

# Sustainable Offices Registration Form

## Welcome to the Sustainable Offices Program!

Before filling out your registration form below, you should have the following information available:

- Your office's name and location;
- Contact information of the person leading the program;
- Number of students, faculty and staff employed by your office in a full-or part-time capacity.

We also recommend reviewing the program resources available on the [Sustainable Offices Program Home page](#).

### Sustainable Office details

Name of department or office:

Name of faculty or business unit:

Location of office:

Number of Sustainable Office participants:  Staff  
 Faculty  
 Students

Has any of the above information changed since you submitted your Sustainable Offices Registration Form? If so, please explain briefly below.

### Lead program contact details

Name:

Role, department/office, faculty/business unit:

Email and telephone number:

Please enter any comments, questions or feedback you may have about the Sustainable Offices Program or this registration form below:

Once you email this completed PDF to [sustain@ucalgary.ca](mailto:sustain@ucalgary.ca), your registration will be reviewed within one week of submission. After your registration has been approved, you may begin to work towards completing your first Sustainable Offices Badge Checklist.

Thank you for your commitment to making the University of Calgary a more inclusive, environmentally conscious and socially responsible place to work!"