University of Calgary
Fall 2024 Application Guide
International Students

Table of Contents

Step 1). How to Apply ........................................................................................................2

Step 2). Create eID ........................................................................................................3

Step 3). Sign-in to Application and Personal Information .........................................4

Step 4). Select Desired Term .........................................................................................10

Step 5). Enter High School and Post-Secondary Education History..........................11

Step 6). First Choice .....................................................................................................16

Step 7). Second Choice ...............................................................................................18

Step 8). Additional Information ..................................................................................19

Step 9). Review Application ........................................................................................20

Step 10). Application Declaration and Payment .........................................................21
Step 1. Visit the [How to Apply page](https://www.ucalgary.ca) on the UCalgary website.

The first step is to create a [UCalgary eID](https://www.ucalgary.ca).
Step 2). Create eID - If you have never applied to the University of Calgary before, you will need to create an eID. Students who have applied or attended previously should use their existing eID to apply. If you cannot remember your eID, please contact IT support at 403-210-9300 or 888-342-3802 (toll free within North America).

Remember to take note of your eID and password. They will be essential for accessing your Student Centre once you have submitted your application.
Step 3). Sign in using your eID and password. Select “Create a New Application” to get started.

Create a New Application

Admission Forms

To start a new Undergraduate Application, please click on the ‘Create a New Application’ button below.

OR
To edit an incomplete Undergraduate Application, please click on ‘Edit’.

OR
To change the term for an incomplete Undergraduate Application, please click on ‘Edit’.

OR
To edit or view a submitted Undergraduate Application, please click on ‘Edit/View’.

Create a New Application

<table>
<thead>
<tr>
<th>Application</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>No records to display.</td>
<td></td>
</tr>
</tbody>
</table>

Fall Application Dates (All other programs)
- August 15: Application opens for international students
- October 1: Application opens for Canadian citizens and permanent residents
- March 1: Last day to apply

Winter Term Application Dates (Bachelor of Nursing - degree holder and transfer route)
- July 1: Application opens
- September 1: Last day to apply

Spring Application Dates (Bachelor of Science in Engineering)
- August 15: Application opens for international students
- October 1: Application opens for Canadian citizens and permanent residents
- February 1: Last day to apply

Summer Application Dates (Bachelor of Education - Community Based)
- August 15: Application opens for international students
- October 1: Application opens for Canadian citizens and permanent residents
- March 1: Last day to apply
Select the appropriate option regarding your student status

Admission Forms

Please complete the information below and click on the 'Create' button to start a new Undergraduate Application.

Create a New Admission
Are you an applicant who has only studied outside Alberta?  
- No  
- Yes  

Cancel  Create

Fall Application Dates (All other programs)
- August 15: Application opens for international students
- October 1: Application opens for Canadian citizens and permanent residents
- March 1: Last day to apply

Winter Term Application Dates (Bachelor of Nursing - degree holder and transfer route)
- July 1: Application opens
- September 1: Last day to apply

Spring Application Dates (Bachelor of Science in Energy Engineering)
- August 15: Application opens for international students
- October 1: Application opens for Canadian citizens and permanent residents
- February 1: Last day to apply

Summer Application Dates (Bachelor of Education - Community Based)
- August 15: Application opens for international students
- October 1: Application opens for Canadian citizens and permanent residents
- March 1: Last day to apply
Read the application disclaimer

Read This First

Students who enter a service request with IT from one of the US-embargoed countries will receive a message that appears to restrict access to support. This is not a University of Calgary restriction but a result of the service provider being located in the USA. To bypass the service provider and obtain technical support, please email the details of your issue to help@ucalgary.ca.

It is important that you read through this page before going through the other sections of the application. Please click the checkbox below to confirm that you have read this page.

Who should complete this application?

You should complete this application if

- you have never attended the University of Calgary;
- you have attended another post-secondary institution since leaving the University of Calgary;
- you have not attended the University of Calgary for 12 months or more;
- you are completing a degree program at the University of Calgary and are applying to another degree program;
- you have previously been required to withdraw or were suspended from the University of Calgary;
- your most recent attendance at the University of Calgary was an Open Studies, Exchange, Visiting or Graduate Student;
- you are a current University of Calgary student enrolled in an undergraduate degree program and wish to be considered for the BSW program offered by the Faculty of Social Work.

Other University of Calgary students currently enrolled in an undergraduate degree program who wish to be considered for another program for the Fall term (except those wishing to transfer to the BSW program offered by the Faculty of Social Work) should submit a “Change of Program” request through their on-line Student Centre. Students wishing changes for the Winter term are advised to see their faculties.

How does the application work?

The application permits you to complete it in stages. If you did not get to the “Review and Submit” tab of the University of Calgary portion of the application and click the “Submit” button, you will need to return to the University of Calgary website (if you have previously studied in Alberta) at https://www.applysask.ca/ to access your incomplete application. If you have not studied in Alberta, you will need to log back into your application on the University of Calgary website to complete it. Once the application has been submitted, you must assess your application through your mysafe portal where you will be able to update your previous education and change your program choices until the deadline of February 1st for Summer applications, March 1st for Fall and Summer applications, and September 1st for Winter applications.

The application is interactive and will display valuable information in the form of pop-up windows that will assist you in applying to the University of Calgary. Please ensure that you turn off any window popup blocker you have installed on your PC.

How much is the application fee?

A non-refundable application fee of $15.00.00 (CAD) will be charged for applicants who have attended institutions outside of Canada. You may pay your application fee by Visa, Mastercard, or American Express at the end of this application or submit payment through an alternate payment method. For Spring applications, the deadline for payment is February 1st. For Fall and Summer applications, the deadline for payment is March 1st. For Winter applications, the deadline for payment is September 1st.

How do I navigate through the application?

- The navigation bar on the left enables you to jump to a specific section of the application without saving any data.
- To save your data, press the button “Save & Continue” button located below.
- You can come back and finish your saved application at a later date.

What is needed to apply?

1. Explore programs offered at the University of Calgary, including admission requirements.
2. Select a first and second choice. If you receive an offer to your first choice, this is the only offer you will receive. We recommend that you rank your program choices with your most desired program as your first choice.
3. Submit your application and pay the application fee.
4. All students except students with education only in Alberta will need to upload their transcripts through their Student Centre (my.ucalgary.ca).
5. Students with education only in Alberta will need to upload their transcripts through their Student Centre (my.ucalgary.ca).
6. For Fall applications, you can change your program choices until March 1.
7. Review your status by logging into your Student Centre (my.ucalgary.ca) to find the most up to date details on your application status.
8. Required documents and deadlines specific to your program.

For more details on how to apply, see our website.

Is there a deadline for this application?

Fall term: March 1
The University of Calgary accepts applications to most undergraduate degree programs for the Fall Term only.

Spring term: February 1
Applications for the Spring term are accepted only for the Bachelor of Nursing Transfer Degree Holder, and some Rural Community, and Engineering programs.

Summer term: March 1
Applications for the Summer term are accepted only for the Energy Engineering program.

Collection of Information Statement

Privacy Notice

Personal information is collected under the authority of the Post-Secondary Learning Act, the Statistics Act, and the Income Tax Act (Canada). It is required to evaluate your application for admission and will also be used to contact you regarding University of Calgary programs and services.

If you are admitted, the personal information collected here will form part of your student record and will be disclosed to relevant academic and administrative units. If granted an award, pertinent information may be released to the donor, the high school, and provincial funding bodies. It may also be used by the University of Calgary for promotional purposes.

In addition, specific data elements will be disclosed to the federal and provincial governments to meet reporting requirements as well as the Students Union/Graduate Students Association in accordance with contractual agreements.

Please note that the following personal information is defined as the student’s public record at the University of Calgary, your date of registration and graduation, Faculty of registration, and degree program as determined by the University of Calgary, and considered confidential and will be used and disclosed in accordance with the Freedom of Information and Protection of Privacy (FOIP) Act.

Questions about the collection or use of your personal information may be forwarded to the Associate Registrar, Undergraduate Admissions by calling (403) 210-7625.

I have read this page

Save & Continue
**Personal Information** - Enter your name as shown on your passport or identification card. If you go by a different name, you can enter it below, under Preferred First Name.

If you are attending or have applied to our **Open Studies** program, please answer the Open Studies questions appropriately.

### Applicant’s Name
- **Surname**: Dinosaur
- **First Name**: Rex
- **Middle Name**
- **Preferred First Name**
- **Former Surname(s)**

### Biographical Information
- **Gender**
  - Female
  - Male
  - Unspecified
- **Date of Birth (yyyy-mm-dd)**: 2006-09-20
- **Country of Birth**: Canada

### Additional Information
- **Have you previously applied to the University of Calgary?**
  - Yes
  - No
- **Have you previously attended the University of Calgary?**
  - Yes
  - No
- **What is your University of Calgary Student ID Number (if known)**
- **I am currently registered in a University of Calgary Open Studies course(s) in the 12 months before the term I am applying to.**
  - Yes
  - No
- **I have applied and paid an application fee to University of Calgary Open Studies for one of the last 3 terms before the term I am applying to.**
  - Yes
  - No

### Alberta Student Number
- **Alberta Student Number** - if you have not studied in Alberta or BC, the Alberta Student Number (ASN) field is not required.

**Alberta Student Number**
Your Alberta Student Number (ASN) is required in order for the University of Calgary to request transcripts on your behalf via ApplyAlberta. International students who have completed their studies outside Canada are not required to submit an Alberta Student Number (ASN).

If you are not sure what your ASN is, please click on this link to search for your ASN: [https://learncatalogue.ue.alberta.ca/home/StartLookup](https://learncatalogue.ue.alberta.ca/home/StartLookup).

Alberta Student Number (ASN)

**Are you currently attending an English as a Second Language Program in Canada?**
- Yes
- No

**What is your First Language?**
- English

**What is your Second Language?**
- -select-
Addresses

Current Mailing Address
- Country
- Address
- City/Province/State
- Postal/Zip Code

Permanent Address
Same as above
- Country
- Address
- City/Province/State
- Postal/Zip Code

Contact Information

The email address you provide will be used to communicate with you. You will receive the following by e-mail:
- a confirmation of receipt of your application
- your University of Calgary ID (UCID) number within 1-2 working days of your submission of this application for admission
- important information from the University of Calgary regarding your application

Email Address
- Email Address
- Confirm Email Address

Phones
- Primary Phone
- Mobile Phone

Go Back | Save & Continue
Non-Canadian citizens - Select your Country of Citizenship, with your expected Immigration Status in Canada from the list. Most non-Canadian citizens will select "study permit", with the intent of applying for a study visa once they have received an offer from the University of Calgary.

Please use the following definitions when selecting your Immigration Status:

**Permanent Resident** – You are a permanent resident of Canada.

**Study permit** – You have or will require a study permit to attend the university.

**Refugee** – You have received refugee status in Canada.

**Work Permit** – You have or will have a valid work permit for Canada.

**Other** – My status in Canada is not listed.
Step 4). Select the term for your desired program - Please ensure that you are applying to the correct term as the term cannot be changed once you submit your application and application fees will not be refunded if you apply incorrectly.

Programs available for application vary by term:
- Bachelor of Nursing - Degree Holder and Portage Community Routes are offered in Winter;
- Bachelor of Nursing - Transfer Route is offered in Fall and Winter;
- Bachelor of Science in Energy Engineering is offered in Spring;
- Bachelor of Education - 4-year and limited 2-year after degree Community-Based programs are offered in Summer;
- All other programs are available in Fall.

If you are at the "Program Information" stage of this application and your desired programs are not listed, please go back to "Select Term" to select the appropriate term and continue with your application.

Unsure about which term you should apply to? Ask Recruitment and Admissions.
Step 5). Enter all high school and post-secondary education history.

High School

Grade 10, 11 and 12 – Please ensure you list the final three years of your high school education. If you have attended multiple schools, enter each school separately.
Enter correct curriculum(s) – Please make sure you enter the correct curriculum and highest grade attained/or currently completing for each school. For students studying in Canada, please skip unless you completed or are completing the IB diploma.
Highest Level achieved in high school – For your application, highest level achieved means completed or currently taking.

Post-Secondary education – Students coming directly from high school can complete this screen by selecting “I have not yet attended a post-secondary institution” and selecting “Save & Continue” (please move to Step 7). Transfer students, Dual-credit students, and students completing high school upgrading at post-secondary institutions are required to enter all details of their post-secondary education.
**Post-Secondary academic history** – Please provide a full and accurate academic history. Failure to do so may have negative implications on your academic file, as per section A.4 of the Academic Calendar.

For students who have attended institutions as a visiting or exchange student, these institutions are also required. Be as accurate as possible when selecting your academic credential.
If an Academic Credential is selected, the graduation date will become available – only select a credential if you are in the final year of your program (your program will be completed by the time you start at UCalgary).
Step 6). First Choice – If you receive an offer of admission to your first-choice program, this is the only offer of admission you'll receive. We recommend you rank your application choices with your most desired program as your first choice.

Before moving ahead, please make sure to click the Admission Requirements link (see next page).
Admission Requirements

Make sure to review your admission requirements before submitting. You can select different education systems depending on your school and review the admission requirements for every undergraduate program the University of Calgary offers.

The drop down tabs beneath offer further information about the admission process.

After viewing the admission requirements, finalize your selection by marking the tick box, clicking “Add This Program,” and then selecting “Save and Continue” at the bottom of the page.

UCalgary offers many combined degrees which allow students to complete two degrees in five years. If you wish to apply for a combined degree, you can add it to your application here.
Step 7). **Second Choice** - Select another UCalgary program that you are interested in. We recommend choosing a program with a lower admission average for your second choice. If you receive an offer of admission to your second-choice program, you will still be considered for your first-choice program provided there is still space available in the program at the time you meet the requirements.

For Fall applications, we recommend that you select a second program choice in the event you do not receive an offer to your first program choice. There is no additional cost to select a second choice.

**IMPORTANT:**
- The second choice you select should be a less competitive program with a lower admission average. For programs and admission averages visit: [www.ucalgary.ca/future-students/undergraduate/explore-programs](http://www.ucalgary.ca/future-students/undergraduate/explore-programs).
- You will be considered for admission to both program choices.
- If you receive an offer to your first choice program, it is the only offer that you will receive.
- If you have received an offer of admission and change that program choice, your offer will be withdrawn.
- For information on program choice, please see our frequently asked questions: [www.ucalgary.ca/future-students/undergraduate/apply/program-choice](http://www.ucalgary.ca/future-students/undergraduate/apply/program-choice).

The deadline to select a second program choice or make changes to your Fall application choices is March 1st.  

**Do you want to specify a second choice of program?**  
[ ] Yes  [ ] No

**Architecture, Planning, and Landscape, School of**

**Design in City Innovation**

**Arts**
- Ancient and Medieval History
- Anthropology
- Archaeology
- Art History
- Arts - First Year or Second Year - Major Undeclared
- Communication and Media Studies
- Dance
- Dance - Concurrent with Education Program (BEd)
- Drama
- East Asian Language Studies
- East Asian Studies
- Economics
- English
- Film Studies
- French
- Gender and Sexuality Studies
- Geography
- Global Development Studies
- Greek and Roman Studies
- History
- International Indigenous Studies
- International Relations
- Language and Culture
- Law and Society
- Linguistics
- Linguistics and Language Multidisciplinary Studies
- Music
- Philosophy
- Political Science
- Psychology
- Sociology
- Spanish
- Urban Studies
- Visual Studies

**Business, Haskayne School of**

Accounting
Step 8). Additional Information – ELP

English Language Proficiency (ELP) is required for admission to all programs. Until you have met the English Language Proficiency requirement, your application will not be evaluated.

Students who have attended high school for three years or post-secondary for two years in an approved English-speaking country automatically meet the English Language Proficiency requirement.

Review and Submit – Once all the sections have been completed, move on to the Review and Submit stage by selecting “Continue.”
Step 9). **Review Application** - This is the last opportunity to ensure you have entered all your information and education history correctly. Please review your application overview and make edits if required. To edit a previous page, click ‘Go back’ at the bottom of the page or select any of the previous tabs in the left menu.

**Review Application**

After you submit your application, please log into your Student Centre (my.ucalgary.ca). Your to-do list will be updated within 24-48 hours of submission to include transcripts and documents required to review your application for admission.

The Status link will include information on the status of your application.

**Admission Information**
- Reference Number: 70006686
- Sequence Number: 1
- Term: Fall 2024
- Last Update Date: August 23, 2023

**Personal Information**
- Name: Rex Dinosaur
- Gender: Male
- Date of Birth: September 20, 2006
- Country of Birth: Canada
- Email Address: rex.dinosaur@cretaceous.com
- Current Address: 2509 University Dr NW Calgary, AB Canada T2N 1N4
- Citizenship: Canada
- Immigration Status: Canadian

- Previously Attended the University of Calgary: No
- Alberta Student Number (ASN): No
- Attending ESL Program: No
- First Language: English
- I am NOT currently registered in an Open Studies course(s) in the 12 months before the term I am applying to.
- I have NOT applied and paid an application fee to University of Calgary Open Studies for one of the last 3 terms before the term I am applying to.

**High School Attended**
- Highest Level Achieved: Drumheller Valley Secondary School, Grade 12/12th Year
- Drumheller Valley Secondary School: You must provide a transcript
- September 2021 - June 2024
- Highest Grade - 12
- Diploma expected or received

- I will receive my graduation diploma from this high school.

**Program Information**

**First Choice**
- Program: Design in City Innovation
- Faculty: Architecture, Planning, and Landscape, School of
- Degree: BDes
- Year of Program: 1

**Second Choice**
- Program: Data Science
- Faculty: Science
- Degree: BSc
- Major: Data Science
- Year of Program: 1

**Additional Information**
- I understand the English Language Proficiency requirement must be met before I can be considered for admission at the University of Calgary.
  - Yes

The deadline for payment of the application fee for a Spring application is February 1st. The deadline for payment for a Fall or Summer application is March 1st. The deadline for payment for a Winter application is September 1st.

If you require information or need assistance with your application for admission, please contact the Recruitment and Admissions Office at (403) 210-7625.
Step 10). Application Declaration and Payment – Please read the applicant declaration and select the appropriate payment option. The easiest method to pay the application fee is via credit card; you will be prompted to make the payment following this selection. You must click “Submit” for your application to be received by the Admissions office.

Finalize application page – Please make sure to review the “What you should expect to happen next” information. You will receive your UCID/confirmation to the e-mail address you provided at the beginning of the application. Once you have reviewed your next steps, it is safe to select “Exit.”

Your application has now been submitted. Thank you for choosing the University of Calgary.