



## Proactive Disclosure of Expenses

Mike Van Hee(VP Services)

For the period April 01, 2023 to June 30, 2023

### Overview

Travel Expenses			
Item #	Date	Description	Amount
1.	May 11-12, 2023	Travel to Saskatoon to attend the U15 Administrative Table	\$819.29

Non-Travel Expenses			
Item #	Date	Description	Amount
2.		No Expenses Reported.	



**Detail for Travel Expenses**

Travel Expenses-Item 1 Detail						
For	Mike Van Hee(VP Services)					
Description/ Purpose	Travel to Saskatoon to attend the U15 Administraive Table					
Date	May 11-12, 2023					
Destination	Saskatoon, Canada					
Type of Expense	Airfare*	Other Transport**	Hotel	Meal***	Other****	Total
Amount	\$490.19	\$20.67	\$172.35	\$52.50	\$83.58	\$819.29
Page Reference	pg. 3-5	pg. 9	pg. 6	p.10	pg. 7-8	
Notes	Airfare*: Booking Ref.: WT06X2. Other Transport**: Ground transportation while in Saskatoon. Meal***: Lunch Meal Other****: Airport Parking & Travel Agent Fee					

# Maritime Travel Business Travel Management



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call collect 902-423-3806. Email: [afterhours@maritimetravel.ca](mailto:afterhours@maritimetravel.ca) (For more immediate assistance please call)

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CALGARY AB T2N 1N4

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**MARITIME Ref #**

Invoice #

Date

Your Counsellor

Account #

UCID

Team Name

Faculty/Dept/Institute

**WT06X2**

235222121

29 Mar 2023

**WEI CHONG**

**S.17(1)**

N/A

VICE-PRESIDENT FINANCE AND SERVICES

TARA YOUNKER

[Click here to learn more about our Corporate Travel Program](#)

[Please click here to fill out our Business Travel survey.](#)

For:

VANHEE/MICHAEL **S.17(1)** MR

Please make sure name(s) on your statement matches both your passport and your vaccination certificate.

If name(s) doesn't match please contact your branch or our after hours team before midnight.

## Your Itinerary and E-ticket which is required for travel:

[Return to Travel Roadmap](#)

### Web Check-In and Airline Confirmation: WestJet - RBQNVA

	<b>WestJet 358</b> Boeing 737-700 Cabin Class B-Flex	<b>Origin</b> <b>Calgary, AB</b> Calgary Intl Arpt (Calgary, AB)	<b>Destination</b> <b>Saskatoon, SK</b> John G. Diefenbaker (Saskatoon, SK)	<b>Depart</b> <b>Thu - May 11</b> <b>2:00 PM</b>	<b>Arrive</b> <b>Thu - May 11</b> <b>3:09 PM</b>	<b>Seat</b> <b>11C</b>
	<b>Remarks</b> EXIT ROW AISLE					
	<b>WestJet 3371</b> (Operated by WESTJET ENCORE) Cabin Class B-Flex	<b>Origin</b> <b>Saskatoon, SK</b> John G. Diefenbaker (Saskatoon, SK)	<b>Destination</b> <b>Calgary, AB</b> Calgary Intl Arpt (Calgary, AB)	<b>Depart</b> <b>Fri - May 12</b> <b>8:00 PM</b>	<b>Arrive</b> <b>Fri - May 12</b> <b>9:23 PM</b>	<b>Seat</b> <b>04D</b>
	<b>Remarks</b> TURBO PROPELLER PLANE USED ON THIS FLIGHT BULKHEAD WINDOW/NO EXIT ROW					

### Passenger Information

Airline Code WS

Passenger VANHEE/MICHAELS.17(1) MR

Ticket # 8381193987242

### Booking Summary

Company WestJet

Booking Reference

RBQNVA

-THANK YOU FOR BOOKING WITH MARITIME TRAVEL

-THANK YOU FOR BOOKING WITH MARITIME TRAVEL

## Purchase Summary

Amount due		Amount Paid	
WestJet AIRFARE - TKT 8381193987242	362.60	PYMT BY XXXX-XXS.17(1)	-490.19
<i>TAX ON AIRFARE INCLUDES 23.34 GST</i>		Mar 28 2023	
<i>TAX ON AIRFARE INCLUDES 104.25 OTHER</i>		PYMT BY VI XXS.17(1)	-33.60
TAX ON AIRFARE	127.59	<u>TOTAL PAID CAD</u>	<u>\$523.79</u>
MARTVL NON-REFUNDABLE TRANSACTION FEE	32.00		
GST ON FEE (R103524823)	1.60		
<u>TOTAL DUE CAD</u>	<u>\$523.79</u>		

BALANCE CAD \$0.00

## Go Greener

Help us lighten travel's environmental footprint – with trees. You can calculate your CO<sub>2</sub>, and plant trees here: [Maritime Travel - Forest | Trees4Travel](#). We'll plant an extra tree for every tree you plant.

## Check-in information

We recommend that you reconfirm your flights prior to departure.

Valid government issued photo id required for check-in.

Non refundable/change fees may apply.

Check in 2 hours prior. As processing times at the airport are longer than normal due to COVID-19, it's important to be aware of any new updates to their check in policies. Failure to respect them may result in the reassignment of any reserved seats, the cancellation of reservations, and/or ineligibility for denied boarding compensation. Please refer to the airline's website for further information.

Online Check-in – Many airlines offer online check-in, most within 24 hours of departure. We recommend you check-in online before you go to the airport.

### COVID Requirements

Airlines may have varying requirements and protocols in place due to COVID.

For more WESTJET information, [click here](#)

## Baggage Information

For WestJet Baggage Information [click here](#). Pre-pay for your bags and save.

Baggage charges may apply. Size/weight restrictions vary between airlines.

Passengers may carry travel sized toiletries or liquids 3.4 oz (100ml) or less through security check points. They must fit in a 1-quart sized clear plastic zip-top bag. Visit [www.Catsa-acsta.gc.ca](#).

## Notice

This receipt may be required at check in and must be presented to customs and immigration if requested. Carriage and other services provided by the carrier are subject to condition of carriage which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier. If the passenger's journey involves an ultimate destination or stop in a country other than the country of the departure the Warsaw convention may be applicable and the convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss of or damage to baggage.

You have provided us your personal information in order to facilitate your current and future travel arrangements and allow us to provide travel services and products to you. We will remove your information from our records upon your request if you call, write, or email any of us individually or email us centrally at [privacyfeedback@maritimetravel.ca](mailto:privacyfeedback@maritimetravel.ca).

If you are denied boarding or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact your air carrier or visit the Canadian Transportation Agency's website. <https://rppa-appr.ca/eng>

## Invoice Information

Your Maritime Travel charges will show on your credit card statement similar to MT 235222121-1939872421234

MT = Maritime Travel

235222121 = invoice #

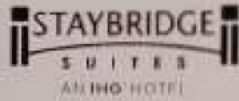
1939872421234 = ticket #

HST/GST #: 10352 4823

QST #: 1022862835

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B2 05-12-23

<b>Michael Van-Hee</b> Calgary AB T3A 6J8 Canada	Folio No. :	26192	Room No. :	7208
	A/R Number :		Arrival :	05-11-23
	Group Code :	U15	Departure :	05-12-23
	Company :	S.17(1)	Conf. No. :	66624185
	Membership No. :		Rate Code :	
	Invoice No. :		Page No. :	1 of 1
	Ref.No. :			

Date	Description	Charges	Credits
05-11-23	The Pantry (Tax incl.) Post It No.298782	2.00	
05-11-23	*Accommodation	149.00	
05-11-23	CQ Facility/Program Fee 3%	4.47	
05-11-23	GST 5%	7.67	
05-11-23	PST 6%	9.21	
05-12-23	Visa XXXXXXXXXX S.17(1)		172.35

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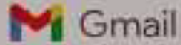
<b>Total</b>	<b>172.35</b>	<b>172.35</b>
<b>Balance</b>	<b>0.00</b>	

Tax Summary	
GST 5%	7.67
PST 6%	9.21
CQ Facility/Program	4.47
GST Other 5%	0.09
PST Other 6%	0.11

**Guest Signature:** \_\_\_\_\_  
 I have received the goods and / or services in the amount shown here on. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part of the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Staybridge Suites Saskatoon - University  
 1836 College Drive Bldg #1 Saskatoon SK S7N 2Z8  
 Telephone: (306) 952-4888 Fax: (306) 954-1255  
 GST #R06619193RT0001

Owned by College Hotels LP and Operated by PR Hotels Management Ltd.



S.17(1)

### Booking 8MVKV Parking Confirmation

Calgary Airport Parking Confirmation <noreply@yyc.com>

Tue, May 9, 2023 at 12:07 PM

To: S.17(1)

Click [here](#) if you have difficulties viewing this email.



Hello Michael, thank you for booking Overheight Parking Lot. Your reservation number is 8MVKV.

## New Reservation Confirmation



8MVKV

Print this page

Manage booking

Your account



### Reservation details

Car park:	Overheight Parking Lot
Product description:	Online Rates
Reservation number:	8MVKV
Arrival at car park:	12:30 pm on Thursday, 11 May 2023
Leave car park:	9:30 pm on Friday, 12 May 2023



### Payment details

Amount paid:	\$49.98
GST at 5%:	\$2.38

Booking total:

\$49.98



### Important information

To enter or exit the lot, print this confirmation or have it ready on your mobile device (Max brightness recommended) Drive to the entry or exit gate for the parking facility you booked and scan your QR code. If the QR code does not scan, press the 'Help' button for assistance. DO NOT press 'Get Ticket' button.



### Directions

Our oversized lot is ideal for motor homes, large pickup trucks, campers, and more! To access, stay in the left hand lane of Airport Road and follow the overhead signage for our Overheight Lot.



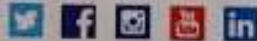
Email: [Parking@yyc.com](mailto:Parking@yyc.com)

Address: YYC Calgary International Airport  
2000 Airport Road NE  
Calgary, Alberta

GST number: 122556194RT001

Call us: 403-250-7275

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225 AVENUE B N  
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(306) 986-3905

**SALE**

Clerk #: 000035

REF#: 00000008

Batch #: 025

SEQ: 025001001008

05/11/23

18:35:14

APPR CODE: 054471

VISA

\*\*\*\*\*S.17(1)

\*/\*\*

**AMOUNT**

**\$20.67**

00 - APPROVED - 001

VISA CREDIT

AID: A0000000031010

TTQ B2 A0 40 00

Thank You  
Please Come Again

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