The Student Donation Tax Receipt is available through the student Portal online. The following steps guide you on how to retrieve it.

1. Log into the MyUofC portal

2. After logging into the MyUofC portal, you can access the Student Donation Tax Receipt from the Home page
3. Scroll to the bottom of the page to the **Quick Links – Student** section and select **My Student Donation Receipt**

4. Select the appropriate tax receipt, and click on **Get Selected Receipt**

5. You will need to **disable your pop-up blocker** as the Donation Tax Receipt will open in a new tab/window. Please note that generating the document can take several minutes.

**End of Procedure.**

**Related Guides:** Fees & Financials - Obtaining the T2202