



## Proactive Disclosure of Expenses

Diane Kenyon, Vice-President (University Relations)

For the period of April 1, 2016 to May 31, 2016

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### Overview

Travel Expenses			
Item #	Date	Description	Amount
1.	April 7, 8, 2016	Travel to Toronto to attend Public Policy Forum Dinner.	\$1,296.96

Non-Travel Expenses			
Item #	Date	Description	Amount
2.	March 30 - April 6, 2016	Transportation to attend various meetings and events on behalf of the University.	\$42.00
3.	March 30, 2016	Lunch meeting with community member.	\$82.11



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For the period of April 1, 2016 to May 31, 2016

### Detail for Travel Expenses

Travel Expenses-Item 1 Detail						
For	Diane Kenyon, Vice-President (University Relations)					
Description/Purpose	Travel to Toronto to attend attend Public Policy Forum Dinner.					
Date	April 7, 8, 2016					
Destination	Toronto, Ontario					
Type of Expense	Airfare*	Other Transport**	Hotel	Meals***	Other****	Total
Amount	\$867.11	\$170.65	\$191.60	\$34.00	\$33.60	\$1,296.96
Notes	<p>Airfare*: Booking Ref.: MSH8CV. Flight upgrade provided at no additional cost to the University.</p> <p>Other Transport**: Ground transportation while in Toronto and to and from Calgary airport.</p> <p>Meals***: Meal per diems claimed (1 Breakfast @ \$10 and 2 Lunch @ \$12).</p> <p>Other****: Travel Agency fee.</p>					

# Maritime Travel

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s. 17(1)

MARITIME TRAVEL  
 SUITE 100 7777 10 ST NE  
 CALGARY, AB T2E 8X2  
 (403) 292-7474 1 (800) 661-9762  
 www.maritimetravel.ca

Account #  
 Date 29 Feb 2016  
 Counsellor WEI CHONG  
 Our ref # QQPJCO  
 Invoice # 11161705  
 Department 10086792  
 UNIVERSITY RELATIONS  
 UNIVERSITY RELATIONS

[Click here to send your itinerary to Triplt](#)

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Travel Arranger: JYOTI MYERS

UNIVERSITY OF CALGARY  
 ADMINISTRATION BUILDING EXECUTIVE SUITE  
 A100 2500 UNIVERSITY DRIVE NW  
 CALGARY AB CA  
 T2N 1N4

For:  
 KENYON/DIANE ELIZABETH MS

This is your Itinerary and Invoice. For airline tickets, this is your e-ticket.

Airline	Flight #	Origin	Destination	Depart Date	Depart Time	Arrival Date	Arrival Time	Cabin Class	Flying Time	Seats
Air Canada Airbus A320	122	Calgary Intl Arpt (Calgary, AB)	Lester B Pearson Intl (Toronto, ON) Terminal 1	Thu Apr 7	8:00 AM	Thu Apr 7	1:40 PM	G-Flex	3:45	14C

PREFERRED SEAT

Air Canada Airbus A321	125	Lester B Pearson Intl (Toronto, ON) Terminal 1	Calgary Intl Arpt (Calgary, AB)	Fri Apr 8	4:05 PM	Fri Apr 8	6:19 PM	G-Flex	4:14	13D
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PREFERRED SEAT

Company	Reference Locator	Company	Loyalty #	Passenger	Airline	Ticket Number	Type
Air Canada	MSH8CV - Web Check In	AC	s. 17(1)	KENYON/DIANE ELIZABETH MS	AC	0141612948405	ETicket

### Destination Services

To review and book dinner reservations, tours, show tickets and more, click Destination Services –  
 Destination Services is owned & operated independently from Maritime Travel

[Destination Services](#)

-THANK YOU FOR BOOKING WITH MARITIME TRAVEL

AIR CANADA AIRFARE - TKT 0141612948405	\$754.66
TAX ON AIRFARE INCLUDES 3.25 HST	
TAX ON AIRFARE INCLUDES 39.95 GST	
TAX ON AIRFARE INCLUDES 69.25 OTHER	
TAX ON AIRFARE TOTAL	\$112.45
MARTVL NON-REFUNDABLE TRANSACTION FEE	\$32.00
TAX ON FEE (R103524823)	\$1.60
TOTAL DUE CAD	\$900.71

PYMT BY AX XXX s. 17(1)

PYMT BY AX XXX

TOTAL PAID CAD

(\$867.11)

(\$33.60)

(\$900.71)

2

3

BALANCE CAD

\$0.00

### For Emergency Travel Service:

- For Canada & USA: please call 1-888-551-1181 or 902-423-3806

- Outside Canada & USA: please call collect 902-423-3806

ASSOCIATED CAB  
ALLIED LIMOUSIN  
307-41 AVENUE NE  
CALGARY AB T2E 2N4  
(403) 299-1111

**SALE**

MID: 4189233  
TID: KC189233 REF#: 00000001  
Batch #: 101 SEQ: 101001001001  
04/07/16 06:50:06  
APPR CODE: 804755  
AMERICAN EXPRESS  
\*\*\*\*\*s. 17(1) \*\*/

<b>AMOUNT</b>	<b>\$41.00</b>
<b>TIP</b>	<b>\$6.15</b>
<b>TOTAL</b>	<b>\$47.15</b>

00 - APPROVED - 000

AMERICAN EXPRESS  
AID: A000000025010801  
TVR: 00 00 00 80 00  
TSE: F8 00

THANK YOU

CUSTOMER COPY

TAXI & LIMO SERVICES #  
3556 KILMANAGH RD  
MISSISSAUGA, ON L5A 2V6  
(416)471-0949

Merchant ID: 000000084723944  
Term ID: 07918265  
9303651559

### Purchase

AMERICAN EXPRESS  
XXXXXXXXX. 17(1)

AID: A000000025010801

Entry Method: Chip

Batch#: 000076

04/08/16

14:38:15

Ref#: 000010957879

Inv #: 000168 Appr Code: 827196

Amount:	\$	60.00
Tip:	\$	9.00
Total:	\$	69.00

Customer Copy

DELTA CAB Ltd.  
Calgary  
403-278-9999

-----  
Terminal 1229/66249145  
Driver 3049  
16/04/08 18:54:18

AMEX  
Card : \*\*\*\*\*S. 17(1)  
DE857CBD30472929  
CHIP CARD

AMERICAN EXPRESS  
F800

Ref # 0010018680 C  
Auth # 862397

PURCHASE

FARE : \$ 46.50  
TIP : \$ 8.00

-----  
TOTAL : \$ 54.50

GST/HST #: 1234567890  
APPROVED - THANK YOU  
(00-025)

IMPORTANT: Retain this  
copy for your records

**INFORMATION INVOICE**

Membership No. : PC s. 17(1)  
 A/R Number :  
 Group Code :  
 Company Name : Caubo

Diane Kenyon  
 s. 17(1)

Canada

Room No. : 1103  
 Confirmation No. : 7940098  
 Arrival : 04-07-16  
 Departure : 04-08-16  
 Page No. : 1 of 1  
 Folio No. :  
 Cashier No. : 11  
 HST Reg No. : 803103712

Date	Text	Reference	Charges	Credits
04-07-16	*Accommodation		165.17	
04-07-16	Destination Fee @ 2.66%		4.39	
04-07-16	DF HST (13%)		0.57	
04-07-16	HST 13% on Rooms		21.47	
04-08-16	American Express	XXXXXXXXXX s. 17(1)		191.60
		<b>Total</b>	<b>191.60</b>	<b>191.60</b>
	0.00	CAD		
	0.00			
<b>Harmonized Sales Tax</b>		<b>Balance</b>	<b>0.00</b>	<b>CAD</b>

**How great was your stay? If we did not exceed your expectations, let us know and we'll make it right.**



## Proactive Disclosure of Expenses

Diane Kenyon, Vice-President (University Relations)

For the period of April 1, 2016 to May 31, 2016

### Detail for Non-Travel Expenses

Non-Travel Expenses-Item 2 Detail				
For	Diane Kenyon, Vice-President (University Relations)			
Description/Purpose	Transportation to attend various meetings and events on behalf of the University.			
Date	March 30 - April 6, 2016			
Destination	Calgary, Alberta			
Type of Expense	Meals	Parking	Other	Total
Amount	\$0.00	\$0.00	\$42.00	\$42.00
Notes				

DELTA CAB Ltd.  
Calgary  
403-278-9999

-----  
Terminal            900/66249144  
Driver              1376  
16/03/30            12:20:17

AMEX  
Card :                \*\*\*\*\*S. 17(1)  
AMERICAN EXPRESS  
CHIP CARD

A00000025010801  
0000008000 F800

Ref    #              0010014380 C  
Auth   #              807739

   PURCHASE  
FARE    : \$            20.40  
TIP      : \$            3.00

-----  
TOTAL    : \$            23.40

GST/HST #:            1234567890  
APPROVED - THANK YOU  
(00-025)

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Customer Copy

DELTA CAB Ltd.  
Calgary  
403-278-9999

Terminal 1229/66249145  
Driver 3049  
16/04/06 11:16:46

AMEX  
Card : \*\*\*\*\*s. 17(1)  
881E4756B835  
CARD

AMERICAN EXPRESS  
F800

# 0010018520  
# 8242

PURCH  
: \$ 16.60  
: \$ 2.00

TOTAL : \$ 18.60

GST/HST #: 1234567890  
APPROVED - THANK YOU  
(00-025)

IMPORTANT: Retain this  
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Customer Copy



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### Detail for Non-Travel Expenses

Non-Travel Expenses-Item 3 Detail				
For	Diane Kenyon, Vice-President (University Relations)			
Description/Purpose	Lunch meeting with community member, Kenyon plus 1.			
Date	March 30, 2016			
Destination	Calgary, Alberta			
Type of Expense	Meals	Parking	Other	Total
Amount	\$82.11	\$0.00	\$0.00	\$82.11
Notes				

TEATRO  
ITALIAN MARKET  
0005a Table 22 #Party 2  
JOSIE C SvrCk: 3 12:21 03/30/16

1 SAN PELLEGRINO 8.25  
1 CAESAR INSALATA 16.00  
1 MARKET RISOTTO, amount 24.00  
1 OPEN FOOD, amount 15.00, LAMB RAGU, SEAT 2  
MIGNARDESE\* 4.00  
1 CAFE LATTE 4.75

Sub Total: 72.00  
GOODWILL PROMO \*Discount\*: 4.00  
GST : 3.40  
Sub Total: 71.40

3/30 13:37 TOTAL: 71.40

Aperitivo Italiano! Mon.-Fri  
From 3pm to 6pm  
\$5 Highballs/Peroni \$7 Feature Wines  
www.teatro.ca  
200 6 AVE S.E.  
403.290.1012  
GST # R136341625

TEATRO RISTORANTE  
200 8th Avenue SE  
Calgary, AB  
T2G 0K7  
403-263-1042

\*\* TRANSACTION RECORD \*\*

Tran. #: 17540  
Check #: 5  
Employee #: 74  
Employee Name: JOSIE

American Express  
Purchase \$17(1)  
xxxxxxx

Amount \$71.40  
Tip \$10.71  
-----  
TOTAL \$82.11

PROVED 506287  
-000 506287  
TEATRS11/TEATRC11  
016001001005  
2016/03/30 14:07:12

Customer Copy

THANK YOU  
Come Again