

Diane Kenyon, Vice-President (University Relations) For the period of February 1, 2017 to March 31, 2017

#### Overview

Travel	Travel Expenses							
Item #	Date	Description	Amount					
1.	January 19-22, 2017	Travel to Toronto to attend Communication Leaders Meeting of University Vice-Presidents.	\$1,315.34					
2.	February 5-7, 2017	Travel to Ottawa to attend Universities Canada: Converge 2017 Conference.	\$1,871.00					

Non-T	Non-Travel Expenses						
Item #	Item # Date Description						
3.	3. January 16 to February Transportation to attend various meetings and events on behalf		\$167.08				
	22, 2017 of the University.						
4.	January 26, 2017	Lunch meeting with community member.	\$19.00				
5.	January 27, 2017	Breakfast meeting with internal staff.	\$49.05				



Diane Kenyon, Vice-President (University Relations) For the period of February 1, 2017 to March 31, 2017

## **Detail for Travel Expenses**

Travel Expenses-Item 1 Detail										
For	Diane Kenyon, Vice-President (University Relations)									
Description/Purpose	Travel to Toro	Travel to Toronto to attend Communication Leaders Meeting of University Vice-Presidents.								
Date	January 19-22, 2017									
Destination	Toronto, Ontario									
Type of Expense	Airfare*	Other Transport**	Hotel	Meals	Other***	Total				
Amount	\$912.28	\$108.45	\$261.01	\$0.00	\$33.60	\$1,315.34				
Notes	Airfare*: Booking Ref.: JCN5DC.									
	Other Transport**: Ground transportation to and from Calgary airport.									
	Other***: Tra	Other***: Travel Agency fee.								

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JODI MYERS Travel Arranger:

UNIVERSITY OF CALGARY ADMINISTRATION BUILDING EXECUTIVE SUI A100 2500 UNIVERSITY DRIVE NW CALGARY AB CA 1N4 T2N

For: KENYON/DIANE ELIZABETH MS

This is your Itinerary and Invoice. For airline tickets, this is your eticket.

Airline	Flight #	Origin	Destination		Depart Date	Depart Time	Arrival Date	Arrival Time	Cabin Class	Flying Time	Seats
Air Canada Airbus A320	122	Calgary Intl Arpt (Calgary, AB)	Lester B Pearso (Toronto, ON) Terminal 1		Thu Jan 19	8:00 AM	Thu Jan 19	1:45 PM	G-Flex	3:45	13C
Air Canada Airbus A321	133	Lester B Pearson Intl (Toronto, ON) Terminal 1	Calgary Intl Arg (Calgary, AB)		Sun Jan 22	6:20 PM	Sun Jan 22	8:40 PM	G-Flex	4:20	13D
Company	Ref	erence Locator	Company	Loya	lty#	Passenger	r ,	Airlin	e Ticket	Number	Туре
Air Canada	NM	RIAR - Web Check In	AC	s.1	7(1)	KENYON ELIZABE		AC	01495	6291210	ETicke

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Account #

Counsellor

Our ref #

Department

Invoice #

Date

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AIR CANADA AIRFARE - TKT 0149566291210 TAX ON AIRFARE INCLUDES 3.25 HST TAX ON AIRFARE INCLUDES 42.10 GST TAX ON AIRFARE INCLUDES 69.25 OTHER	5	2	\$797.68
TAX ON AIRFARE TOTAL			\$114.60
MARTVL NON-REFUNDABLE TRANSACTION FEE			\$32.00
TAX ON FEE (R103524823)			\$1.60
TOTAL DUE CAD	Å.	3	\$945.88
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PYMT BY VI XXXX1			(\$912.28)
PYMT BY VI XXXX1			(\$33.60)
TOTAL PAID CAD			(\$945.88)
BALANCE CAD			\$0.00

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- Email: etc@maritimetravel.ca

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15 Nov 2016	
BILL DOUPE	
JCN5DC	
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KENYON DIANEELIZABETH		ZONE 2
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Flight/Vol Date From/De AC 122 19JAN CALGARY	Destination TORONTO	Flight/Vol AC 122 TORONTO Seat/Place
Boarding Time/Heure d'embarquement 07:20Gat Departure Time/Heure de depart 08:00	e/Porte C56Seat/Place 13C	
Airline Use/A usage interne 0066 YYC207854 Boarding Pass   Carte d'accès à bord		AIR CANADA



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#### DELTA CAB Ltd. Calgary 403-278-9999

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Auth	#		015884	
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FARE	1	\$	34.45	
TIP	:	\$	5.00	
TOTAL	:	\$	39. 45	

GST/HST #: 1234567890 APPROVED - THANK YOU (01-027)

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Merchant Copy

#### AIRLINE LIMOUSINE 260 REGINA RD WOODBRIDGE ON 416-675-3638 905-676-3210 1-800-263-5466 CAR #07

#### SALE

REF#: 00000002
SEQ: 001155002
14:35:30
Chip
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AMOUNT	\$60.00
TIP	\$9.00
TOTAL	\$69.00

#### APPROVED

SCOTIABANK VISA AID: A000000031010 TVR: 00 80 00 80 00 TSI: F8 00

> BY ENTERING A VERIFIED PIN CARDHOLDER AGREES TO PAY ISSUER SUCH TOTAL IN ACCORDANCE WITH ISSUER'S AGREEMENT WITH CARDHOLDER

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						01-20-17
PR / Ms Canada	. Diane Kenyon s.17(1)	Folio No. : A/R Number : Group Code : Company : Membership No.: Invoice No. : Cashier No. :	534963 Caubo <sub>s.17(1)</sub> PC		Room No.:Arrival:Departure:Conf. No.:Rate Code:Page No.:	01-19-17 01-20-17
		User ID :	AUEM		HST# :	855206975
Date		Descript	ion		Charges	Credits
01-19-17	*Accommodation				225.00	
01-19-17	Destination Marketing Fees				6.76	
01-19-17	HST 13% on Rooms	S	.17(1)		29.25	
01-20-17	Visa	XXXXXXXXXXXX				261.01
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We look fo	prward to welcoming you back so	oon.		Balance	0.00	CAD
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If you have any questions, please contact the accounting department at (416) 324-5869 or fax (416) 324-5895

Guest Signature:

I have received the goods and / or services in the amount shown heron. I agree that my liablity for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

InterContinental Toronto Yorkville 220 Bloor Street West Toronto, Ontario, Canada M5S 1T8 Telephone: (416) 960-5200 Fax: (416) 960-8269



Diane Kenyon, Vice-President (University Relations) For the period of February 1, 2017 to March 31, 2017

## **Detail for Travel Expenses**

Travel Expenses-Item 2 Detail							
For	Diane Kenyon,	Diane Kenyon, Vice-President (University Relations)					
Description/Purpose	Travel to Otta	Travel to Ottawa to attend Universities Canada: Converge 2017 Conference.					
Date	February 5-7,	February 5-7, 2017					
Destination	Ottawa, Ontar	Ottawa, Ontario					
Type of Expense	Airfare*	Other Transport**	Hotel	Meals	Other***	Total	
Amount	\$916.85	\$150.04	\$770.51	\$0.00	\$33.60	\$1,871.00	
Notes	Other Transpo	\$916.85\$150.04\$770.51\$0.00\$33.60\$1,871.00Airfare*: Booking Ref.: PBFW8Q.Other Transport**: Ground transportation to and from Calgary airport and within Ottawa.Other***: Travel Agency fee.					

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Travel Arranger: JYOTI MYERS

UNIVERSITY OF CALGARY ADMINISTRATION BUILDING EXECUTIVE SUI A100 2500 UNIVERSITY DRIVE NW CALGARY AB CA T2N 1N4

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Account # Date Counsellor Our ref# Invoice # Department

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For: KENYON/DIANE ELIZABETH MS

This is your Itinerary and Invoice. For airline tickets, this is your eticket.

Airline	Flight #	Origin	Destination	Depart Date	Depart Time	Arrival Date	Arrival Time	Cabin Class	Flying Time	Seats
Air Canada Embraer 190	118	Calgary Intl Arpt (Calgary, AB)	Ottawa McDonald Cartier Intl (Ottawa, ON)	Sun Feb 5	11:00 AM	Sun Feb 5	4:50 PM	G-Flex	3:50	14D
Air Canada Embraer 190	113	Ottawa McDonald Cartier Intl (Ottawa, ON)	Calgary Intl Arpt (Calgary, AB)	Wed Feb 8	7:35 AM	Wed Feb 8	10:09 AM	G-Flex	4:34	14D
Company	Ref	ference Locator	Company Lo	yalty #	Passenger		Airlin	e Ticke	Number	Туре
Air Canada	AM	IJM7I - Web Check In	AC S	.17(1)	KENYON	/DIANEE	AC	01495	66643664	ETicke

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AIR CANADA AIRFARE - TKT 0149566643664 TAX ON AIRFARE INCLUDES 2.99 HST TAX ON AIRFARE INCLUDES 42.42 GST TAX ON AIRFARE INCLUDES 67.25 OTHER	\$804.19
TAX ON AIRFARE TOTAL MARTVL NON-REFUNDABLE TRANSACTION FEE TAX ON FEE (R103524823) TOTAL DUE CAD	\$112.66 \$32.00 \$1.60 \$950.45
s.17(1) PYMT BY VI XXXX PYMT BY VI XXXX TOTAL PAID CAD	(\$916.85) (\$33.60) (\$950.45)
BALANCE CAD	\$0.00

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- Outside Canada & USA: please call collect 902-423-3806

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BLUE LINE TAXI (613) 238 - 1111 жжжСОРҮжжж TERMINAL ID: 314-652-00 MERCHANI ID: 4326960 VEHICLE 1D : 60 000562 DRIVER ID : 01 TRIP NUMBER: PASSENGERS: 02/05/2017 END: 1 START: 18:26 \$ 34.41: FARE AMOUNT: \$ 4.94 TIP AMOUNT: 36, 35 TOTAL : \$ \*\* s.17(1) VISA SALE : APPROVAL NUMBER : 087597 CUSTOMER SERVICE 1-800-443-2812 INQUIRY@TAXITAB.COM TAXITAB

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#### REGAL ET CROWN TAXI 165 RUE JEAN-PROULX GATINEAU.OC J82 114 TEL (819) 777-5231



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Merchant ID: 4325197A Driver ID: 52564 Record Num.: 0002

## Sale

VISA	Entry Method: Chip			
Ámount:	\$	32.70		
Tip:	\$	4.91		
Total: CAD\$		37.61		
2017/02/08		06:28		
Resp Code: 00 TVR: 0080008000 TSI: F800				
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TRN Ref #:	46703941302133			
Validation Code:	BCX			

DESCRIPTION: \_\_\_\_\_

CUSTOMER SERVICE 1-802-443-2812

307-41 AVENUE NE CALGARY AB T2E 2N4 (403) 299-1111

#### SALE

TID: KN189233 REF#: 00000003   Batch #: 003 SEQ: 003001001003   02/08/17 11:35:35   APPR CODE: 064026   VISA **/**   AMOUNT \$36,30	MID: 4189233	
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Diane Ker UB05AB

## **Westin**<sup>®</sup> HOTELS & RESORTS

enyon	Page Number	:	1	Invoice Nbr	:	298689
3 - Sub Block (universities CA)	Guest Number	:	1259785			
	Folio ID	:	А			
	Arrive Date		05-FEB-17	18:38		
	Depart Date	:	07-FEB-17	12:01		
	No. Of Guest	:	1			
	Room Number	:	1603			
	Club Account	:	SPG - S.17(1)			

Information Invoice

#### Tax ID : 811719848RT0001

The Westin Ottawa FEB-07-2017 04:50 9999

Date	Reference	Description	Charges (CAD)	Credits (CAD)
05-FEB-17	RT1603	Room	204.00	
05-FEB-17	RT1603	Tax-HST Rooms	26.52	
05-FEB-17	RT1603	Destination Marketing Program	6.12	
05-FEB-17	RT1603	Dest Marketing Program HST	0.80	
06-FEB-17	RT1603	Room	204.00	
06-FEB-17	RT1603	Tax-HST Rooms	26.52	
06-FEB-17	RT1603	Destination Marketing Program	6.12	
06-FEB-17	RT1603	Dest Marketing Program HST	0.80	
FEB-07-201	7 VI	Visa		-474.88
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		**	171.00	171.00

** Total	474.88	-474.88
*** Balance	0.00	

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## HOTELS & RESORTS

0.00

Diane Kenyon	Page Number	:	1	Invoice Nbr	:	299089
Universities Canada	Guest Number		1257883			
309 11 St Nw	Folio ID	:	A			
Calgary, AB, T2N 1X2	Arrive Date		07-FEB-17	04:58		
Canada	Depart Date		08-FEB-17	12:01		
UB05AA - Universities Canada – Cana A	No. Of Guest		2			
	Room Number		1603			
	Club Account		SPG . S.17(1)			

#### Copy Tax Invoice

#### Tax ID : 811719848RT0001

Date	Reference	Description	Charges (CAD)	Credits (CAD)
07-FEB-17	RT1603	Room	254.00	
07-FEB-17	RT1603	Tax-HST Rooms	33.02	•
07-FEB-17	RT1603	Destination Marketing Program	7.62	
07-FEB-17	RT1603	Dest Marketing Program HST	0.99	
08-FEB-17	VI	Visa-5.17(1)		-295.63
		** Total	295.63	-295.63

\*\*\* Balance

#### Continued on the next page





Diane Kenyon, Vice-President (University Relations) For the period of February 1, 2017 to March 31, 2017

## **Detail for Non-Travel Expenses**

Non-Travel Expenses-Item 3 Detail				
For	Diane Kenyon, Vice-P	Diane Kenyon, Vice-President (University Relations)		
Description/Purpose	Transportation to atte	Transportation to attend various meetings and events on behalf of the University.		
Date	January 16 to Februar	January 16 to February 22, 2017		
Destination	Calgary, Alberta			
Type of Expense	Meals	Parking	Other	Total
Amount	\$0.00	\$0.00	\$167.08	\$167.08
Notes				

316 Neridian Road Se Calgar: AB 12A 1X2 314-651-999 432765LH 0659 TERMINAL 1D: MERCHANT 1D: VEHICLE ID : 1394 DRIVER 1D 870007812 GST ACCOUNT II: 10369189 TRIP NUMBER: 1 PASSENGERS: 01/16/2017 START: 19:17 END: 19:36 DISTANCE: 102.00 RATE: 1 \$ 19.24 FARE AMOUNT: U.96 \$ LAX AMOUNT: 3.03 \$ TIP AMOUNT: 23.23 IOTAL : \$ 🗰 s.17(1) VISA SALE : 023155 APPROVAL NUMBER :

\*\*\*PASSENGER COPY\*\*\*



ASSOCIATED CAB ALLIED LIMOUSIN 307-41 AVENUE NE CALGARY AB T2E 2N4 (403) 299-1111

#### SALE

MID: 4189233 TID: DS189233 Batch #: 024 01/16/17	REF#: 00000004 SEQ: 024001001004 16:58:48
APPR CODE: 05 VISA	-1414

AMOUNT	\$22.20
TIP	\$3.33
TOTAL	\$25.53

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SCOTIABANK VISA AID: A000000031010 TVR: 02 80 00 80 00 TSI: F8 00

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#### 316 MERIDIAN ROAD SE CALGARY, AB T2A 1X2

TERMINAL 1D:	314-652-116
MERCHANT 1D:	432765XH
VEHICLE ID :	0495
DRIVER 1D :	2417
GST ACCOUNT II:	135796878
TRIP NUMBER:	10373882
PASSENGERS:	10313002
01/17/2017	
START: 08:52	END: 09:09
DISTANCE: 77.00	RATE: 1
FARE AMOUNT:	\$ 16.95
TAX AMOUNT:	\$ 0.85
TIP AMOUNT:	\$ 2.67
TOTAL : \$	
VISA SALE :	s.17(1)
ADDDOVAL NUMBER	000000

APPROVAL NUMBER : Ø86229

#### \*\*\*PASSENGER COPY\*\*\*







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SALE

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\$2.73

\$20.93

SEQ: 032001001002

MID: 4189233

TID: KC189233

Batch #: 032

APPR CODE: 048385

SCOTIABANK VISA AID: A000000031010 TVR: 02 80 00 80 00

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AMOUNT

TOTAL

TSI: F8 00

01/24/17

VISA

TIP

316 MERIDIAN ROAD SE CALGARY, AB T2A 1X2

TERMINAL ID:

MERCHANT ID:

VEHICLE ID :

DRIVER ID :

GST ACCOUNT II:

TRIP NUMBER:

START: 07:55 DISTANCE: 32.00

FARE AMOUNT:

TAX AMOUNT:

TIP AMOUNT:

VISA SALE :

TOTAL :

APPROVAL NUMBER :

PASSENGERS: 01/23/2017

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# ASSOCIATED CAB

#### 316 MERIDIAN ROAD SE CALGARY, AB 12A 1X2

TERMINAL ID:	314-674-351
MERCHANT ID:	4327651E
VEHICLE ID :	1050
DRIVER ID :	8224
GST ACCOUNT II:	815611751
TRIP NUMBER:	10702435
PASSENGERS:	1
02/13/2017	
START: 06:54	END: 07:10
DISTANCE: 61.00	RATE: 1
FARE AMOUNT:	\$ 14.10
TAX AMOUNT:	\$ 0.70
FIP AMOUNT:	\$ 2.22
TOTAL : 4	17.02
VISA SALE :	\star s.17(1)
APPROVAL NUMBER :	027619
***PASSENGER	COPY***

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## CALGARY, AB 12A 1X2

TERMINAL 10:	314-674-409	
MERCHANT ID:	432765AK	
VEHICLE ID :	0070	
DRIVER ID :	8030	
GST ACCOUNT II:	855643854	
	10728824	
TRIP NUMBER:	1	
PASSENGERS:	1	
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DISTANCE: 0.08	RATE: 0	
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#### SALE

MID: 4189233	
TID: MB189233	REF#: 00000004
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AMOUNT	\$8.80
TIP	\$1.32
TOTAL	\$10.12

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#### ASSOCIATED CAB ALLIED LIMOUSIN 307-41 AVENUE NE CALGARY AB T2E 2N4 (403) 299-1111

#### SALE

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OTAL	\$17,48

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Diane Kenyon, Vice-President (University Relations) For the period of February 1, 2017 to March 31, 2017

## **Detail for Non-Travel Expenses**

Non-Travel Expenses-Item 4 Detail				
For	Diane Kenyon, Vice-President (University Relations)			
Description/Purpose	Lunch meeting with community member, Kenyon plus 1.			
Date	January 26, 2017			
Destination	Calgary, Alberta			
Type of Expense	Meals	Parking	Other	Total
Amount	\$19.00	\$0.00	\$0.00	\$19.00
Notes				

## UCalgary Food Service

TEGA TEA 1 @ \$2.75 TAXACCOUNT1	\$2.75 \$0.14
Salad 5.99 1 @ \$5.99 TAXACCOUNT1 SANDWICH \$6.99	\$5.99 \$0.30
1 @ \$6.99 TAXACCOUNT1 Check Amount	\$6.99 \$0.35 External Credit Card \$16.52
Subtotal Taxes Tran. Total Tender Received	\$15.73 \$0.79 \$16.52 \$16.52
Cashier POS Tran# Tran Time	Aramark Cashier HA Bistro Alma 1904 01/26/2017 01:11 PM

## Thank you!

U OF C BISTRO ALMA 2500 UNIVERSITY DR NW CALGARY AB

CARD	* * *	* * *	* *	* * *	S	.17(1)
CARD T	YPE				1	/ISA
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PURCHA	SE					
AMOUNT					\$16	5.52
TIP					\$2	2.48
TOTAL						

\$19.00

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Diane Kenyon, Vice-President (University Relations) For the period of February 1, 2017 to March 31, 2017

## **Detail for Non-Travel Expenses**

Non-Travel Expenses-Item 5 Detail					
For	Diane Kenyon, Vice-President (University Relations)				
Description/Purpose	Breakfast meeting with internal staff member, Kenyon plus 1.				
Date	January 27, 2017				
Destination	Calgary, Alberta				
Type of Expense	Meals	Parking	Other	Total	
Amount	\$49.05	\$0.00	\$0.00	\$49.05	
Notes					

Kensingt	on Riverside Inn
Ca	algary, AB
GST89	4582667RT0001
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#### Kensington Riverside Inn Calgary, AB GST894582667RT0001

#### 5 ASHISH

Tb1 2/1 Chk 2631 Gst 2 Jan27'17 08:00AM			
2 COFFEE   6.50     1 LARGE JUICE   4.50     1 SIDE EGGS   3.00     1 SIDE BACON   5.00     1 SIDE VEG   5.00     1 TRAD BRKFST   17.00			
Subtotal 41.00 41.00 GST 2.05 Amount Due <b>43.05</b>			
Tip			
Total			
Room #			
Print Name			
Signature			