

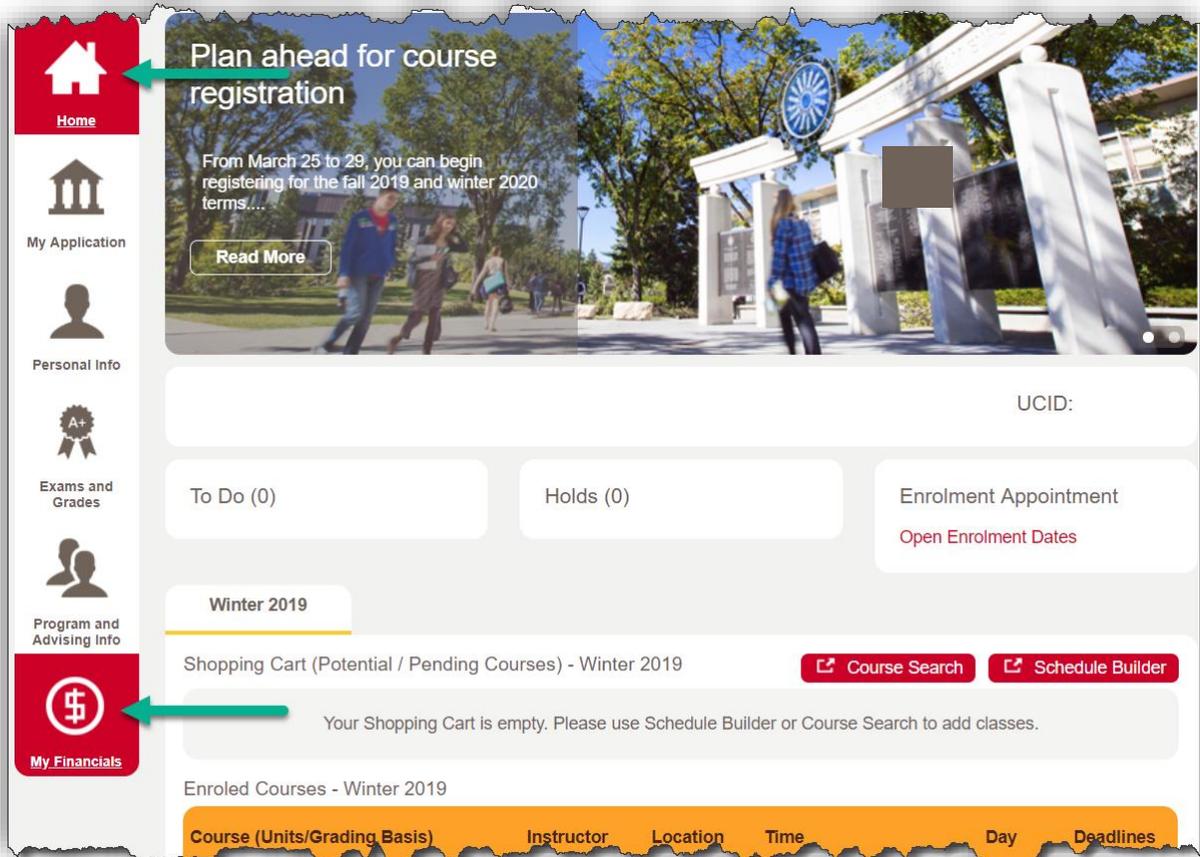
The T2202 Education and Enrolment tax receipt is generated and posted to the student Portal online for students to print at the end of February for the prior tax year. The T2202 is the official tax receipt approved by Canada Revenue Agency. The following instructions will guide you on how to retrieve it online.

1. Login to MyUofC portal



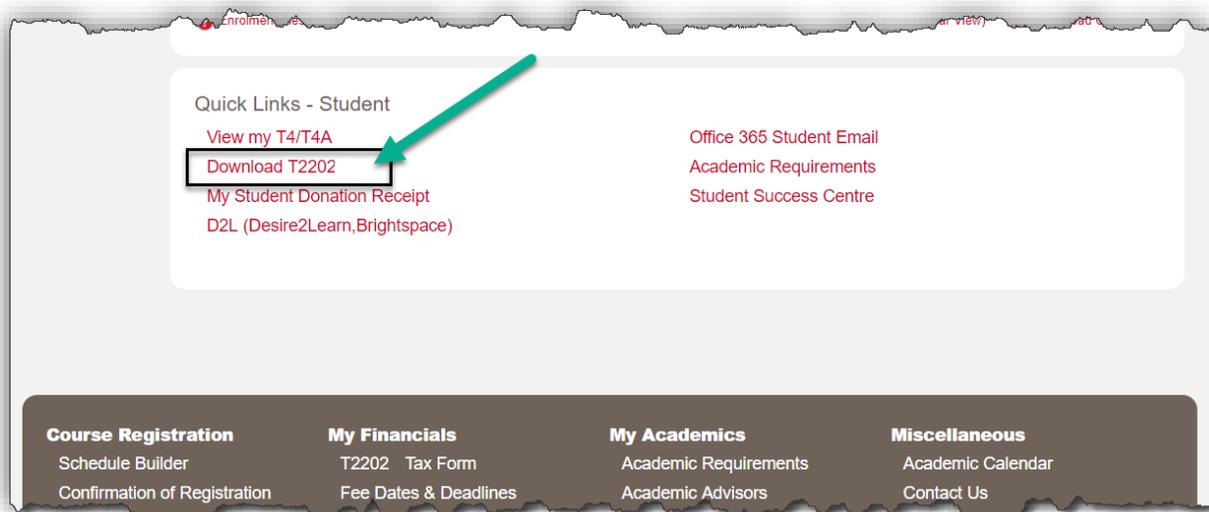
The image shows the Central Authentication Service login page for the University of Calgary. It features a red and orange background. At the top left, the text "Central Authentication Service" is displayed in white. To the right is the University of Calgary logo. Below the title are two input fields: "Username" and "Password". Two green arrows point to these fields. A "Sign In" button is located to the right of the password field, with a mouse cursor hovering over it. At the bottom, there are links for "Create an eID", "Forgot Password?", "Account FAQs", and "Contact IT Support".

2. After logging into the MyUofC portal, you can access the T2202 from either the [Home](#) or [My Financials](#) pages

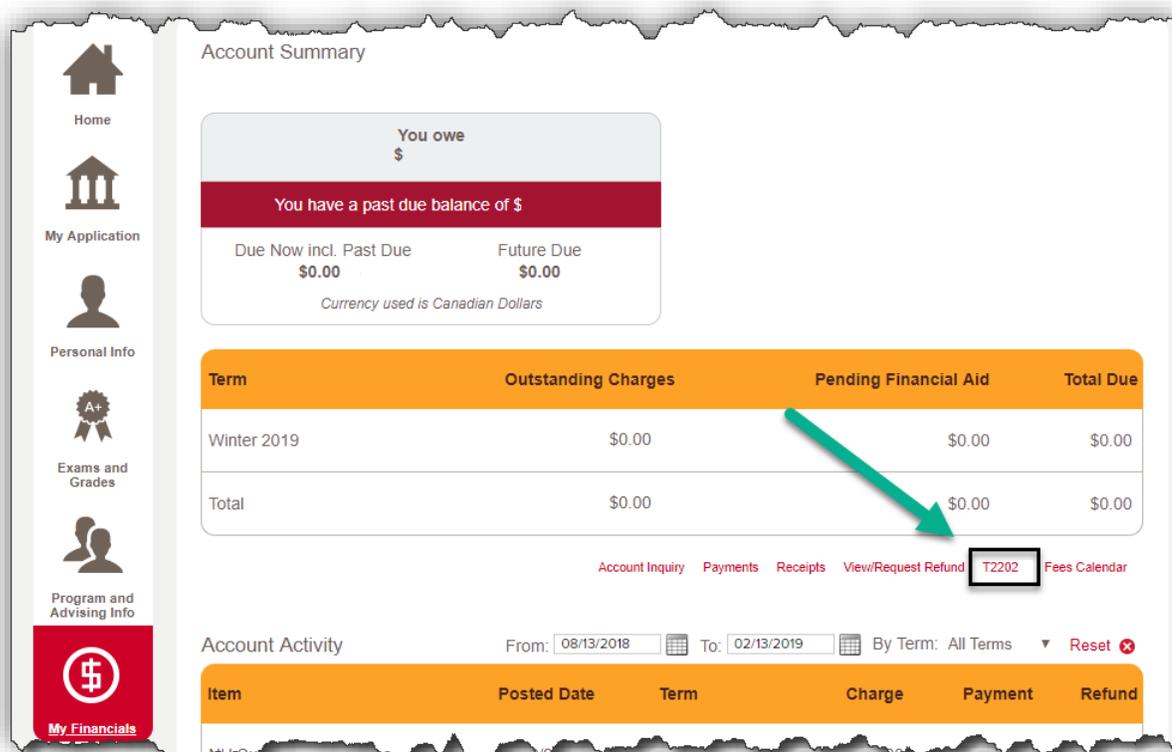


The image shows the MyUofC student portal dashboard. On the left is a navigation menu with icons for Home, My Application, Personal Info, Exams and Grades, and Program and Advising Info. The main content area features a banner for "Plan ahead for course registration" with a "Read More" button. Below the banner are sections for "UCID:", "To Do (0)", "Holds (0)", and "Enrolment Appointment" with a link to "Open Enrolment Dates". The "Winter 2019" section shows a "Shopping Cart (Potential / Pending Courses) - Winter 2019" which is currently empty, with buttons for "Course Search" and "Schedule Builder". Below this is a section for "Enroled Courses - Winter 2019" with a table header: "Course (Units/Grading Basis)", "Instructor", "Location", "Time", "Day", and "Deadlines". A green arrow points to the "My Financials" icon in the navigation menu.

- On the **Home** page, scroll to the bottom of the page to the **Quick Links – Student** section and select **Download T2202**.



Or, on the **My Financials** page, select the **T2202** link under **Account Summary**.



4. In the drop-down menu, select the year for which you are looking to obtain a T2202 and select **Retrieve**. The current T2202 tax year will automatically display.

T2202 Tax Receipt Information

This information is required for your income tax return. To obtain a printed version of the *Tuition and Education Amounts Certificate (T2202)* to submit with your tax return, follow the instructions below. T2202 certificates are no longer being mailed to students, but are made available by the end of February each year for the previous tax year.

The current tax year is 2018.

Select a year, and then click the 'Retrieve' button. **Retrieve**

To print the T2202 for the year as shown below, click here: [Printable T2202 \(PDF\)](#)
(see instructions below) **T2202 Print**

TUITION AND EDUCATION DEDUCTION RECEIPTS - 2018

Month From	Month To	Eligible Tuition Fees	Part Months	Full Months
Total:				

Note: If you are eligible for a tax receipt for donations, it can be found through 'My Student Donation Receipt' under Quick Links on the student portal dashboard.

Instructions:

- Works best with Internet Explorer.
- To download a printable version of your T2202, you will need Adobe Acrobat Reader installed. Click the 'Get Adobe Reader' image for free install:



- Once you have Adobe Acrobat Reader installed and want to print your T2202, click here: [Printable T2202 \(PDF\)](#)
- Please note that it could take several minutes to generate the print version.
- If you are having problems printing your T2202, click here: [PDF Print Help](#)

For tax information, see the following: [Students and Income Tax](#)

5. You will need to **disable your pop-up blocker** as the T2202 will open in a new tab/window. Please note that generating the document can take several minutes.

Canada Revenue Agency / Agence du revenu du Canada

Protected B / Protégé B
when completed / une fois rempli

For student / Pour étudiant **1**

Year / Année

T2202 Tuition and Enrolment Certificate
Certificat pour frais de scolarité et d'inscription

Name and address of designated educational institution Nom et adresse de l'établissement d'enseignement University of Calgary		11 School type Catégorie d'école University	12 Flying school or club École ou club de pilotage			
13 Name of program or course Nom du programme ou du cours		14 Student number Numéro d'étudiant	15 Filer Account Number Numéro de compte du déclarant			
Student Name Nom de l'étudiant	19 Session periods/ Périodes d'études	20 From De YY/MM AA/MM	21 To À YY/MM AA/MM	22 Number of months part-time/ Nombre de mois à temps partiel	23 Number of months full-time/ Nombre de mois à temps plein	23 Eligible tuition fees, part-time and full-time/ Frais de scolarité admissibles pour études à temps partiel et à temps plein
	1					
	2					
	3					
	4					
Student address Adresse de l'étudiant		Totals / Totaux		24	25	26

Information for students: See the back of Certificate 1. If you want to transfer all or part of your tuition amount, complete the back of Certificate 2

Renseignements pour les étudiants : Lisez le verso du certificat 1. Si vous désirez transférer une partie ou la totalité de vos frais de scolarité, remplissez le verso du certificat 2.

17 Social insurance number (SIN)
Numéro d'assurance sociale (NAS)

End of Procedure.

Related Guides: Fees & Financials – Obtaining Student Donation Tax Receipt