr. Humanities or Fine Arts Option <sup>2</sup>
2. Economics 201	7. Economics 203
3. Jr. Humanities Major <sup>1</sup>	8. Jr. Humanities Major <sup>1</sup>
4. Jr. English <sup>3</sup>	9. Jr. Social Sciences Option
5. Jr. Science Option <sup>4</sup>	10. Management Studies 291

## 2nd Year

1. Statistics 213	6. Statistics 217
2. Accounting 317	7. Accounting 323 or Tourism and Hospitality Management 309 (Leisure, Tourism and Society 309) or Sr. Non-Commerce Option <sup>5,6</sup>
3. Computer Science 203	8. Sr. Non-Commerce Option <sup>5</sup>
4. Sr. Humanities Major	9. Sr. Humanities Major
5. Sr. Humanities Major	10. Sr. Humanities Major

## 3rd Year

(Haskayne School of Business)<sup>7</sup>

1. Strategy and General Management 395	6. Strategy and General Management 301
2. Core Course 317 <sup>8</sup>	7. Core Course 317 <sup>8</sup>
3. Core Course 317 <sup>8</sup>	8. Sr. Non-Commerce Option <sup>5</sup>
4. Sr. Humanities Major	9. Sr. Humanities Major
5. Sr. Humanities Major	10. Sr. Humanities Major

## 4th Year

1. Commerce Concentration Course <sup>9</sup>	6. Commerce Concentration Course <sup>9</sup>
2. Core Course 317 <sup>8</sup>	7. Core Course 317 <sup>8</sup>
3. Sr. Humanities Major	8. Sr. Humanities Major
4. Management Studies 391	9. Commerce Concentration Course <sup>9</sup>
5. Sr. Humanities Major	10. Sr. Humanities Major

## 5th Year

1. Commerce Concentration Course <sup>9</sup>	6. Commerce Concentration Course <sup>9</sup>
2. Management Studies 491	7. Management Studies 591
3. Sr. Humanities Major <sup>10</sup>	8. Sr. Humanities Major <sup>10</sup>
4. Sr. Commerce Option <sup>11</sup>	9. Sr. Commerce Non-Concentration Option <sup>12</sup>
5. Commerce Concentration Course <sup>9</sup>	10. Sr. Non-Commerce Option <sup>5</sup>

<sup>1</sup> A senior-level course in the major field may be substituted where the program necessitates it.

<sup>2</sup> A junior language is recommended if the Humanities major is not French, German, Spanish or Russian.

<sup>3</sup> Open Junior Humanities Option if the Humanities major is English.

<sup>4</sup> Excluding Computer Science, Actuarial Science, Statistics, Applied Mathematics, Pure Mathematics and Mathematics. One half course (or more) in Geology is recommended for

students who wish to pursue a concentration in Petroleum Land Management.

<sup>5</sup> Students are permitted a maximum of three half-course equivalents in Economics, including Economics 201 and 203.

<sup>6</sup> Students pursuing an Accounting concentration must take Accounting 323 in year Two. Students pursuing a Tourism and Hospitality concentration must complete Tourism and Hospitality Management 309 (Leisure, Tourism and Society 309) in Year Two.

<sup>7</sup> At the end of the second year, those students who are in the Faculty of Humanities shall select one of the following (subject to meeting academic requirements):

(a) continue in the major program in the Faculty of Humanities,

(b) transfer to the Haskayne School of Business Bachelor of Commerce program,

(c) pursue the combined Bachelor of Commerce/ Bachelor of Arts degree program.

<sup>8</sup> Select one of the following five "317" courses which are required in the BComm program. Priority should be given to registration in the "317" course(s) that is the prerequisite(s) for the intended concentration. Select from Finance 317, Marketing 317, Human Resources and Organizational Dynamics 317, Operations Management 317 and Management Information Systems 317.

<sup>9</sup> Commerce concentration information is available from the Undergraduate Office. Students should take Accounting 341/343/361 if they wish to pursue an Accounting concentration. Note that for the Accounting concentration, students will be required to take Accounting 323 in Year Two.

<sup>10</sup> Humanities option if the Humanities major requires only a minimum of seven full-course equivalents.

<sup>11</sup> Must be outside the student's concentration (with the exception of Accounting) and chosen from a list designated by the Haskayne School of Business. Accounting concentrators must take a concentration course.

<sup>12</sup> Can be in or out of the student's concentration and must be chosen from a list designated by the Haskayne School of Business.

## Combined BComm/BA (BSc) (Social Sciences) Program

### Introduction

The five year program, sponsored jointly by the Faculty of Social Sciences and the Haskayne School of Business, leads to both the Bachelor of Commerce and Bachelor of Arts (or Bachelor of Science) degrees. Students wishing to pursue this program may enter either the Faculty of Social Sciences or the Haskayne School of Business. Those students who enter the Faculty of Social Sciences must apply to the Haskayne School of Business by the end of the second year of studies to pursue either the BComm degree described earlier or the combined degree program. Admission and program requirements for the BComm program also apply to students pursuing the combined degree program.

### Admission

For administrative purposes, students of this program shall be registered students of the Haskayne School of Business which is a quota-restricted business school and consequently shall be governed by the same admission criteria that apply to the regular Bachelor of Commerce program.

A Major in Social Sciences consisting of at least seven full-course equivalents is required. Departmental requirements as listed in the Social Sciences section of this

Calendar must be fulfilled. Majors are available in Anthropology, Archaeology, Economics, Economics and Society, Geography, History, International Relations, Linguistics, Political Science, Psychology, and Sociology.

The program requires careful selection of courses to complete all requirements of the two Faculties. Interested students are urged to contact the Undergraduate Programs Offices of the two Faculties for advice in choosing their first year courses.

Once admitted to the combined program, a student may elect to remain in it or switch to either of the two separate degree programs, as long as the requirements of each Faculty continue to be met. Failure to meet requirements will result in a student being required to withdraw from the combined or separate programs, as the case may be.

## Requirements

## 1st Year

1. Mathematics 249 or 251 or equivalent	6. Jr. Non-Commerce Option <sup>3*</sup>
2. Economics 201	7. Economics 203
3. Jr. Social Sciences Option <sup>1</sup>	8. Jr./Sr. Non-Commerce Option <sup>1*</sup>
4. Jr. Humanities Option <sup>2</sup>	9. Jr. Science Option <sup>4</sup>
5. Jr. English	10. Management Studies 291

## 2nd Year

1. Statistics 213 <sup>5</sup>	6. Statistics 217 <sup>5</sup>
2. Accounting 317	7. Accounting 323 <sup>6</sup> or Tourism and Hospitality Management 309 (Leisure, Tourism and Society 309) <sup>6</sup> or Sr. Non-Commerce Option <sup>*</sup>
3. Computer Science 203	8. Sr. Non-Commerce Option <sup>*</sup>
4. Sr. Social Sciences Major	9. Sr. Social Sciences Major <sup>7</sup>
5. Strategy and General Management 395 or Sr. Humanities Option <sup>2</sup>	10. Strategy and General Management 301 or Sr. Humanities Option <sup>2</sup>

## 3rd Year

(Haskayne School of Business)<sup>8</sup>

1. Sr. Humanities option <sup>2</sup> (if not previously completed) or Strategy and General Management 395	6. Sr. Humanities option <sup>2</sup> (if not previously completed) or Strategy and General Management 301
2. Core Course 317 <sup>9</sup>	7. Core Course 317 <sup>9</sup>
3. Core Course 317 <sup>9</sup>	8. Sr. Non-Commerce Option <sup>*</sup>
4. Sr. Social Sciences Major	9. Sr. Social Sciences Major
5. Sr. Social Sciences Major	10. Sr. Social Sciences Major

### 4th Year

1. Core Course 317 <sup>9</sup>	6. Core Course 317 <sup>9</sup>
2. Commerce Concentration Course <sup>10,11</sup>	7. Commerce Concentration Course <sup>10,11</sup>
3. Commerce Concentration Course <sup>10,11</sup>	8. Commerce Concentration Course <sup>10,11</sup>
4. Management Studies 391	9. Sr. Social Sciences Major
5. Sr. Social Sciences Major	10. Sr. Social Sciences Major

### 5th Year

1. Commerce Concentration Course <sup>10, 11</sup>	6. Commerce Concentration Course <sup>10, 11</sup>
2. Management Studies 491	7. Management Studies 591
3. Sr. Social Sciences Major	8. Sr. Social Sciences Major
4. Senior Commerce Option <sup>12</sup>	9. Senior Commerce Non-Concentration Option <sup>13</sup>
5. Social Sciences Major or Senior Non-Commerce Option* (if major is Psychology or Sociology)	10. Senior Non-Commerce Option*

\* Courses selected must be from the Faculties of Humanities, Social Sciences or Science only. (Students, other than Economic Majors, are permitted a maximum of three half-course equivalents in Economics, including Economics 201 and 203.)

<sup>1</sup> May be Social Sciences Major if major is not Economics.

<sup>2</sup> Certain courses offered by the Faculty of Fine Arts may be accepted to fulfill the Faculty of Social Sciences Area I requirement. Refer to the Faculty of Social Sciences section of this Calendar. At least one full-course equivalent of those presented in Area I must be from the Faculty of Humanities.

<sup>3</sup> Computer Science 215 is recommended for students intending to major in Economics. Also recommended for Management Information Systems concentration.

<sup>4</sup> Excluding Computer Science, Actuarial Science, Statistics, Applied Mathematics, Pure Mathematics and Mathematics. One half course (or more) in Geology is recommended for students who wish to pursue a concentration in Petroleum Land Management.

<sup>5</sup> Students may replace Statistics 213/217 with Mathematics 321/323. Students with a major in Psychology or Sociology should replace Statistics 213/217 with Psychology 312 or Sociology 311/315, respectively. Please note that credit will be given for one alternative.

<sup>6</sup> Students pursuing an Accounting concentration must take Accounting 323 in Year Two. Students pursuing a Tourism and Hospitality concentration must complete Tourism and Hospitality Management 309 (Leisure, Tourism and Society 309) in Year Two.

<sup>7</sup> Students with an Economics Major are advised that if they complete two full-course equivalents in their Major during Year 2 and then later wish to apply to the BComm program only for Year Three, one and one half full-course equivalents in Economics will become extra to their BComm degree.

<sup>8</sup> At the end of the second year, those students who are in the Faculty of Social Sciences shall select one of the following (subject to meeting academic requirements):

- (a) continue in the Major program in the Faculty of Social Sciences,
- (b) transfer to the Haskayne School of Business Bachelor of Commerce program,
- (c) pursue the combined Bachelor of Commerce/ Bachelor of Arts (Bachelor of Science) degree program.

<sup>9</sup> Select one of the following five "317" courses which are required in the BComm program. Priority should be given to registration in the "317" course(s) that is the prerequisite(s) for the intended concentration. Select from Finance 317, Marketing 317, Human Resources and Organizational Dynamics 317, Operations Management 317 and Management Information Systems 317.

<sup>10</sup> Students should take Accounting 341/343/361 if they wish to pursue an Accounting concentration. Note that for the Accounting concentration, students will be required to take Accounting 323 in Year 2.

<sup>11</sup> Commerce concentration information is available from the Undergraduate Office.

<sup>12</sup> Can be in or out of the student's concentration and must be chosen from a list designated by the Haskayne School of Business.

<sup>13</sup> Must be outside the student's concentration (with the exception of Accounting) and chosen from a list designated by the Haskayne School of Business. Accounting concentrators must take a concentration course.

## Combined BComm/BSc (Actuarial Science) Program

### Introduction

Students may pursue a five-year program which leads to both degrees. This program requires careful selection of courses in order to complete the requirements of both the Haskayne School of Business and the Faculty of Science. Interested students are urged to contact the Undergraduate Programs Offices of the two Faculties for advice in choosing their first year courses.

Students wishing to embark on the sequence of courses leading to this combined degree may enter either the Faculty of Science or the Haskayne School of Business. Those students who enter the Faculty of Science must apply to the Haskayne School of Business by the end of the second year of studies either to pursue the Bachelor of Commerce degree or to pursue the combined degree. In this regard, it should be noted that for administrative purposes, students of this combined degree shall be registered students of the Haskayne School of Business which is a quota-restricted business school and consequently shall be governed by the same admission criteria that apply to the regular Bachelor of Commerce program.

### Admission

Once admitted to the combined program, a student may elect to remain in it or switch to either of the two separate degree programs, as long as the requirements of each Faculty continue to be met. Failure to meet requirements will result in a student being required to withdraw from the combined or separate programs, as the case may be.

### Requirements

#### 1st Year

1. Mathematics 249 or 251 or Applied Mathematics 217	6. Mathematics 253 or Applied Mathematics 219
2. Mathematics 211 or 221	7. Computer Science 231 or 215
3. Economics 201	8. Economics 203

4. Jr. English	9. Jr. Humanities Option
5. Jr. Science <sup>1</sup>	10. Management Studies 291

#### 2nd Year

1. Mathematics 321 <sup>2</sup>	6. Mathematics 323 <sup>2</sup>
2. Mathematics 351 or 349	7. Mathematics 353
3. Actuarial Science 325	8. Actuarial Science 327
4. Accounting 317	9. Accounting 323 <sup>3</sup> or Leisure, Tourism and Society 309 <sup>3</sup> or Sr. Non-Commerce Option <sup>4</sup>
5. Computer Science 203	10. Jr. or Sr. Social Sciences Option <sup>4</sup>

#### 3rd Year<sup>5</sup>

#### (Haskayne School of Business)

1. Strategy and General Management 301	6. Strategy and General Management 395
2. Actuarial Science 427	7. Actuarial Science 527
3. Statistics 421	8. Actuarial Science Field course <sup>7</sup>
4. Core Course 317 <sup>6</sup>	9. Core Course 317 <sup>6</sup>
5. Core Course 317 <sup>6</sup>	10. Sr. Humanities or Fine Arts or Social Sciences Option <sup>4</sup>

#### 4th Year<sup>8</sup>

1. Core Course 317 <sup>6</sup>	6. Commerce Concentration Course <sup>9</sup>
2. Core Course 317 <sup>6</sup>	7. Management Studies 391
3. Commerce Concentration Course <sup>9</sup>	8. Mathematics 311
4. Commerce Concentration Course <sup>9</sup>	9. Sr. Commerce Non-Concentration Option <sup>10</sup>
5. Actuarial Science Field Course <sup>7</sup>	10. Actuarial Science Field course <sup>7</sup>

#### 5th Year

1. Actuarial Science Field Course <sup>7</sup>	6. Actuarial Science Field Course <sup>7</sup>
2. Actuarial Science Field Course <sup>7</sup>	7. Commerce Concentration Course
3. Commerce Concentration Course	8. Commerce Concentration Course
4. Management Studies 491	9. Management Studies 591
5. Sr. Commerce Option <sup>11</sup>	10. Sr. Humanities or Fine Arts or Social Sciences Option <sup>4</sup>

<sup>1</sup> Excluding Computer Science, Actuarial Science, Statistics, Applied Mathematics, Pure Mathematics and Mathematics.

<sup>2</sup> These courses replace Statistics 213/217 required in the Haskayne School of Business's BComm program. Consequently Statistics 213/217 cannot be used to satisfy other requirements of the program.

<sup>3</sup> Students pursuing an Accounting concentration must take Accounting 323 in Year Two. Students pursuing a Tourism and Hospitality Management concentration or a double concentration in Tourism and Hospitality Management and Marketing must complete Leisure, Tourism and Society 309 in Year Two.

<sup>4</sup> Students are permitted a maximum of three half-course equivalents in Economics, including Economics 201 and 203.

<sup>5</sup> At the end of the second year, those students who are in the Faculty of Science shall select one of the following choices (subject to their meeting academic requirements):

(a) continue in the Actuarial Science program in the Faculty of Science,

(b) transfer to the Haskayne School of Business Bachelor of Commerce program,

(c) pursue the combined Bachelor of Commerce/Bachelor of Science degree program.

<sup>6</sup> Select one of the following five "317" courses which are required in the BComm program. Priority should be given to registration in the "317" course(s) that is the prerequisite(s) for the intended concentration. Select from Finance 317, Marketing 317, Human Resources and Organizational Dynamics 317, Operations Management 317 and Management Information Systems 317.

<sup>7</sup> Actuarial Science students must take three full-course equivalents from: Actuarial Science 525, 533, 535, 539, Statistics 407, 429, 433, 437, 505.

<sup>8</sup> Note that Years 3 and 4 in their entirety are interchangeable but individual courses are not.

<sup>9</sup> Students should take Accounting 341/343/361 if they wish to pursue an Accounting concentration. Note that for the Accounting concentration, students will be required to take Accounting 323 in Year 2.

<sup>10</sup> Must be outside the student's concentration (with the exception of Accounting) and chosen from a list designated by the Haskayne School of Business. Accounting concentrators must take a concentration course.

<sup>11</sup> Can be in or out of the student's concentration and must be chosen from a list designated by the Haskayne School of Business.

## Combined BComm/BSc (Computer Science) Program

### Introduction

Students may pursue a five-year program which leads to both degrees. This program requires careful selection of courses in order to complete the requirements of both the Haskayne School of Business and the Faculty of Science. Interested students are urged to contact the Undergraduate Programs Offices of the two Faculties for advice in choosing their first year courses.

Students wishing to embark on the sequence of courses leading to this combined degree may enter either the Faculty of Science or the Haskayne School of Business. Those students who enter the Faculty of Science must apply to the Haskayne School of Business by the end of the second year of studies either to pursue the Bachelor of Commerce degree or to pursue the combined degree. Once accepted to the BComm, it should be noted that for administrative purposes, students of this combined degree shall be registered students of the Haskayne School of Business which is a quota-restricted business school and consequently shall be governed by the same admission criteria that apply to the regular Bachelor of Commerce program.

### Admission

Once admitted to the combined program, a student may elect to remain in it or switch to either of the two separate degree programs, as long as the requirements of each Faculty continue to be met. Failure to meet requirements will result in a student being required to withdraw from the combined or separate programs, as the case may be.

### Requirements

#### 1st Year

1. Mathematics 249 or 251	6. Mathematics 271
2. Mathematics 221	7. Philosophy 279
3. Economics 201	8. Economics 203
4. Computer Science 231	9. Computer Science 233
5. Jr. English	10. Management Studies 291

#### 2nd Year

1. Computer Science 331	6. Computer Science 333
2. Computer Science 313	7. Computer Science 355
3. Statistics 213	8. Statistics 217
4. Accounting 317	9. Accounting 323 or Jr. Social Sciences Option <sup>1,2</sup>
5. Strategy and General Management 301	10. Strategy and General Management 395

#### 3rd Year<sup>3</sup>

##### (Haskayne School of Business)

1. Computer Science 321	6. Computer Science 413
2. Computer Science 455	7. Computer Science 457
3. Computer Science 461	8. Management Studies 391
4. Core Course 317 <sup>4</sup>	9. Core Course 317 <sup>4</sup>
5. Sr. Science Option <sup>2</sup>	10. Sr. Social Sciences, Science, Humanities or Fine Arts <sup>2</sup>

#### 4th Year

1. Computer Science 451	6. Computer Science 481
2. Core Course 317 <sup>4</sup>	7. Sr. Computer Science Option
3. Core Course 317 <sup>4</sup>	8. Core Course 317 <sup>4</sup>
4. Commerce Concentration Course <sup>5</sup>	9. Commerce Concentration Course <sup>5</sup>
5. Sr. Commerce Option <sup>6</sup>	10. Commerce Concentration Course <sup>5</sup>

#### 5th Year

1. Computer Science 547	6. Computer Science 5XX
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2. Sr. Computer Science Option	7. Sr. Computer Science Option
3. Commerce Concentration Course <sup>5</sup>	8. Commerce Concentration Course <sup>5</sup>
4. Commerce Concentration Course <sup>5</sup>	9. Sr. Commerce Non-Concentration Option <sup>7</sup>
5. Management Studies 491	10. Management Studies 591

<sup>1</sup> Accounting 323 is required for Accounting concentrators only and should be taken in second year. Upon admission to Commerce it will count as a Commerce concentration course leaving the Jr. Social Sciences Option to be completed for the program.

<sup>2</sup> Students are permitted a maximum of three half-course equivalents in Economics, including Economics 201 and 203. Sr. Science cannot be Actuarial Science, Applied Mathematics, Mathematics, Pure Mathematics, Statistics or Computer Science.

<sup>3</sup> At the end of the second year, those students who are in the Faculty of Science shall select one of the following choices (subject to their meeting academic requirements):

(a) continue in the Computer Science program in the Faculty of Science,

(b) transfer to the Haskayne School of Business Bachelor of Commerce program,

(c) pursue the combined Bachelor of Commerce/Bachelor of Science degree program.

<sup>4</sup> Select one of the following five "317" courses which are required in the BComm program. Priority should be given to registration in the "317" course(s) that is the prerequisite(s) for the intended concentration. Select from Finance 317, Marketing 317, Human Resources and Organizational Dynamics 317, Operations Management 317 and Management Information Systems 317.

<sup>5</sup> Commerce concentration information is available from the Undergraduate Office. Students should take Accounting 341/343/361 if they wish to pursue an Accounting concentration. Note that for the Accounting concentration, students will be required to take Accounting 323 in Year 2.

<sup>6</sup> Can be in or out of the student's concentration and must be chosen from a list designated by the Haskayne School of Business.

<sup>7</sup> Must be outside the student's concentration (with the exception of Accounting) and chosen from a list designated by the Haskayne School of Business. Accounting concentrators must take a concentration course.

## Combined BComm/BKin (General) Program

### Introduction

The five-year program leads to both the Bachelor of Commerce and Bachelor of Kinesiology degrees. Students wishing to pursue this program normally will first enter the Faculty of Kinesiology. Admission will be based on the admission requirements outlined in the Kinesiology section of this Calendar. At the end of the second year of studies, students should apply to the Haskayne School of Business to pursue the combined degree program. At the point of admission to the combined degree program, students will be administered by the Haskayne School of Business, which is a quota-restricted business school. Therefore, admission and program requirements for the BComm program also apply to students pursuing the combined degree program.

The program requires careful selection of courses to complete all requirements of the two Faculties. Interested students are urged

to contact the Undergraduate Programs Office of the two Faculties for advice in choosing their first year courses.

## Admission

Once admitted to the combined program, a student may elect to remain in it or switch to either of the two separate degree programs, as long as the requirements of each Faculty continue to be met. Failure to meet requirements will result in a student being required to withdraw from the combined or separate programs, as the case may be.

## Requirements

### 1st Year

#### (Faculty of Kinesiology)

1. Mathematics 249 or 251	6. Jr. Humanities or Fine Arts
2. Economics 201	7. Economics 203
3. Jr. English	8. Jr. Social Sciences*
4. Kinesiology Core Course	9. Kinesiology Core Course
5. Kinesiology Core Course	10. Kinesiology Core Course

### 2nd Year

#### (Faculty of Kinesiology)

1. Statistics 213	6. Statistics 217
2. Accounting 317	7. Accounting 323 <sup>1</sup> or Leisure Tourism and Society 309 or Sr. Non-Commerce Option*
3. Management Studies 291	8. Computer Science 203
4. Kinesiology Core Course	9. Kinesiology Core Course
5. Kinesiology Core Course	10. Kinesiology Core Course

### 3rd Year

#### (Haskayne School of Business)

1. Core Course 317 <sup>2</sup>	6. Core Course 317 <sup>2</sup>
2. Strategy and General Management 395 or Sr. Non-Commerce Option*	7. Strategy and General Management 301 or Sr. Non-Commerce Option*
3. Commerce Concentration Course <sup>3</sup>	8. Management Studies 391
4. Sr. Kinesiology Option	9. Kinesiology Core Course
5. Kinesiology Core Course	10. Kinesiology Core Course

### 4th Year

1. Core Course 317 <sup>2</sup>	6. Management Studies 491
2. Core Course 317 <sup>2</sup>	7. Commerce Concentration Course <sup>3</sup>
3. Core Course 317 <sup>2</sup>	8. Commerce Concentration Course <sup>3</sup>

4. Kinesiology Core Course	9. Kinesiology Core Course
5. Kinesiology Core Course	10. Kinesiology Core Course

### 5th Year

1. Commerce Concentration Course <sup>3</sup>	6. Commerce Concentration Course <sup>3</sup>
2. Commerce Concentration Course <sup>3</sup>	7. Sr. Non-Commerce Option* (or Strategy and General Management 301 if not previously completed)
3. Management Studies 591	8. Sr. Non-Commerce Option* (or Strategy and General Management 395 if not previously completed)
4. Sr. Commerce Non-Concentration Option <sup>4</sup>	9. Sr. Commerce Option <sup>5</sup>
5. Sr. Kinesiology Option	10. Sr. Kinesiology Option

*\*Students are permitted a maximum of three half-course equivalents in Economics, including Economics 201 and 203. Management Information Systems concentrators must complete Computer Science 215 or 231 as a senior non-commerce option.*

<sup>1</sup> Students not pursuing an Accounting concentration do not need to take Accounting 323. Students pursuing a Tourism and Hospitality Management concentration or a double concentration in Tourism and Hospitality Management and Marketing must complete Leisure, Tourism and Society 309 in Year Two.

<sup>2</sup> Select one of the following five "317" courses which are required in the BComm program. Priority should be given to registration in the "317" course(s) that is the prerequisite(s) for the intended concentration. Select from Finance 317, Marketing 317, Human Resources and Organizational Dynamics 317, Operations Management 317 and Management Information Systems 317.

<sup>3</sup> Commerce concentration course requirements are available from the Undergraduate Office. Petroleum Land Management concentrators must complete Strategy and General Management 375 and 483 as the Concentration courses, Risk Management and Insurance 317 for Risk Management and Insurance concentrators. Students should take Accounting 341/343/361 if they wish to pursue an Accounting concentration.

Note: Students intending to pursue an Accounting concentration must take Accounting 323 in Year Two.

<sup>4</sup> Must be outside the student's concentration (with the exception of Accounting) and chosen from a list designated by the Haskayne School of Business. Accounting concentrators must take a concentration course.

<sup>5</sup> Can be in or out of the student's concentration and must be chosen from a list designated by the Haskayne School of Business.

## Co-operative Education/ Internship Program

### Introduction

All BComm students are eligible to apply for admission to the Co-operative Education/ Internship Program. This program normally includes 12 to 16 months of supervised paid work experience in various private companies and government agencies in addition to

the eight required academic sessions.

Students who wish to pursue the Co-operative Education/Internship option are urged to discuss their course selection with the Haskayne School of Business as early in their program as possible. BComm students completing the requirements of the Co-operative Education/Internship option will graduate with "Co-operative Education" designated on their parchment.

## Admission

1. Prospective Business Co-operative Education students must complete a Co-operative Education Application available at the Haskayne School of Business (Scurfield Hall 351).
2. The Haskayne School of Business has a quota on the number of students accepted into their Co-operative Education/Internship program. Admission will be competitive, based on the student's skills and attitudes. Students may be required to attend an interview to assess their suitability for admission.
3. Students should refer to the "Admission Requirements: Bachelor of Commerce" and the "Co-operative Education/ Internship" sections of this Calendar for specific admission regulations pertaining to the Haskayne School of Business and Co-operative Education/Internship program.

## Requirements for Direct Entry Students

1. Students apply to the BComm Co-operative Education/Internship program by December 1 of their second year in the business school.
2. Applicants must have a minimum grade point average of 2.50 (calculated after second year Fall Session) on the first six to seven and one-half full-course equivalents to be considered for admission.
3. Applicants must have successfully completed at least nine and normally not more than 15 full-course equivalents appropriate to their degree program including Management Studies 291, Strategy and General Management 301, Computer Science 203 and at least one third year Business course relating to their concentration (e.g., Accounting 317, Finance 317, Management Information Systems 317, Marketing 317, Operations Management 317, Risk Management and Insurance 317 or Strategy and General Management 375) before their first work term commences.

## Requirements for Transfer Students

1. Students apply to the BComm Co-operative Education/Internship program by May 1 of the year that they apply to the Haskayne School of Business, normally the end of their second year.

- Once applicants have been admitted to the Haskayne School of Business, their Co-operative Education Application will be reviewed.
- Applicants must normally have completed no more than 15 full-course equivalents applicable to their BComm before their first work term commences (consult the Co-operative Education Office at the Haskayne School of Business).

### Requirements

In addition to their regular academic requirements, students pursuing the Co-operative Education/Internship designation must complete the following work term courses:

Co-operative Education 523.01, 523.02 and 523.03. Students completing back-to-back third and fourth work terms with the same employer will be registered in both Co-operative Education 523.03 and 523.04. Otherwise, Co-operative Education 523.04 may only be completed with the consent of the business school.

### Regulations

In addition to the Haskayne School of Business's regulations governing the BComm program and the regulations governing the Co-operative Education/ Internship Program, the following regulations also apply:

- BComm students are required to complete a minimum of three work terms, two of which must be completed while registered in the Haskayne School of Business Co-operative Education/ Internship program.
- Students wishing to transfer the credit of Co-op work terms either from other faculties within the University of Calgary or from other institutions must submit a Haskayne School of Business Co-op application.
- Direct entry students will normally begin their first four month work term (Co-operative Education 523.01) in the Spring/Summer Session after year two. Transfer BComm students will normally complete their first four month work term (Co-operative Education 523.01) in the Winter Session of year three.
- Sequencing of work terms with academic sessions is a flexible process which depends upon the availability of placements, length of placements (four, eight, 12 or 16 months) and the student's academic requirements.
- Students must end their Co-operative Education/Internship program with an academic session.
- The Co-operative Education courses are in addition to the normal requirements for each degree, i.e., students must complete the required courses and the required number of non Co-op courses as students completing the traditional degree programs.

- Students must be registered full time during their academic sessions.
- If a student's academic performance results in the student being required to withdraw from the Haskayne School of Business, or being placed on probation, the student will be required to withdraw from the Co-operative Education/ Internship program. If the student is required to withdraw from the Co-op program but has already accepted a placement, the employer will be informed that the student is no longer registered in the Co-op program. Termination of the student's employment will be at the employer's discretion.
- While on a work term students pay an academic course fee and are considered as full-time students.
- Upon completion of each work term, the student must present a work term report to the Co-op Office at the Haskayne School of Business.
- Students enrolled in combined degree programs wishing to pursue the Co-operative Education/Internship designation should consult the Co-op Program Director for regulations.
- Students who receive a Failure (F) on a work term will be required to withdraw from the Co-operative Education/ Internship program.

For further information please contact the Co-op Office at the Haskayne School of Business in Scurfield Hall.

### Minor in Management and Society

The Management and Society program is designed to expose students to the various aspects of the role of management in our institutions and society. The program does not portend the development of managerial competence. It is intended to prepare graduates in other disciplines for practising their skills in a business environment.

In order to complete the requirements for a Minor in Management and Society, students must take five full-course equivalents from the following courses in the Haskayne School of Business:

#### Required

Management Studies 291  
 Accounting 317  
 Choose any eight:  
 Accounting 323  
 Management Information Systems 321\*  
 Strategy and General Management 301  
 Strategy and General Management 395  
 Human Resources and Organizational Dynamics 321\*  
 Operations Management 301\*  
 Finance 341\*  
 Finance 343\*  
 Marketing 341\*

Strategy and General Management 401\*  
 Entrepreneurship and Innovation 381

*\*These courses are not available for credit in the Bachelor of Commerce program.*

**Note:** *Students who have not been admitted to the Haskayne School of Business are not permitted to take more than five full-course equivalents from the Haskayne School of Business without the written consent of the business school.*

## Administration

### Business School Administrative Officers

#### Dean

D. Saunders

#### Associate Dean (Administration)

C. Stewart

#### Associate Dean (MBA Programs)

W. Zerbe

#### Associate Dean (Research & PhD Program)

D. Taras

#### Associate Dean (International)

P. Chang

#### Associate Dean (Undergraduate Programs)

L. Ricker

#### Director, Bachelor of Accounting Science

M. Wright

#### Acting Director, Executive MBA Program

R. Schulz