University of Calgary - Fall 2023 Application
Walk-through - Studied Outside Alberta

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Step 1). Go to: https://www.ucalgary.ca/future-students/undergraduate/apply

If you studied out of province or are an international student, you can start the application by making your UCalgary eID.

The first step is to click the create **UCalgary eID link**, as seen below.
Step 2). Create eID – If you have never applied to the University of Calgary before, you will need to create an eID. Students who have applied or attended previously should use their existing eID to apply. If you cannot remember your eID, please contact IT support at 403-220-5555.

Remember to take note of your eID and password. They will be essential in accessing your Student Centre once you have submitted your application.
Step 3). Sign in using your eID and password. Select 'Create a new application' to get started.

Create a New Application

Admission Forms

To start a new Undergraduate Application, please click on the 'Create a New Application' button below.
OR
To edit an incomplete Undergraduate Application, please click on 'Edit'.
OR
To change the term for an incomplete Undergraduate Application, please click on 'Edit'.
OR
To edit or view a submitted Undergraduate Application, please click on 'Edit/View'.
Select the appropriate option regarding your student status

Admission Forms

Please complete the information below and click on the 'Create' button to start a new Undergraduate Application.

Create a New Admission

Are you an applicant who has only studied outside Alberta?  

Yes  No  

Cancel  Create

Fall Application Dates (All other programs)

- August 15: Application opens for international students
- October 1: Application opens for Canadian citizens and permanent residents
- March 1: Last day to apply

Winter Term Application Dates (Bachelor of Nursing - degree holder and transfer route)

- July 1: Application opens
- September 1: Last day to apply

Spring Application Dates (Bachelor of Science in Energy Engineering)

- August 15: Application opens for international students
- October 1: Application opens for Canadian citizens and permanent residents
- February 1: Last day to apply

Summer Application Dates (Bachelor of Education - Community Based)

- August 15: Application opens for international students
- October 1: Application opens for Canadian citizens and permanent residents
- March 1: Last day to apply
Students who enter a service request with IT from one of the US embargoed countries will receive a message that appears to restrict access to support. This is not a University of Calgary restriction but a result of the service provider being located in the USA. To bypass the service provider and obtain technical support, please email the details of your issue to it@ucalgary.ca.

It is important that you read through this page before going through the other sections of the application. Please check the checklist below to confirm that you have read this page.

Who should complete this application?

You should complete this application if:

- you have never attended the University of Calgary,
- you have attended another post-secondary institution since leaving the University of Calgary,
- you have not attended the University of Calgary in an undergraduate degree program for 12 months or more,
- you are completing a degree program at the University of Calgary and are applying to another degree program; or
- you have previously been required to withdraw or were suspended from the University of Calgary; or
- your most recent attendance at the University of Calgary was as an Open Studies, Exchange, Visiting or Graduate Student,
- you are a current University of Calgary student enrolled in an undergraduate degree program and wish to be considered for an additional University of Calgary program or program within the Faculty of Social Work.

Other University of Calgary students currently enrolled in an undergraduate degree program who wish to be considered for another program for the fall term (except those wishing to transfer to the BSW program offered by the Faculty of Social Work) should submit a "Change of Program" request through their on-line Student Centre. Students wishing changes for the Winter term are directed to see their faculties.

How does the application work?

The application permits you to complete it in stages. If you do not get to the "Review and Submit" tab of the University of Calgary portion of the application and click the "Submit" button, you will need to return to the Applicant's website (if you have previously studied in Alberta) at https://www.applicant.ca/ to access your incomplete application. If you have never studied in Alberta, you will need to log back into your application on the University of Calgary website to complete it. Once the application has been submitted, you must access your application through your MyUCalgary portal where you will be able to update your previous education and change your program choices until the deadline of February 1st for Spring applications, March 1st for Fall and Summer applications, and September 1st for Winter applications.

The application is interactive and will display valuable information in the form of pop-up windows that will assist you in applying to the University of Calgary. Please ensure that you turn off any window pop-up blockers you have installed on your PC.

How much is the application fee?

A non-refundable application fee of $125.00 (CAD) will be charged for applicants who have attended institutions in Canada only. A non-refundable application fee of $140.09 (CAD) will be charged for applicants who have attended institutions outside of Canada. You may pay your application fee by Visa, MasterCard or American Express at the end of this application or submit payment through an alternate payment method. For Spring applications, the deadline for payment is February 1st. For Fall and Summer applications, the deadline for payment is March 1st. For Winter applications, the deadline for payment is September 1st.

How do I navigate through the application?

- The navigation bar on the left enables you to jump to a specific section of the application without saving any data.
- To save your data, press the "Save & Continue" button located below.
- You can come back and finish your saved application at a later date.

What is needed to apply?

1. Explore programs offered at the University of Calgary, including admission requirements.
2. Select a first and second choice. If you receive an offer to your first choice, this is the only offer you will receive. We recommend you rank your program choices with your most desired program as your first choice.
3. Submit your application and pay the application fee.
4. All students (except students with education only in Alberta) will need to upload their transcripts through their Student Centre (my.ucalgary.ca).
5. If you are an international applicant, you should indicate your program choice until March 1.
6. Review your status by logging into your Student Centre (my.ucalgary.ca) to find the most up-to-date details on your application status, required documents, and deadlines specific to your application.

For more details on how to apply, see our website.

Is there a deadline for this application?

Fall term: March 1
The University of Calgary accepts applications to most undergraduate degree programs for the Fall term only.

Winter term: September 1
Applications for the Winter term are accepted only for the Bachelor of Nursing, Transfer, Degree Holder, and some on-campus routes.

Spring term: February 1
Applications for the Spring term are accepted only for the Engineering programs.

Summer term: March 1
Applications for the Summer term are accepted only for 4-year and limited 2-year degree Community-Based ED programs.

Collection of Information Statement

Privacy Notice

Personal information is collected under the authority of the Post-Secondary Learning Act, the Statistics Act, and the Income Tax Act (Canada). It is required to evaluate your application for admission and will also be used to contact you regarding University of Calgary programs and services.

If you are admitted, the personal information collected here will form part of your student record and will be disclosed to relevant academic and administrative units. If granted an award, pertinent information may be released to the donor, the high school, and provincial funding bodies. It may also be used by the University of Calgary for promotional purposes.

In addition, specific data elements will be disclosed to the federal and provincial governments to meet reporting requirements as well as the Students Union/Graduate Students Association in accordance with contractual agreements.

Please note that the following personal information is defined as the students public record at the University of Calgary: your name, dates of registration and graduation, faculty of registration, and degree/diploma awarded. All other information is considered confidential and will be used and disclosed in accordance with the Freedom of Information and Protection of Privacy (FIPPA) Act.

Questions about the collection or use of your personal information may be forwarded to the Associate Registrar, Undergraduate Admissions by calling (403) 219-7425.

- Have read this page

- [ ] Save & Continue
Personal Information – Please ensure to enter your legal name as shown on your passport or identification card.

If you are attending or have applied to our Open Studies program, please answer the open studies questions appropriately.

Alberta Student Number – if you have not studied in Alberta, the Alberta ASN field is not required.
Non-Canadian citizens – Select your Country of Citizenship, with your expected *Immigration Status in Canada from the list. Most non-Canadian citizens will select “study permit”, with the intent of applying for a study visa once they have received an offer from the University of Calgary.

Please use the following definitions when selecting your Immigration Status:

- **Permanent Resident** – You are a permanent resident of Canada.
- **Study permit** – You have or will require a study permit to attend the university.
- **Refugee** – You have received refugee status in Canada.
- **Work Permit** – You have or will have a valid work permit for Canada.
- **Other** – My status in Canada is not listed.
Step 4). Select the term for your desired program – Please make sure to confirm that you are applying to the correct term as application fees will not be refunded if you apply incorrectly.

Select Term

Select a desired term

WARNING. Please ensure that you select the correct term for your desired programs as the application fee is non-refundable and the term cannot be changed once you have submitted your application.

Programs available for application vary by term.

- Bachelor of Nursing (Transfer, Degree Holder, and some Rural Community routes) is offered in the Winter;
- Bachelor of Science in Energy Engineering is offered in the Spring;
- Bachelor of Education (4-year and limited 2-year after degree Community-Based programs) is offered in the Summer;
- All other programs are available in the Fall.

If you are at the "Program Information" stage of this application and your desired programs are not listed, please go back to "Select Term" to select the appropriate term and continue with your application.

Unsure about which term you should apply to? Ask Recruitment and Admissions.
**Step 5.** Enter all high school and post-secondary education history.

**High School**

- **Grade 10, 11 and 12** – Please ensure you list the final three years of your high school education. If this is across multiple schools, you will need to enter each school separately.
Enter correct curriculum(s) – Please make sure you enter the correct curriculum and highest grade attained/or currently completing for EACH school. For students studying IN Canada, please skip unless you completed or are completing the IB diploma.
Highest Level achieved in high school – For your application, highest level achieved means completed or currently taking.

Post-Secondary education – Students coming directly from high school can complete this screen by selecting ‘I have not yet attended a post-secondary institution’ and selecting ‘Save & Continue’ (please move to Step 7). Dual-credit students and students completing high school upgrading at post-secondary institutions are required to enter all details of their post-secondary education.
Post-Secondary academic history – Please provide a full and accurate academic history, failure to do so could prolong admission decisions, or in some circumstances cause cancellation.

For students who have attended institutions as a visiting or exchange student, these will also be required. Please be as accurate as possible when selecting your academic credential.
If Academic Credential is selected, the graduation date is available – Please only select if you are in the final year of your program (your program will be completed by the time you start at UCalgary).
Step 6). First Choice – If you receive an offer of admission to your first-choice program, this is the only offer of admission you’ll receive. We recommend you rank your application choices with your most desired program as your first choice.

Before moving ahead, please make sure to click the Admission Requirements link (see next page).
Admission Requirements

Please make sure to review your admission requirements before submitting. You can select different education systems depending on your schooling, as well as checking the admission requirements for every undergraduate program the University of Calgary offers.

The drop down tabs beneath offer further information about the admission process.

After understanding the admission requirements and clicking “Add This Program” – Finalize your selection by marking the tick box and clicking “Save and Continue” at the bottom of the page.

UCalgary offers a number of combined degrees that allow students to complete two degrees in five years. Learn more at: https://www.ucalgary.ca/pubs/calendar/current/combined-degrees.html
Step 7). **Second Choice** – Select another UCalgary program that you are interested in, generally with a lower admission average. If you receive an offer of admission to your second choice program, you will still be considered for your first-choice program provided there is still space available in the program, at the time you meet the requirements.
Step 8). Additional Information – ELP and DQ

English Language Proficiency (ELP) is required for admission to all programs. Until you have met the English Language Proficiency requirement, your application will not be evaluated (https://www.ucalgary.ca/pubs/calendar/current/a-11.html).

Students who have attended high school for three years in an approved English-speaking country (https://live.ucalgary.ucalgary.ca/elp-exempt-countries), or post-secondary for two years in an approved English-speaking country meet the English language requirement.
**Diverse Qualifications** – The Diverse Qualifications process is available to *Canadian citizens and permanent residents (only)* for your first choice program (except honours programs).

For further details, please see: [https://www.ucalgary.ca/future-students/undergraduate/diverse-qualifications](https://www.ucalgary.ca/future-students/undergraduate/diverse-qualifications)

If **Diverse Qualifications** has been checked off, **information for two referees is required** – You will need to have these references ready before you can further progress through the application.
References – Your references should be respected community members who are both familiar with your situation and able to support the information contained in your personal profile. Examples include (but are not limited to) teachers, coaches, physicians, counselors, religious leaders and community organization representatives. Friends and family are not acceptable references.

Review and Submit – Once all the sections have been completed, move onto the review and submit stage by selecting ‘Continue’
**Step 9). Review Application** – This is the last point to make sure you have entered all of your information and education history correctly, please read over your application overview and make edits if required. To make edits, click ‘Go back’ at the bottom of the page, or select any of the previous tabs on the left hand menu.

<table>
<thead>
<tr>
<th>Admission Information</th>
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</thead>
<tbody>
<tr>
<td>Reference Number</td>
<td>70095546</td>
</tr>
<tr>
<td>Sequence Number</td>
<td>1</td>
</tr>
<tr>
<td>Term</td>
<td>Fall 2023</td>
</tr>
<tr>
<td>Last Update Date</td>
<td>September 01, 2022</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Personal Information</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
<td>Dino Res O'Banus</td>
</tr>
<tr>
<td>Gender</td>
<td>Male</td>
</tr>
<tr>
<td>Date of Birth</td>
<td>September 20, 2003</td>
</tr>
<tr>
<td>Citizenship</td>
<td>Canada</td>
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<tr>
<td>Email Address</td>
<td>Drumheller, AB</td>
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<td>Current Address</td>
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<td>Citizenship</td>
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</tr>
<tr>
<td>Immigration Status</td>
<td>Canadian</td>
</tr>
<tr>
<td>Applied at the University of Calgary</td>
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</tr>
<tr>
<td>Previously Attended the University of Calgary</td>
<td>No</td>
</tr>
<tr>
<td>Alberta Student Number (ASSN)</td>
<td>59430285</td>
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<tr>
<td>Attending ESL Program</td>
<td>No</td>
</tr>
<tr>
<td>First Language</td>
<td>English</td>
</tr>
</tbody>
</table>

I am NOT currently registered in an Open Studies course(s) in the 12 months before the term I am applying to.
I have NOT applied and paid an application fee to University of Calgary Open Studies for one of the last 3 terms before the term I am applying to.

<table>
<thead>
<tr>
<th>High School Attended</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Highest Level Achieved</td>
<td>Drumheller Composite, Grade 12/12th Year</td>
</tr>
<tr>
<td>Drumheller Composite</td>
<td>Transcript will be ordered on your behalf</td>
</tr>
<tr>
<td>September 2020 - June 2023</td>
<td></td>
</tr>
<tr>
<td>Highest Grade - 12</td>
<td></td>
</tr>
<tr>
<td>Diploma expected or received</td>
<td></td>
</tr>
</tbody>
</table>

I will receive my graduation diploma from this high school.

<table>
<thead>
<tr>
<th>Program Information</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>First Choice</td>
<td></td>
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<tr>
<td>Program</td>
<td>Economics</td>
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<tr>
<td>Faculty</td>
<td>Arts</td>
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<tr>
<td>Degree</td>
<td>BA</td>
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<tr>
<td>Major</td>
<td>Economics</td>
</tr>
<tr>
<td>Year of Program</td>
<td>1</td>
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<tr>
<td>Second Choice</td>
<td></td>
</tr>
<tr>
<td>Program</td>
<td>Astrophysics</td>
</tr>
<tr>
<td>Faculty</td>
<td>Science</td>
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<tr>
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<td>Major</td>
<td>Astrophysics</td>
</tr>
<tr>
<td>Year of Program</td>
<td>1</td>
</tr>
</tbody>
</table>

**Additional Information**
- I understand the English Language Proficiency requirement must be met before I can be considered for admission at the University of Calgary. **YES**
- Do you anticipate not meeting the Competitive Admission High School and/or Transfer average(s) and wish to be considered for admission under the University of Calgary's Diverse Qualifications Admission Policy? **NO**

The deadline for payment of the application fee for a Spring application is February 1st. The deadline for payment for a Fall or Summer application is March 1st. The deadline for payment for a Winter application is September 1st.

If you require information or need assistance with your application for admission, please contact the Recruitment and Admissions Office at (403) 210-7625.
Step 10). Application Declaration and Payment – Please read the applicant declaration and select the appropriate payment option. The easiest method to pay the application fee is via credit card; you will be prompted to make the payment following this selection.

Finalize application page – Please make sure to review the ‘What you should expect to happen’ information. You will receive your UCID/confirmation to the email you provided at the beginning of the application. Once you have reviewed your next steps, it is safe to “Exit”. Your application has now been submitted. Thank you for choosing the University of Calgary.