

## Smoking Policy

<b>Classification</b> Health, Safety and Environment	<b>Table of Contents</b>  1 Purpose ..... 1 2 Scope..... 1 3 Definitions ..... 1 4 Policy Statement..... 2 5 Special Situations..... 3 6 Related Policies..... 3 7 Related Information..... 3 8 References..... 3 9 History..... 3
<b>Approval Authority</b> Vice-President (Services)	
<b>Implementation Authority</b> Vice-President (Services)	
<b>Effective Date</b> May 31, 2002	
<b>Last Revision</b> November 17, 2014	

### 1 Purpose

The University is committed to providing a safe and healthy work, learning, and living environment for employees, students, contractors and visitors.

The purpose of this policy is:

- a) to promote a smoke-free environment;
- b) to ensure that the University is in compliance with the City of Calgary Smoking Bylaw and *Alberta Tobacco Reduction Act*; and
- c) to establish educational programs and assistance for University employees and students who currently Smoke or use Tobacco and Smoking Related Products and wish to quit.

### 2 Scope

This policy applies to individuals who work or, study at, or visit any University campus located in the province of Alberta or who drive, or are passengers in, any University Vehicle.

### 3 Definitions

In this policy:

- a) "Indoor Areas" means enclosed spaces owned or leased by the University including but not limited to buildings and covered parking but excluding University Vehicles.
- b) "Smoke" or "Smoking" means to carry or possess a lit cigarette, cigar, pipe, electronic cigarette, personal vaporizer or electronic nicotine delivery system or to use a Tobacco and Smoking Related Product in any manner, or the smoking of any other substance.
- c) "Tobacco and Smoking Related Products" includes:
  - i. all tobacco-containing or tobacco-derived products including but not limited to, cigarettes, cigars, cigarillos, and hookah products; oral tobacco and nasal tobacco, but excluding nicotine gum and transdermal nicotine patches;

- ii. electronic cigarettes, personal vaporizers and electronic nicotine delivery systems; and
  - iii. products that, when used, mimic or simulate smoking.
- d) “University” means the University of Calgary.
- e) “University Vehicles” means any vehicle rented, owned, or leased by the University Fleet Operations Office.

#### 4 Policy Statement

##### Smoking on Campus

- 4.1 Smoking and the use of Tobacco and Smoking Related Products is prohibited in Indoor Areas and in University Vehicles.
- 4.2 Smoking and the use of Tobacco and Smoking Related Products is prohibited in outdoor areas that are located within 7.5 meters of Indoor Areas including, but not limited to, any:
- a) entrance;
  - b) exit;
  - c) window; and
  - d) building air intake.
- 4.3 Smoking and the use of Tobacco and Smoking Related Products is prohibited within 7.5 meters of flammable or combustible storage areas.

##### Signs

- 4.4 The University will post signs in outdoor areas where Smoking and the use of Tobacco and Smoking Related Products is prohibited.
- 4.5 The signs will be designed to comply with requirements contained in the City of Calgary Smoking Bylaw and the *Alberta Tobacco Reduction Act*.

##### Tobacco Product Sales

- 4.6 Tobacco and Smoking Related Products are not permitted to be sold on any University campus located in the province of Alberta.
- 4.7 Tobacco and Smoking Related Products are not permitted to be advertised any University campus located in the province of Alberta.

##### Smoking Cessation Education and Assistance

- 4.8 The University will organize awareness, education and smoking cessation programs designed to assist employees and students who Smoke or use Tobacco and Smoking Related Products and wish to quit.
- 4.9 Awareness, educational programs and assistance may be provided by:
- a) Students’ Union Wellness Centre, including the Counselling Centre and University Health Services; and
  - b) the Staff Wellness Centre.

### Violations of this Policy

**4.10** Individuals who do not comply with this Smoking Policy may be subject to penalties and/or discipline under University policies or regulations, applicable collective agreements, the City of Calgary Bylaws and the *Alberta Tobacco Reduction Act*.

- 5 Special Situations**
- 5.1** Smoking and the use of Tobacco and Smoking Related Products for religious, cultural or other grounds protected by the *Alberta Human Rights Act* may be accommodated under the University's accommodation policies.
- 5.2** Smoking and the use of Tobacco and Smoking Related Products in other special situations may be permitted with written approval from Environment, Health and Safety.
- 6 Related Policies** [Student Non-Academic Misconduct Policy](#)
- 7 Related Information** [Student Wellness Services](#)  
[Staff Wellness](#)  
[Safer substance use](#)
- 8 References** [Tobacco and Smoking Reduction Act](#), SA 2005, c T-3.8  
[Smoking and Vaping Bylaw](#), City of Calgary
- 9 History**
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|--------------------|---|
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| February 15, 2008  | Revised.                                      |
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