Virtual Study Group Peer Helper
Position Description

<table>
<thead>
<tr>
<th>Position Title:</th>
<th>Virtual Study Group Peer Helper</th>
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<tbody>
<tr>
<td>Department:</td>
<td>Student Success Centre</td>
</tr>
<tr>
<td>Term:</td>
<td>Winter 2021</td>
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<tr>
<td>Number of Positions:</td>
<td>Closed January 22nd for Winter 2021 term</td>
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<tr>
<td>Hours:</td>
<td>Between 9:00 a.m. to 6:00 p.m.; minimum 5 hours per month</td>
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<tr>
<td>Length of Position:</td>
<td>January 2021 to April 2021</td>
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This is a competitive student leadership/volunteer opportunity for U of C students.

POSITION DESCRIPTION:

Virtual Study Group Peer Helpers host and facilitate the sessions for the Virtual Study Group, an online study group series designed to help students build connections in their courses while studying with other students. Sessions will be run via Zoom and should be offered at least once per week for between 1 and 2 hours.

Peer Helpers will receive training in January about facilitation skills and academic integrity. They will also be responsible for promoting the session to other students.

Sessions of the Virtual Study Group can take two different forms:

1. Sessions that will be offered for a specific course and lecture session (e.g. MATH 211, L02). The Peer Helper hosting a session of this sort needs to be taking that class in Winter 2021. If you would like to host a session of this sort, please indicate the course and lecture section. We are especially interested in having sessions run for first-year courses that have large enrollments, but we are also open to courses of other sorts.

Please note that we will not be offering Virtual Study Hall sessions for any courses that are already being supported with a Peer-Assisted Study Session (PASS). In Winter 2021, the following courses will have PASS sessions associated with them: ACCT 217, BTMA 317, ECON 301, ECON 357, ECON 395, ENME 341, ENGG 201, FNCE 317, KNES 263, LING 201, MGST 217, PHIL 279, PHIL 379, PHYS 223, STAT 213.

2. Sessions that will be offered for courses offered by a particular department (e.g. ECON). The Peer Helper hosting a session of this sort needs to be majoring in that
department and to have taken multiple courses in this field. **Only students in their third year or higher can host sessions of this sort.**

**TASKS AND RESPONSIBILITIES:**

- Collaborate with SSC staff to host and facilitate Virtual Study Group sessions to support undergraduate students at the university with studying and a collaborative community.
- Virtual Study Group (between 1 and 2 hours):
  - Virtual Study Group Peer Helpers log on to Zoom a few minutes before the session starts to make sure that everything is organized and ready for student participants. They then greet arriving participants, divide them into breakout groups if there are a large number of students attending, and work on studying for the class. Peer Helpers will have discretion in how these sessions will run.

**BENEFITS:**

- Enhance oral communication skills
- Gain leadership experience and improve interpersonal skills
- Interact with other students from various disciplines
- Professional development and training in facilitation skills, Zoom and online learning tools
- Opportunity to connect with like-minded peers within the program
- Opportunity to support your own study practice through sharing your own study strategies and learning new ones from fellow volunteers and program participants
- Co-curricular credit

**QUALIFICATIONS:**

**You must:**

- Be enrolled as an undergraduate student at the University of Calgary
- Have completed a minimum of one semester of undergraduate education
- Be in good academic standing – minimum 2.8 GPA
- Be in good conduct standing
- Possess strong oral and communication skills
- Demonstrate an ability to succeed academically while fulfilling other commitments
- Be familiar with the University of Calgary community (e.g. a knowledge of student services, academic integrity policies, etc.)
- Be comfortable with approaching and connecting with other students
- Demonstrate professionalism, maturity and good judgment
- Be able to work collaboratively and independently in a team environment

*Please note: Interested students must complete initial training offered within the first two weeks of January in order to be eligible to participate as a volunteer.*
COMMITMENT:

- Minimum 5 hours per month
- Training Days – Participants must be willing and able to participate in training sessions at the start of the semester.

PEER HELPER PROFESSIONAL DEVELOPMENT:

The Peer Helper Program is made up of over 300 students involved in 27 different on-campus offices. Part of being a Peer Helper involves ongoing professional development.

APPLICATION PROCESS:

To apply, please follow the link below and complete the web form. You will be contacted about information and training sessions that will take place in early January. Any questions can be directed to Jared Secord, Academic Strategist, at jaredjohn.secord@ucalgary.ca.

https://ucalgary.ca/student-services/student-success/peer-volunteer