



UNIVERSITY OF
CALGARY

Faith and Spirituality Centre
Events Team
Peer Helper

Position Title: Events Team Peer Helper
Department: Faith and Spirituality Centre
Term: Winter 2026
Hours: 1 – 4 hours/week; minimum of 20 hours per semester
Length of Position: Jan. 24 – Apr. 14, 2026 (New Volunteers)
Jan. 12 – Apr. 14, 2026 (Returning Volunteers)

POSITION DESCRIPTION

The Faith and Spirituality Centre (FSC) is seeking dedicated, compassionate, and energetic individuals to join our Events Team. This flexible role is ideal for students interested in a variety of activities, including hosting events and community gatherings, supporting interfaith initiatives, participating in service projects in the community, welcoming students to the FSC space, and promoting the FSC at campus-wide events. A student who is willing to volunteer an hour of their school day here and there as part of a committed volunteer team would be a great fit.

- Help organize and plan group activities, including working collaboratively with other service areas and student clubs on campus and external organizations. Examples include hosting weekly DiversiTEA events, monthly Taste of Tuesday events, and other intercultural and interreligious diversity initiatives
- Greet and welcome visitors to the FSC, offer tours, promote the FSC programs, and actively engage Peer Helpers in ongoing activities
- Assist staff with event publicity, planning, and implementation
- Support the Student Team Leader(s) in setting goals, planning events, and coordinating programs
- Support events and programs hosted by the FSC Faith Representatives/Chaplains, according to personal interest
- Help to maintain a warm, welcoming and organized environment at the FSC
- Complete other duties as assigned.

COMMITMENT

- Minimum of 20 hours per semester
- In addition to a minimum of 20 hours per semester, the attendance of following meetings and orientation is required. Please note that applicants who cannot attend the required meetings and training will not be able to volunteer during the winter 2026 semester and will be asked to re-apply in the fall 2026 semester.
 - **Mandatory FSC Peer Helper Orientation** on Saturday, Jan. 24, 1 – 5 p.m. (In-person)
 - **Mandatory bi-weekly team meetings** on the following dates:
 - Monday, Jan. 26, 1 – 1:30 p.m. (hybrid at FSC or Zoom)
 - Monday, Feb. 9, 1 – 1:30 p.m. (hybrid at FSC or Zoom)
 - Monday, Feb. 23, 1 – 1:30 p.m. (hybrid at FSC or Zoom)
 - Monday, Mar. 9, 1 – 1:30 p.m. (hybrid at FSC or Zoom)
 - Monday, Mar. 23, 1 – 1:30 p.m. (hybrid at FSC or Zoom)
- Regularly check Microsoft Teams and/or email for volunteer communications

- Participate in a mid-semester check-in with team leaders or staff
- **Availability during weekdays, 8:30 a.m. – 4:30 p.m.** (most shifts and volunteer activities occur during this time)
- Log volunteer hours on MyImpactPage
- Complete 1 – 2 feedback surveys per academic year
- Complete **Volunteer Occupational Health & Safety Orientation (mandatory for everyone before volunteering)** Under the new *OHS Act, Regulations and Code*, all volunteers at the UCalgary are required to complete this orientation only one time for any volunteer activities on campus.
- Commitment for the entire semester

QUALIFICATIONS

- Respect for and strong interest in diversity in its broadest sense, including gender identity, sexual orientation, ethnicity, race, faith, age, and ability
- Must be open and sensitive to those from a variety of faith traditions or from none at all
- Time management to balance between Peer Helper responsibilities and school/work/social life
- Previous experience planning events and activities is considered an asset
- A creative passion for getting things done
- Demonstrated professionalism, maturity, and good judgment
- Is reliable and can complete projects from start to finish
- Excellent oral and written communication skills
- Experience working with diverse student groups
- Passion for social justice is considered an asset
- Registered in courses in good conduct standing for non-academic misconduct at the University of Calgary
- **Ability to make a full commitment as a FSC peer helper**

BENEFITS

- Enhance and strengthen your holistic experience on campus by developing a sense of belonging
- Meet new people, make new friends, and develop professional contacts as part of an amazing community
- Learn about diverse faith traditions and spiritual practices
- Increase knowledge of services offered on campus and in the community
- Build your skills and experiences on your resume
- Peer helpers contributing 40+ hours may request a personalized reference letter recognizing their contributions and commitment
- Gain skills in:
 - Interpersonal communication
 - Intercultural capacity building
 - Event planning
 - Public speaking
 - Facilitating dialogue
 - Leadership
 - Resource referral
 - Advocacy
 - Personal management
- Become part of the UCalgary Peer Helper community throughout offices across campus

PEER HELPER PROGRAM AND PROFESSIONAL DEVELOPMENT

Peer Helpers are non-paid leadership positions, open to all UCalgary students. They create immersive, meaningful learning opportunities within a variety of departments and offices.

The [Peer Helper Program](#) at the University of Calgary is made up of over 300 students every year, who are involved in 17+ different on-campus offices. Part of being a Peer Helper involves ongoing

APPLICATION PROCESS

To apply, please submit an online application form available [HERE](#) by **Tuesday, Jan. 12, 3 p.m.** Due to the number of applications we receive, only successful candidates will be invited for interviews. If you have any questions, please direct them to interfaith@ucalgary.ca

CONDUCT STATEMENT

This position requires students to be in good conduct standing for non-academic misconduct.

If you are currently involved in a non-academic misconduct process, or have been found responsible for a violation of the Student Non-Academic Misconduct Policy and you are unsure of your conduct standing, please contact conduct@ucalgary.ca to verify your status. More information is available at: www.ucalgary.ca/student-services/student-conduct/faq

Please note that in submitting your application, you are verifying that you are in good conduct standing and you consent to this being verified by the Student Conduct Office. Note that details of non-academic misconduct cases are not shared through this process

ABOUT FAITH AND SPIRITUALITY CENTRE

The [Faith & Spirituality Centre](#) (FSC) offers a variety of spiritual and faith-based resources and encourages religious literacy, interfaith dialogue, cooperation, and action as a critical part of the student experience at the University of Calgary. We aim to foster this environment so that students can be their authentic selves in a spiritually inclusive campus culture.