

### Information Security Classification Examples (Non-Exhaustive\*)

<p><b>Level 1: Public</b></p> <ul style="list-style-type: none"> <li>△ Public announcements and press releases</li> <li>△ Job postings, compensation schemes and benefits programs</li> <li>△ Staff email address and business contact information (staff directory)</li> <li>△ Public information available on the ucalgary.ca domain</li> <li>△ Published data or data available from public sources (i.e., journal articles, textbooks, newspapers, published research or reports)</li> </ul>	<p><b>Level 2: Internal Use</b></p> <ul style="list-style-type: none"> <li>△ Internal memos, meeting minutes and unpublished documents or reports</li> <li>△ Unpublished de-identified/aggregate data that cannot be linked to an individual</li> <li>△ Non-staff @ucalgary.ca email address (if it appears with no other personal info)</li> <li>△ UCalgary issued UCID (must have approval from Registrar's Office to collect or use)</li> <li>△ Most course materials</li> </ul>
<p><b>Level 3: Confidential</b></p> <ul style="list-style-type: none"> <li>△ Faculty, staff, student, donor or other campus community member personal information, including: <ul style="list-style-type: none"> <li>• Name and personal contact information</li> <li>• Date of birth, driver's license or passport number</li> <li>• Student admissions applications, enrollment status or grades</li> <li>• Employment applications and personnel files</li> <li>• Reference letters</li> <li>• Payroll and other financial information</li> <li>• Student aid status</li> <li>• Student or staff accommodations</li> <li>• Identifiable survey response data</li> <li>• De-identified/aggregate data that can be linked to an individual</li> </ul> </li> <li>△ Legal contracts</li> <li>△ Material protected by intellectual property rights</li> <li>△ Research data or records subject to confidentiality obligations</li> <li>△ Classroom recordings or video conference transcripts</li> <li>△ Video Surveillance (CCTV) footage</li> <li>△ Authenticators, passwords and log-in information</li> </ul>	<p><b>Level 4: Restricted</b></p> <ul style="list-style-type: none"> <li>△ Payment card information (i.e., credit or debit card information)</li> <li>△ Health information when it can be linked to an identifiable individual, including: <ul style="list-style-type: none"> <li>• Information about health history or status</li> <li>• Diagnostic, treatment or care information</li> </ul> </li> <li>△ Social Insurance Number and immigration or visa documentation</li> <li>△ Identifiable equity, diversity and inclusion (EDI) data, including: <ul style="list-style-type: none"> <li>• Race or colour</li> <li>• Religious beliefs</li> <li>• Gender or gender identity/expression</li> <li>• Physical or mental disability</li> <li>• Age</li> <li>• Ancestry or place of origin</li> <li>• Sexual orientation</li> <li>• Marital or family status</li> </ul> </li> <li>△ Personal information of individuals located in the European Union (EU) as governed by the EU General Data Protection Regulation 2016/679 (GDPR)</li> <li>△ Information subject to special government requirements in the interests of national security</li> </ul>

*\*For more information, please see the University of Calgary [Information Security Classification Standard](#) or contact the FOIP office at [foip@ucalgary.ca](mailto:foip@ucalgary.ca).*