

Student Non-Academic Misconduct Policy

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Approval Authority General Faculties Council	
Implementation Authority Vice-Provost (Student Experience)	
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1 Purpose

The purpose of this policy is to:

- a) communicate the University’s expectations with respect to Student behaviour; and
- b) describe the process for responding to allegations of Student Non-Academic Misconduct.

2 Scope

2.1 This policy applies to Students’ actions, interactions and behaviors that take place:

- a) in or on University Facilities;
- b) off University Facilities, including online, including through social media, , online communication platforms, remote work applications, or other online means, where such actions, interactions or behaviour have a negative impact on a member of the University Community such that it materially interferes with their University learning, working or living environment;
- c) when participating in a University club or organization, or a student club or organization, including student clubs or organizations sanctioned by the Students’ Union or Graduate Students’ Association; or
- d) at a University Event.

2.2 This policy applies to Students of the University. For Students at the University of Calgary in Qatar, adjustments appropriate to the local context are described in an operating standard aligned with this Policy and approved by the University of Calgary in Qatar.

2.3 Students studying in a program operated in collaboration with another post-secondary institution who commit Student Non-Academic Misconduct may be responsible to the other post-secondary institution to repair any damage to its learning, working, and living environment. The University will work with the other post-secondary institution to ensure a fair process consistent with this policy.

- 2.4** If alleged Student misconduct is investigated as a potential violation of another University policy in accordance with an associated procedure and the Student is found responsible for conduct that constitutes Student Non-Academic Misconduct, the investigation will be deemed to be an investigation under this policy and the Student Non-Academic Misconduct Procedure. The implementation authority for that other policy will refer the matter to the Student Conduct Office to determine the sanction for the Student Non-Academic Misconduct.

3 Definitions

In this policy:

- a) “Academic Activities” means critical inquiry, research and learning in the pursuit of official recognition at the University. Examples of Academic Activities include:
 - i. course or program requirements;
 - ii. examinations, tests, or quizzes;
 - iii. interactive online tutorials, or other computer-assisted instruction; and
 - iv. presentations at scholarly conferences, publications, and other research dissemination activities related to a Student’s course or program of study.
- b) “Complaint” means a report alleging a breach of this policy.
- c) “Disciplinary Probation” means a period of time during which a Student’s Transcript notes Disciplinary Probation. Students may continue in their program or course of studies while on Disciplinary Probation.
- d) “Expulsion” means permanent dismissal from study in a particular faculty, or at the University.
- e) “Field Stations” means any of the following University Facilities:
 - i. Rothney Astrophysical Observatory;
 - ii. Barrier Lake Research Station;
 - iii. R.B. Miller Research Station; and
 - iv. Kluane Lake Research Station.
- f) “Graduate Students’ Association” means the University of Calgary Graduate Students’ Association.
- g) “Interim Measures” means precautionary restrictions imposed on a Respondent or a Complainant in an effort to maintain a positive, productive, and respectful learning, working, and living environment, pending the resolution of a Complaint, police investigation, or other process.
- h) “Intersectional Lens” means an approach that seeks to understand and recognize the specific barriers individuals may face or have faced and considers ways multiple barriers may overlap to create a unique experience for that individual.
- i) “Student” means an individual registered in a University course or program of study at the time the alleged Student Non-Academic Misconduct occurred.
- j) “Student at Risk Team” means a multi-disciplinary resource team comprised of University staff members that coordinates intervention and support in response to At-Risk Behaviour (defined in the Student-at-Risk Policy).
- k) “Student Conduct Office” means the University office within Student and Enrolment Services that processes Complaints.

- l) “Student Non-Academic Misconduct” means Student conduct that is disruptive to University efforts to maintain a positive, productive and respectful learning, working, and living environment, as described in 4.1 of the Student Non-Academic Misconduct Policy, including the examples described in Appendix 1: Prohibited Conduct.
- m) “Student Record” means information about a Student’s University activities maintained by the Registrar.
- n) “Students’ Union” means the University of Calgary Students’ Union.
- o) “Suspension” means a period of time during which a Student is prohibited from conducting Academic Activities at the University.
- p) “Threat Assessment Committee” means a multi-disciplinary resource team comprised of University staff members with appropriate expertise that responds to reports of actual, attempted, or threatened physical harm or grave psychological harm.
- q) “Transcript” means the official summary of a Student’s permanent academic record at the University.
- r) “University” means the University of Calgary.
- s) “University Community” means individuals who are directly connected to any University activities or initiatives and includes all academic staff members, appointees, employees, postdoctoral scholars, Students, contractors and volunteers.
- t) “University Event” means an event or program, on or off University Facilities, organized on behalf of the University, or an event or program which a reasonable person would identify as being affiliated with the University.
- u) “University Facilities” means all buildings and grounds, including athletic and recreational fields and Field Stations, owned, leased or operated by the University, except for property managed by University District Trust or University Innovation Quarter Trust.

4 Policy Statement

General

- 4.1 The University endeavors to create and maintain a positive, productive, and respectful learning, working, and living environment in which there is:
 - a) respect for the dignity of all;
 - b) fair treatment of individuals;
 - c) respect for academic freedom; and
 - d) respect for University resources and the property of individuals.
- 4.2 It is a violation of this policy for a Student to commit Student Non-Academic Misconduct.
- 4.3 The University will respond to Complaints of Student Non-Academic Misconduct in accordance with the Student Non-Academic Misconduct Procedure, informed by an Intersectional Lens, with careful consideration of appropriate safety and support for Students. Where appropriate, a Complaint may be:
 - a) referred to the Student at Risk Team or the Threat Assessment Committee; or
 - b) referred to an alternate process or resource at the University.

- 4.4 In the event of criminal or civil proceedings relating to, or arising from, the same incident as the alleged Student Non-Academic Misconduct, the Student Conduct Office will determine whether to proceed with an investigation pursuant to this policy or invoke Interim Measures.
- 4.5 Sanctions for violations of this policy are outlined in Appendix 2: Sanctions.
- 4.6 The Student Conduct Office will track all instances of Student Non-Academic Misconduct for administrative purposes.
- 4.7 If the Student Conduct Office sanctions a Student with Suspension, it may include conditions to be fulfilled before the Student returns to Academic Activities. The Suspension will appear on a Student’s Transcript for the duration of the sanction
- 4.8 During the term of a Suspension, the Student continues to be enrolled in a program, and may register for courses scheduled to begin after the period of Suspension ends. The Student will only be allowed to attend such courses once all conditions of the Suspension have been fulfilled.
- 4.9 Expulsion appears permanently on the Student’s Transcript.
- 4.10 Nothing in this policy prevents external organizations, including professional licensing bodies, from proceeding with criminal, administrative or civil actions independent of any University action.
- 4.11 Where required by relevant professional codes or principles of conduct, a faculty may ask the Student Conduct Office to restrict Students’ participation in specific activities in light of alleged Student Non-Academic Misconduct.

5 Responsibilities

- 5.1 Students will be familiar with their rights and responsibilities under this policy and the Student Non-Academic Misconduct Procedure.
- 5.2 The Student Conduct Office will:
 - a) respond to inquiries and/or questions about making a Complaint of Student Non-Academic Misconduct; and
 - b) receive Complaints of Student Non-Academic Misconduct and coordinate the University’s response in accordance with the Student Non-Academic Misconduct Procedure.
- 5.3 The Vice-Provost (Student Experience) will provide an annual update to GFC on the nature and number of Complaints, decisions and sanctions administered under this policy.
- 5.4 The Provost and Vice-President (Academic) will determine whether Expulsion is an appropriate sanction for Student Non-Academic Misconduct in a particular case.

6 Appendices

- [Appendix 1: Prohibited Conduct](#)
- [Appendix 2: Sanctions](#)
- [Appendix 3: Hearing Board Composition](#)

7 Related Policies

- [Acceptable Use of Electronic Resources and Information Policy](#)
- [Alcohol Policy](#)
- [Cannabis Policy](#)

- [Code of Conduct](#)
- [Harassment Policy](#)
- [Privacy Policy](#)
- [Sexual and Gender-Based Violence Policy](#)
- [Smoking Policy](#)
- [Student Misconduct and Academic Appeals Policy](#)
- [Use of University Facilities for Non-Academic Purposes Policy](#)

8 Related Procedures [Student Non-Academic Misconduct Procedure](#)

9 Related Information [University Facilities and Field Station Maps](#)

10 History	February 4, 2010	Approved and Effective (GFC 515.11).
	October 20, 2011	Revised (GFC 525.11).
	December 11, 2014	Revised (GFC 552.6). Also note this policy has been renamed to Student Non-Academic Misconduct Policy from Non-Academic Misconduct Policy.
	March 8, 2018	Editorial Revision. Updated “Student” definition.
	November 22, 2019	Editorial Revision. Updated links.
	April 8, 2021	Revised.