How to Register for Explore Micro-Placements

1. Click on “CONNECT WITH CAREER SERVICES” on the menu.
2. Select “EXPLORE MICRO-PLACEMENTS”.
3. Select “Courses/Programs”.

[Diagram of a user interface showing the steps described above]
4. Select what type of placement you are interested in – Online or Onsite. You may apply to both if you prefer.
5. Complete each step. Once you reach Step 4, you are able to browse opportunities.

** You may view opportunities prior to completing step 3. Please refer to page 10 **
6. If you are interested in a particular opportunity, click on “Show Interest”.
7. After you have indicated interest in a few postings, you may rank them accordingly. You may continue to browse and rank opportunities until you are placed.
8. You will automatically be registered in the FUSION Skill Development Course on D2L within a few days after registration.
9. Begin FUSION by completing the four modules under “Before Placement”. Ideally, these should be completed by Day 1 of your placement.
10. After you have finished the four modules under “Before Placement”, please confirm completion in Step 5.

11. Depending on the opportunities as well as your availability and preferences, it may take a few days to a few weeks to arrange a placement. Once placed, you will receive a confirmation email with further details.
View Current Opportunities Prior to Uploading Resume

Complete the first step, “Submit Waiver”.
Return to the main overview screen.
Search Explore Micro-Placements - Online Opportunities

Search:

Course / Program: [Input Field]

Micro-Placement Start Date: [Input Field]

Micro-Placement End Date: [Input Field]

Open For Applications: [Input Field]

Has Openings: [Input Field]

Apply | Save My Search Results

TOTAL RESULTS: 3 | DISPLAYING: 1 – 3

(149) Research Assistant
Calgary, Alberta

Open

University of Calgary

Assist in the gathering and consolidating information from multiple sources on student needs and service use in relation to career and employment services.

o Conduct an environmental scan of comparable institutions and delivery organizations.
  o Review existing survey data from multiple sources and summarize issues and themes that capture areas of opportunity.
  o Prepare a summary report of highlights and recommendations for service improvement with an aim for finding innovative way to engage stakeholders.
  o Deliver a final presentation (virtually) to staff within the department.

View

(151) User Research Coordinator
Calgary, AB

Open

University of Calgary

Working with the web development team and the marketing and communications team, the usability test coordinators will support user research activities. This includes setting research goals, designing interview and survey questions, creating participant recruitment plans and facilitating sessions.