INSTRUCTOR’S NAME: Mary O’Brien

TELEPHONE NUMBER: TBA

E-Mail: mgobrien@ucalgary.ca

DESCRIPTION
As an introductory German language class, this course will focus on all four language skills—reading, writing, speaking, and listening. Class activities will be embedded in a rich cultural context that allows students to acquire a basic vocabulary to express themselves on everyday topics relevant to students and travelers in the German-speaking countries and to understand written and oral texts relating to diverse cultural issues.

OUTCOMES
Upon successful completion of this course, students will have developed basic communicative skills and cultural competence.

REQUIRED TEXTS

RECOMMENDED
• Dictionary of your choice, preferably German-German

ASSESSMENT:

<table>
<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
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</thead>
<tbody>
<tr>
<td>Pre-departure quiz</td>
<td>5%</td>
</tr>
<tr>
<td>Quizzes</td>
<td>3 @ 10% each = 30%</td>
</tr>
<tr>
<td>Language learning journals</td>
<td>6 @ 5% each = 30%</td>
</tr>
<tr>
<td>Participation</td>
<td>15%</td>
</tr>
<tr>
<td>Oral project</td>
<td></td>
</tr>
<tr>
<td>Initial presentation (in English)</td>
<td>5%</td>
</tr>
<tr>
<td>Final presentation (in German)</td>
<td>10%</td>
</tr>
<tr>
<td>Accompanying written text (bilingual)</td>
<td>5%</td>
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</tbody>
</table>

Marking will be based on quizzes, journal entries, participation, and a final project. Criteria and weighting for marks are explained below. There is no final exam.
Quizzes: You will complete a total of 4 quizzes throughout the program. The pre-departure quiz will focus primarily on vocabulary, and the remaining quizzes will focus on vocabulary, grammar, and cultural issues.

Journals: You will be required to maintain a journal in which you reflect upon your language learning experience. Journal entries starting from entry #3 will be written in German. A set of prompts and length expectations will be provided for each entry.

Participation: Since this course depends upon a group experience of onsite learning, students are expected to attend all sessions—including conversation (tutorial) time—and be engaged with the site visits and discussions. You will lose marks for unexplained absences and for failure to participate in discussion.

In class you will be expected to:
- be prepared (read new required material, review material from previous class)
- contribute to group and class discussions and activities
- complete group and individual tasks, such as short pieces of written work, grammar practice, oral or written summaries of group discussions or prepared readings
- complete regular homework assignments

Because active use of German is a main goal of this course, it is essential that you come to class prepared to participate:
A= prepared for class and volunteers frequently (at least 3 times per class)
B= prepared for class and volunteers infrequently (1–2 times per class)
C= prepared for class but does not volunteer, responds when called upon
D= not prepared for class and often does not respond when called upon
F= cannot respond in class or does not attend class

Please know that not all class participation will be volunteering to speak in front of the whole class. You will be doing a great deal of group work, and I will monitor your participation while working with others as well.

Final project: Throughout the semester each student will have the opportunity to work on an aspect of the German that interests them. Students will present on the topic at the end of the first week in Berlin. Class time will be set aside during the rest of the program to work on the project. A marking rubric and specific instructions will be handed out during the pre-session meetings.

Note: The final written project will be due on August 6, 2020.

Grade scale:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>A+</td>
<td>100–97%</td>
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<tr>
<td>A</td>
<td>96.9–91%</td>
</tr>
<tr>
<td>A-</td>
<td>90.9–88%</td>
</tr>
<tr>
<td>B+</td>
<td>87.9–85%</td>
</tr>
<tr>
<td>B</td>
<td>84.9–79%</td>
</tr>
<tr>
<td>B-</td>
<td>78.9–74%</td>
</tr>
<tr>
<td>C+</td>
<td>73.9–69%</td>
</tr>
<tr>
<td>C</td>
<td>68.9–64%</td>
</tr>
<tr>
<td>C-</td>
<td>63.9–60%</td>
</tr>
<tr>
<td>D+</td>
<td>59.9–55%</td>
</tr>
<tr>
<td>D</td>
<td>54.9–50%</td>
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<tr>
<td>F</td>
<td>49% and below</td>
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CLASS SCHEDULE
Pre-departure sessions

June 29
- Introduction to basic vocabulary for everyday life
- *Motive* chapter 1

June 30
- *Motive* chapter 2
• Pre-departure quiz

June 31
• Motive chapters 2-3
• Pre-departure quiz

July 2
• Motive chapter 3
• Journal entry 1 due

**Sessions in Berlin**

<table>
<thead>
<tr>
<th></th>
<th>Sunday</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
<th>Saturday</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>Conversation</td>
<td>Journal entry 2 due</td>
<td>Quiz 1</td>
<td>Journal entry 3 due</td>
<td>Initial presentation</td>
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<tr>
<td>5-11</td>
<td>time (PM)</td>
<td>Motive chapter 4</td>
<td>Motive chapter 4</td>
<td>Motive chapter 5</td>
<td>Motive chapter 6</td>
<td></td>
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<tr>
<td>July</td>
<td>Conversation</td>
<td></td>
<td>Journal entry 4 due</td>
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<tr>
<td>12-18</td>
<td>time (PM)</td>
<td>Motive chapter 5</td>
<td>Quiz 2</td>
<td></td>
<td></td>
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<td></td>
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<tr>
<td></td>
<td>Journal entry 5</td>
<td></td>
<td>Motive chapter 6</td>
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<tr>
<td></td>
<td>due</td>
<td>Motive chapter 7</td>
<td>Quiz 3</td>
<td></td>
<td>Journal entry 6 due</td>
<td>Journal entry 6 due Final presentation</td>
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<tr>
<td></td>
<td>Motive chapter 7</td>
<td></td>
<td>Motive chapter 7</td>
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Note: The final written project will be due on August 6, 2020.

**ACADEMIC MISCONDUCT**

1. **Plagiarism** is a serious offence, the penalty for which is an F on the assignment and possibly also an F in the course, academic probation, or requirement to withdraw. Plagiarism exists when:
   a) the work submitted or presented was done, in whole or in part, by an individual other than the one submitting or presenting the work (this includes having another impersonate the student or otherwise substituting the work of another for one’s own in an examination or test);
   b) parts of the work are taken from another source without reference to the original author;
   c) the whole work (e.g., an essay) is copied from another source, and/or
   d) a student submits or presents work in one course which has also been submitted in another course (although it may be completely original with that student) without the knowledge of or prior agreement of the instructor involved. While it is recognized that scholarly work often involves reference to the ideas, data and conclusions of other scholars, intellectual honesty requires that such references be explicitly and clearly noted.”

Plagiarism occurs not only when direct quotations are taken from a source without specific acknowledgement but also when original ideas or data from the source are not acknowledged. A bibliography is insufficient to establish which portions of the student’s work are taken from external sources; footnotes or other recognized forms of citation must be used for this purpose.

2. **Cheating** at tests or examinations includes but is not limited to dishonest or attempted dishonest conduct such as speaking to other candidates or communicating with them under any circumstances whatsoever; bringing into the examination room any textbook, notebook, memorandum, other written material or mechanical or electronic device not authorized by the examiner; writing an examination or part of it, or consulting any person or materials outside the confines of the examination room without permission to do so, or leaving answer papers exposed to view, or persistent attempts to read other students’ examination papers.
3. **Other academic misconduct** includes, but is not limited to, tampering or attempts to tamper with examination scripts, class work, grades and/or class records; failure to abide by directions by an instructor regarding the individuality of work handed in; the acquisition, attempted acquisition, possession, and/or distribution of examination materials or information not authorized by the instructor; the impersonation of another student in an examination or other class assignment; the falsification or fabrication of clinical or laboratory reports; the non-authorized tape recording of lectures.

4. Any student who voluntarily and consciously aids another student in the commission of one of these offences is also guilty of academic misconduct.

**ACADEMIC ACCOMMODATIONS**
The student accommodation policy can be found at: ucalgary.ca/access/accommodations/policy.

Students needing an Accommodation because of a Disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities ucalgary.ca/policies/files/policies/student-accommodation-policy.

Students needing an Accommodation based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to the course instructor.

**FACULTY OF ARTS PROGRAM ADVISING AND STUDENT INFORMATION RESOURCES**

Have a question, but not sure where to start?
The Arts Students’ Centre is the overall headquarters for undergraduate programs in the Faculty of Arts. The key objective of this office is to connect students with whatever academic assistance they may require.

In addition to housing the Associate Dean (Undergraduate Programs and Student Affairs) and the Associate Dean (Teaching, Learning & Student Engagement), the Arts Students’ Centre is the specific home to:

- Program advising
- Co-op Education Program
- Arts and Science Honours Academy
- Student Help Desk

Location: Social Sciences Room 102  
Phone: 403-220-3580  
Email: ascarts@ucalgary.ca  
Website: arts.ucalgary.ca/undergraduate.

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at 403-210-ROCK [7625] or visit them at the Mackinnie Block.

Contacts for the Students’ Union Representative for the Faculty of Arts: arts1@su.ucalgary.ca, arts2@su.ucalgary.ca, arts3@su.ucalgary.ca, arts4@su.ucalgary.ca.

**FREEDOM OF INFORMATION AND PRIVACY (FOIP) ACT**

Graded assignments will be retained by the Department for three months and subsequently sent for confidential shredding. Final examinations will be kept for one calendar year and subsequently sent for confidential shredding. Said material is exclusively available to the student and to the department staff requiring to examine it. Please see http://www.ucalgary.ca/secretariat/privacy for complete information on the disclosure of personal records.

**INTERNET AND ELECTRONIC COMMUNICATION DEVICES**

Devices such as laptops, palmtops and smartbooks are allowed provided that they are used exclusively for instructional purposes and do not cause disruption to the instructor and to fellow students. Cellular telephones, blackberries and other mobile communication tools are not permitted and must be switched off.

**STUDENT UNION INFORMATION**

Representatives and contact details: http://www.su.ucalgary.ca/home/contact.html  
Student Ombudsman: http://www.su.ucalgary.ca/services/student-services/student-rights.html

**WRITING ACROSS THE CURRICULUM**

Writing skills should cross all disciplines. Students are expected to do a substantial amount of writing in their courses and, where appropriate, instructors can and should use writing and the grading thereof as a factor in the evaluation of student work. The services provided by the Writing Centre in the Effective Writing Office (http://www.efwr.ucalgary.ca/) can be utilized by all undergraduate and graduate students who feel they require further assistance.