



Application Form

UCalgary instructor information	
Name	
Position	
Email	
Department	
Faculty	

Course information			
Name			
Number		Section Number (If applicable)	

Academic term	
<input type="checkbox"/> Fall 2020	<input type="checkbox"/> Winter 2021

International Partner			
*If you do not have a partner already, we can assist you in finding one. Please put N/A if this section is not applicable at this point.			
City		Country	
<input type="checkbox"/> New Partnership		<input type="checkbox"/> Existing Partnership	
Is this a new initiative?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Have they agreed to participate already?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

International Partner Instructor Information	
*Please put N/A if this section not applicable at this point.	
Name	
Email	
Institution Name	
Faculty & Department	

Virtual Exchange Proposal

Q1: Describe the proposed virtual exchange project (maximum 250 words). Please include:

- Purpose
- Objectives
- Duration of the exchange component in your course
- The nature of student projects or assignments that are part of your virtual exchange

Q2: Describe how you have selected/will select you project partner.

Q3: How will you facilitate communication between the students from both groups, as well as students and instructors from each institution? Will it be synchronous, asynchronous, or blended? What do you anticipate the expected language of communication between the groups?

Q4: How is the project designed to encourage global learning and develop intercultural capacity for UCalgary and partner students? The [Intercultural Capacity Framework](#) provides descriptors that may be helpful, along with the [Experiential Learning Plan](#).

Q5: Comment on sustainability: could this international collaboration could be repeated in the course within your department in future years?

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Logistics

Expected number of student participants

UCalgary		Partner Institution	
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Technology and resources

What technology and resources will you be using between the two groups? Please include those used for communication and collaboration in addition to those required for specific tasks, if applicable.

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Do you currently have access to the required technology and resources?

Yes

No

Does your partner have access to the required technology and resources?

Yes

No

If no, for either, what is required?	
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Budget
<p>Please state how you plan to spend the grant funds (maximum \$8995) and provide a breakdown of costs. A graduate assistant (GAT) may be hired for 204 hours (1.0 GAT) or a fraction (three-quarter, one-half, one-third, one-quarter, one-sixth). Pay scale and guidelines are available on the HR website.</p>

Evaluation survey	
<p><i>We would like to survey all participating students and instructors from the University of Calgary at the conclusion of the Virtual Exchange (Collaborative Online International Learning) to better understand its value of and continue to expand and improve these experiential learning opportunities on campus.</i></p>	
<p>I agree to complete, and will ensure participating students complete, the online evaluation survey.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>

Approvals:

Department Head or Dean of non-departmentalized Faculty

Name: _____ Signature: _____

Graduate Program Director

Name: _____ Signature: _____