

Proactive Disclosure of Expenses

Linda Dalgetty, Vice-President (Finance and Services)

For the period April 1, 2018 to May 31, 2018

Overview

Travel E	xpenses		
Item #	Date	Description	Amount
1.	March 1, 2, 2018	Planned travel to Ottawa to attend Cyber Security Conference.	\$33.60
2.	April 10, 11, 2018	Travel to Ottawa to attend Canadian Association of University	\$963.87
		Business Officers (CAUBO) Board meeting.	
3.	April 26, 27, 2018	Travel to Nanaimo to attend Council of Western Financial	\$1,047.91
		Logistical and Operational Personnel (COWFLOP) Spring	
		Conference.	
4.	April 30 to May 1,	Travel to Edmonton to attend U15 Calgary Administrator Table	\$822.14
	2018	and Dinner meeting.	
5.	May 3, 4, 2018	Travel to Edmonton to attend Comprehensive Academic and	\$802.37
		Research Institutions (CARI) Dinner and meeting.	
6.	May 17, 18, 2018	Travel to Edmonton to attend Senior Business Officers (SBO)	\$461.69
		meeting.	

Non-Travel Expenses						
I	tem#	Date	Description	Amount		
	7.	March 5 to April 10,	Parking while attending various meetings and events on behalf of	\$7.83		
		2018	the University.			
	8.	April 5 to May 14,	Auto mileage to attend meetings. 291 kms @ \$0.50/km.	\$145.50		
		2018				



Proactive Disclosure of Expenses

Linda Dalgetty, Vice-President (Finance and Services)

For the period April 1, 2018 to May 31, 2018

Detail for Travel Expenses

Travel Expenses-Item 1 Detail							
For	Linda Dalget	ty, Vice-President (Fir	nance and Se	rvices)			
Description/Purpose	Planned trav	Planned travel to Ottawa to attend Cyber Security Conference was cancelled.					
Date	March 1, 2, 2	March 1, 2, 2018					
Destination	Ottawa, Ont	Ottawa, Ontario					
Type of Expense	Airfare	Other Transport	Hotel	Meals	Other*	Total	
Amount	\$0.00	\$0.00	\$0.00	\$0.00	\$33.60	\$33.60	
Page Reference		page 4					
Notes	Other*: Trav	Other*: Travel Agency fee not refunded.					

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Invoice #

Date Your Counsellor

Account #

Department

TWK3FO

11187296

13 Feb 2018

BILL DOUPE

s.17(1)

833684

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SERVICES

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UNIVERSITY OF CALGARY

s.17(1)

For:

DALGETTY/LINDA MRS

Itinerary

This is your Itinerary and Invoice.

Web Check In: Air Canada - NB6QZV

-	7		7
	,	1	Г
7		- 1	

Air Canada 148 Airbus A320

Cabin Class G-Economy

Origin Calgary, AB Calgary Intl Arpt (Calgary,

Destination Toronto, ON Lester B Pearson Intl (Toronto, ON)

Terminal 1

Depart Wed - Feb 28 2:15 PM

Arrive Wed - Feb 28 7:59 PM

Seat 13C

Duration 3:44

Air Canada 466 Cabin Class G-Economy

Origin Toronto, ON Lester B Pearson Intl (Toronto, ON)

Terminal 1

Destination Ottawa, ON Ottawa McDonald Cartier Intl (Ottawa, ON)

Depart Wed - Feb 28 9:10 PM

Arrive Wed - Feb 28 10:09 PM

Seat 15C

Duration 0:59

Duration 4:30

Air Canada 353 Embraer 190

Cabin Class V-Economy

Origin Ottawa, ON Ottawa McDonald Cartie

Intl (Ottawa, ON)

Destination Calgary, AB Calgary Intl Arpt (Calgary, AB)

Depart Fri - Mar 02 4:05 PM

Arrive Fri - Mar 02 6:35 PM

Seat 13C

Passenger Information

Passenger

DALGETTY/LINDA MRS

Airline Code AC

Ticket # 0145797102522

Booking Summary

Company Company Air Canada Air Canada **Booking Reference**

NB6QZV

Loyalty #

1

s.17(1)

Purchase Summary

Amount due		Amount Paid	
AIR CANADA AIRFARE - TKT 0145797102522	987.16	PYMT BY VI XXX	-1113.49
TAX ON AIRFARE INCLUDES 3.51 HST		2018	
TAX ON AIRFARE INCLUDES 51.57 GST		PYMT BY VI XXX	-33.60
TAX ON AIRFARE INCLUDES 71.25 OTHER		TOTAL PAID CAD	\$1,147.09
TAX ON AIRFARE TOTAL	126.33		
MARTVL NON-REFUNDABLE TRANSACTION FEE	32.00		
TAX ON FEE (R103524823)	1.60		
TOTAL DUE CAD	\$1,147.09		

BALANCE CAD

\$0.00

Baggage Information

Checked Baggage

http://www.aircanada.com/en/travelinfo/airport/baggage/index.html?src=hp_ql

ETravel Advisories

http://www.voyage.gc.ca/countries_pays/menu-eng.asp

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Reminders

Your Maritime Travel charges will show on your credit card statement similiar to MT 123456-01498761234

MT = Maritime Travel

123456 = invoice #

01498761234 = ticket #

NON REF/CHANGE FEES APPLY

CHECK IN 90 MIN PRIOR, BOARDING MAY BE DENIED IF LESS THAN 45 MINS

VALID GOVERNMENT ISSUED PHOTO ID REQUIRED

WE RECOMMEND THAT YOU RECONFIRM YOUR FLIGHTS PRIOR TO DEPARTURE

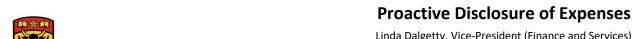
This receipt may be required at check in and must be presented to customs and immigration if requested. Carriage and other services provided by the carrier are subject to condition of carriage which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier.

NOTICE

If the passenger's journey involves an ultimate destination or stop in a country other than the country of the departure the Warsaw convention may be applicable and the convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss of or damage to baggage.

Passengers departing Canada should be aware that liquids, gels and aerosols in containers with a capacity of 100 ml / 100 grams (3.4 oz.) or less are permitted through pre-board security screening as long as they fit comfortably in one (1) clear, closed and re-sealable plastic bag with a capacity of no more than 1 litre (1 quart). Please note that bags stretched beyond their capacity are not permitted. Limit one bag per person

Online Check-in – Many airlines offer online check-in, most within 24 hours of departure. We recommend you check-in online before you go to the airport.





Linda Dalgetty, Vice-President (Finance and Services)

For the period April 1, 2018 to May 31, 2018

Detail for Travel Expenses

Travel Expenses-Item 2 Detail								
For	Linda Dalgett	Linda Dalgetty, Vice-President (Finance and Services)						
Description/Purpose	Travel to Ott	awa to attend Canadi	ian Associati	on of Univer	sity Business	Officers		
	(CAUBO) Boa	ird meeting.						
Date	April 10, 11,	2018						
Destination	Ottawa, Ontario							
Type of Expense	Airfare*	Other Transport**	Hotel	Meals***	Other***	Total		
Amount	\$635.47	\$35.44	\$210.36	\$39.00	\$43.60	\$963.87		
Page Reference	page 7	page 10	page 11	All meal	page 7			
				per diems				
Notes	Airfare*: Bo	oking Ref: MMPVWE	and VTVHCS	S.				
	Other Transp	ortation**: Ground	transportatio	on while in C	ttawa.			
	Meals***: N	1eal per diems claime	ed (1 Lunch @	@\$14 and 1 I	Dinner @ \$25).		
	Other***:	Travel Agency fee and	d 1 Incidenta	l per diem a	t \$10 per day.			

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#6,7,8&10

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Invoice #

L8BZ48

11188750,11188752,11188754,

Date

20 Mar 2018

BILL DOUPE s.17(1)

Your Counsellor Account #

Department

833684

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SERVICES

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UNIVERSITY OF CALGARY

s.17(1)

DALGETTY/LINDA MRS

Itinerary

This is your Itinerary and Invoice.

Web Check In: Air Canada - MMPVWE / WestJet - VTVHCS



Air Canada 350

Embraer 190

Check In

Cabin Class T-Economy

Origin

Calgary, AB

Ottawa, ON Calgary Intl Arpt (Calgary, Ottawa McDonald Cartier

Destination

Intl (Ottawa, ON)

Depart

Tue - Apr 10 11:15 AM

Arrive Tue - Apr 10 05:04 PM

Seat 14D

Duration 3:49



DELTA MARRIOTT OTTA

Hotel Confirmation No. 85511332

Property 12852

Delta Hotels

Address

Tue, Apr 10

101 LYON ST N OTTAWA ON K1R 5T9 CA

P:1 613-2373600

F:1 613-2372351 Rooms 1

Check Out

Rate Rate

\$179.00 CAD

Wed, Apr 11

And Resorts Nights 1

> Remarks DE12852ARR10APR CXL:PERMITTED UP TO 02 DAYS BEFORE ARRIVAL

WestJet 613

Beeing 737-700 Cabin Class D-Econo Origin Ottawa, ON

Calgary, AB Calgary Intl Arpt (Calgary,

Depart Wed - Apr 11

06:50 PM

Arrive Wed - Apr 11 Seat 04D

Duration 4:26

Ottawa McDonald Cartier Intl (Ottawa, ON)

1

AB)

Destination

09:16 PM

Passenger Information

Passenger DALGETTY/LINDA MRS Airline Code AC Ticket # 0145797350105
Passenger DALGETTY/LINDA MRS Airline Code WS Ticket # 8385797350103

Booking Summary

Company Air Canada Booking Reference MMPVWE
Company WestJet Booking Reference VTVHCS
Company Air Canada Loyalty # s.17(1)

Company WestJet Loyalty#

-THANK YOU FOR BOOKING WITH MARITIME TRAVEL

THANK YOU FOR BOOKING WITH MARITIME TRAVEL AIRFARE TKT 8383014349411

Purchase Summary

Amount due		Amount Paid	
WS AIRFARE TKT 8385797350103	193.20	PYMT BY VI _{s.17} (1) Mar 19	336.13
TAX ON AIRFARE INCLUDES 32.02 HST		2018	
TAX ON AIRFARE INCLUDES 53.12 OTHER		PYMT BY XX XXXXXXXX Mar 19 2018	278.34
TAX ON AIRFARE TOTAL	85.14	S.17(1) PYMT BY VI XXX	33.60
AIR CANADA AIRFARE TKT 0145797350105	283.00	PYMT BY VI XXX	21.00
TAX ON AIRFARE INCLUDES 16.01 GST		TOTAL PAID CAD	\$669.07
TAX ON AIRFARE INCLUDES 37.12 OTHER			-
TAX ON AIRFARE TOTAL	53.13		
MARTVL NON REFUNDABLE TRANSACTION FEE	32.00		
TAX ON FEE (R103524823)	1.60		
SEAT SELECTION	20.00		
HST/GST ON SEAT SELECTION	1.00		
TOTAL DUE CAD	\$669.07		

BALANCE CAD

Baggage Information

Checked Baggage

http://www.aircanada.com/en/travelinfo/airport/baggage/index.html?src=hp_ql Checked Baggage Allowance (WestJet):

ETravel Advisories

http://www.voyage.gc.ca/countries pays/menu eng.asp

Download our app today, to keep connected with us while you're on the go:





Reminders

\$0.00

DALGETTY LINDA

ECONOMY CLASS / CLASSE ECONOMIQUE ETKT0145797350105

Flight/Vol

Date

From/De

AC 350 10APR/AVR CALGARY Frequent Flyer/Voyageur assidu E50K - AC*G

Destination

OTTAWA

Boarding Time/Heure d'embarquement 10:45 Gate/Porte C55 Seat/Place

12A

Departure Time/Heure de depart 11:15

Airline Use/A usage interne 0010 KYYC39>

Boarding Pass | Carte d'accès à bord



ZONE 2

Cabin/Cabine

Flight/Vol

AC 350 **OTTAWA**

Seat/Place

12A WINDOW/HUBLOT

Remarks/Observations

ACMM



A STAR ALLIANCE MEMBER MEMBRE DU RÉSEAU STAR ALLIANCE





BOARDING PASS/CARTE D'EMBARQUEMENT DALGETTY/LINDA

WS s.17(1) VTVHCS

OTTAWA, ON (YOW)

ARR: 11APR18 9:16PM CALGARY, AB (YYC)

KS

WS613

22 PORTE 6:10PM

ZONE ZONE SEAT PLACE



BOARDING ENDS/FIN DE L'EMBARQUEMENT: 6:35PM

YOWCKDID01

8385797350103/1

00019

BLUE LINE TAXI

TERMINAL ID: MERCHANT ID:	314-674-895 4328468A
VEHICLE ID :	1211
DRIVED 20 :	00050005
TRIP HUMBER:	1467
PASSENGERS:	1
04/10/2018	
START: 17:16	END: 17:17
FADE AMOUNTS	
FARE AMOUNT:	\$ 29.53
TIP AMOUNT:	\$ 5.91
TOTAL : \$	35.44
VISA SALE :	s.17(1)
APPROVAL NUMBER :	051554

жжжРASSENGER COРУжжж CUSTOMER SERVICE 1-800-443-2812 INDUTRYOTAXITAB.COM TAXITAB



Page: 1 of 1



OTTAWA CITY CENTRE

101 Lyon Street North, Ottawa, Ontario, K1R 5T9 Telephone: (613) 237-3600 Fax: (613) 237-2351

Linda Dalgetty Calgary AB^{s.17(1)} Canada

Room:

0407

Folio:

71

Cashier: Arrival: Departure:

04-10-18 04-11-18

Reference:

Date	Description	Additional Information	Charges	Credits
04-10-18	Room Charge	3	179.00	
04-10-18	Muncipal Accommodation Tax	MAT)	7.16	
04-10-18	Rooms - HST	501.56	24.20	
04-10-18	Visa			210.36
HST Sum	mary	Total	210.36	210.36
Registrati	on No:74189 4893 R	Balance Due	0.00 CA	D
Room	24.20	Balance Due	0.00 CA	LD .
F&B	0.00			
Other	0.00			
	24.20			

Guest Signature:





Linda Dalgetty, Vice-President (Finance and Services)

For the period April 1, 2018 to May 31, 2018

Detail for Travel Expenses

Travel Expenses-Item 3 Detail								
For	Linda Dalgett	Linda Dalgetty, Vice-President (Finance and Services)						
Description/Purpose	Travel to Nar	naimo to attend Coun	cil of Weste	rn Financial	Logistical and	Operational		
	Personnel (C	Personnel (COWFLOP) Spring Conference.						
Date	April 26, 27, 2018							
Destination	Nanaimo, British Columbia							
Type of Expense	Airfare*	Other Transport**	Hotel	Meals***	Other***	Total		
Amount	\$353.06	\$154.00	\$178.25	\$14.00	\$348.60	\$1,047.91		
Page Reference	page 14	page 17-19	page 20	Meal per	page 14 and			
				diem	23			
Notes	Airfare*: Bo	oking Ref: LJWTIV.						
	Other Transp	ortation**: Ground	transportatio	on while in N	lanaimo.			
	Meals***: N	leal per diem claimed	d (1 Lunch @	\$14).				
	Other***:	Travel Agency fee and	d Conference	e fee.				

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P8SHVC

Invoice #

11188848,

Date

21 Mar 2018 JASON DIRKS

Your Counsellor Account #

s.17(1)

Department

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Travel Arranger: ANGEL IVANCHUK LINIVERSITY OF CALGARY 5.17(1)

For:

DALGETTY/LINDA MRS

Itinerary

This is your Itinerary and Invoice.

Web Check In: Air Canada - LJWTIV

DHC8 Dash 8-

400

Air Canada 8273

(Operated by AIR CANADA EXPRESS -JAZZ)

Cabin Class A-Economy

AB)

Calgary, AB Calgary Intl Arpt (Calgary,

Nanaimo, BC Nanaimo Arpt (Nanaimo,

Destination

BC)

Depart Thu - Apr 26 10:55 AM

Arrive Thu - Apr 26 Seat 2A

11:39 AM

Duration 1:44

Remarks

WINDOW SEAT

AIR CANADA CONFIRMATION - LJWTIV TICKET NUMBER 014 2192 138 089

DHC8 Dash 8-

400

Air Canada 8274

Cabin Class A-Economy

(Operated by AIR CANADA EXPRESS -JAZZ)

Origin

BC)

Nanaimo, BC

Destination Calgary, AB Nanaimo Arpt (Nanaimo, Calgary Intl Arpt (Calgary,

Depart Fri - Apr 27 12:15 PM

Arrive Fri - Apr 27 02:51 PM

Seat 3A

Duration 1:36

Remarks

WINDOW SEAT

AIR CANADA CONFIRMATION - LJWTIV TICKET NUMBER 014 2192 138 089

Passenger Information

Passenger

DALGETTY/LINDA MRS

Airline Code AC

Ticket # 0142192138089

Booking Summary

Company Company Air Canada Air Canada **Booking Reference**

LJWTIV

Loyalty #

s.17(1)

-THANK YOU FOR BOOKING WITH MARITIME TRAVEL

Purchase Summary

Amount due		Amount Paid s.17(1)	
AIRCANADA WEB AIRFARE-TKT 0142192138089	246.00	PYMT BY VI XXXX	-353.06
TAX ON AIRFARE INCLUDES 16.81 GST	0.00	PYMT BY VI XXXX	-33.60
TAX ON AIRFARE TOTAL	107.06	TOTAL PAID CAD	\$386.66
MARTVL NON-REFUNDABLE TRANSACTION FEE	32.00		
TAX ON FEE (R103524823)	1.60		
TOTAL DUE CAD	\$386.66		

BALANCE CAD

\$0.00

Baggage Information

Checked Baggage

http://www.aircanada.com/en/travelinfo/airport/baggage/index.html?src=hp_ql

ETravel Advisories

http://www.voyage.gc.ca/countries_pays/menu-eng.asp

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123456 = invoice #

01498761234 = ticket #

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- ...AIRCANADA TICKET -0142192138089
- ...AIRCANADA CONFIRMATION -LJWTIV
- ... VALID GOVT ISSUED PHOTO ID REQUIRED FOR CHECK-IN

NON REF/CHANGE FEES APPLY

CHECK IN 90 MIN PRIOR. BOARDING MAY BE DENIED IF LESS THAN 45 MINS

VALID GOVERNMENT ISSUED PHOTO ID REQUIRED

WE RECOMMEND THAT YOU RECONFIRM YOUR FLIGHTS PRIOR TO DEPARTURE

This receipt may be required at check in and must be presented to customs and immigration if requested. Carriage and other services provided by the carrier are subject to condition of carriage which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier.

NOTICE

DALGETTY LINDA

FLEX ECONOMY/ECONOMIQUE FLEX ETKT0142192138089

Frequent Flyer / Voyageur assidu E50K - AC^G

Flight / Vol

AC8273

26APR/AVR

From / De

CALGARY



Destination

NANAIMO

Boarding time / Heure d'embarquement 10:25

Gate / **N/A** Porte Seat / **2F** Place

Zone

2

Departure Time / Heure de depart 10.55 Ki

Departure Time / Heure de départ 10:55 Remarks / Observations ACMM

Airline use / Ausage interne 0010 MCI00076

Boarding Pass | Carte d'accès à bord



DALGETTY LINDA

FLEX ECONOMY/ECONOMIQUE FLEX ETKT0142192138089 Frequent Flyer/Voyageur assidu

E5OK - AC+G

Flight/Vol

Date

From/De

AC 8274 27APR/AVR NANAIMO

Destination

CALGARY

Boarding Time/Heure d'embarquement

11:45 Gate/Porte

Seat/Place

02F

Departure Time/Heure de depart 12:15

Airline Use/A usage interne 0004 KYCD4372

Boarding Pass | Carte d'accès à bord



1

ZONE 2

Cabin/Cabine

Flight/Vol

AC 8274 CALGARY

Seat/Place

02F WINDOW/HUBLOT Remarks/Observations

ACMM

AIR CANADA

A STAR ALLIANCE MEMBER DU RÉSEAU STAR ALLIANCE **

RAJ TAXI 6072 CEDAR GROVE DR NANAIMO, BC. V9T 6G1 250-619-5407

SALE

Server #: 000001

REF#: 00000005

Batch #: 024 04/26/18 10:59:53

APPR CODE: 022026

Trace: 5

VISA s.17(1)

AMOUNT \$39.75 TIP \$7.00 TOTAL \$46.75

APPROVED

SCOTIABANK VISA AID: A0000000031010 TVR: 02 80 00 80 00

TSI: F8 00

THANK YOU / MERCI

CUSTOMER COPY

AC TAXI LTD
835 OLD VICTORIA RD
NANAIMO, BC
V9R 5Z9
250-753-1231

CAB: 32/66201166 GST# 100040187RT0001

18/04/27 10:32:04

VISA s.17(1)
Card: ********
SCOTIABANK VISA
CHIP CARD

A000000031010 0080008000

VERIFIED BY PIN
ORDER: 8442012
REF: 0019890080 C
AUTH: 024248

PURCHASE

FARE : \$ 41.55

TIP : \$ 7.00

TOTAL : \$ 48.55

APPROVED - THANK YOU (01-027)

IMPORTANT: Retain a copy for your records

RECEIPT GST NO. R122556194

```
TKT NO:30014534
  EXIT No. A1
IN: 04/26/18 09:56
OUT: 04/27/18 14:43
DURATION: 1 04: 47
PAID: $ 58.70
(GST INCLUDED)
V T S A
s.17(1)
    AUTH. CODE
    REF.
        THANK YOU FOR
             YOUR VISIT
```





The Grand Hotel Nanaimo 4898 Rutherford Road Nanaimo, BC V9T 4Ž4

Telephone: 250-758-3000 Fax: 250-729-2808

Linda Dalgetty 100-2500 University Drive NW Calgary, Alberta

Page # Res. # Checked in **Checked out Nights**

Room Rate

100417

Thu Apr 26/18 - 5:24pm Fri Apr 27/18 - 7:17am

155.00

Promo Code Room

409

0.00

Group: V.I.U.

Date Description Room Charges - Corporate Apr26 Apr 26 **GST** PSTApr26 BC Municipal / Regional Tax Apr 26 Apr 27 PAID BY VISA - Thank you

Reference

Charges 155.00 7.75 12.40 3.10

178.25

178.25

178.25

Credits

Vancouver Island University Attn: Deborah Marshall Purchasing Department 900 Fifth Street Nanaimo, BC V9R 5S5

Thank you for staying with us. We look forward to seeing you again! Visit us online at www.thegrandhotelnanaimo.ca The Grand Hotel is not responsible for items left behind.

Our G.S.T. # is 899533343RT0001

Charge Summary:

GST 7.75 **PST** 12.40 BC Municipal / Regional 3.10 THE GRAND HOTEL NANAIMO 4898 RUTHERFORD ROAD NANATMO.BC V9T4Z4 2507583000

Merchant ID: 5532481 Term ID: 016

Ref #: 017

Clerk ID: 10

Pre-Auth Compl

s.17(1) XXXXX

VISA

Entry Method: Chip

04/27/18

07:17:34

Inv #: 000003

Appr Code: 024113

Apprvd

Batch#: 000129

Original Pre-Auth Amount: \$

380.00

Total:

178,25

I agree to pay above total amount according to card issuer agreement (Merchant agreement if credit voucher). Retain this copy for stalement verification.

Application label: INTERAC A10: A0000000031010 TVR: 00 80 00 80 00 TSI: F8 00

Customer Copy

Angel Ivanchuk

From:

Linda Dalgetty

Sent:

Monday, March 19, 2018 11:37 AM

To:

Angel Ivanchuk

Subject:

FW: Receipt for COWFLOP Spring 2018 payment

From: VIU Residences [mailto:residence@viu.ca]

Sent: Monday, March 19, 2018 10:12 AM

To: Linda Dalgetty < linda.dalgetty@ucalgary.ca>
Subject: Receipt for COWFLOP Spring 2018 payment



Thank you for registering for COWFLOP Spring 2018. If you require assistance with your registration, please call 250-740-6633.

Your receipt details are below.

Full Name: Dalgetty, Linda

Payment ID: 28809

Amount: \$315.00

Transaction Type: purchase

Date and Time: 2018-03-19 09:10:48

Authorization Code: 014229

Response Code: 027

Card Type: V

Message: APPROVED

Reference Number: 662286380013430010

Web Payment ID: 5360

ISO Code: 01

Booking Confirmation

If you have booked accommodation in VIU Student Residence please find your booking information below. If you have any questions or would like to change your reservation please contact us at 1 (844) 740-6640. We look forward to your stay.

Reservation details

Guest Name: {NameFirst} {NameLast}

Check-In: {CheckInDate}

Check-Out: {CheckOutDate}

Contact us:

VIU Residences

4 University Crescent

Nanaimo, BC

V9R 6C5

Email - residence@viu.ca

Phone - 1 (250) 740-6640

Toll Free - 1 (844) 740-6640

Conference Payment Receipt

Please print or save this receipt for your records.

Payment Details

	Subtotal	Tax	Tax2	Tax3	Tota
Options					
Conference Registration	\$300.00	\$15.00	\$0.00	\$0.00	\$315.00
Subtotal	\$300.00	\$15.00	\$0.00	\$0.00	\$315.00
Total Charges	\$300.00	\$15.00	\$0.00	\$0.00	\$315.00

Receipt

Full Name Dalgetty, Linda

Payment ID28809Amount\$315.00Transaction Typepurchase

Date and Time 2018-03-19 09:10:48

Authorization Code 014229
Response Code 027
Card Type V

Message APPROVED

 Reference Number
 662286380013430010

 Web Payment ID
 5360

Web Payment ID 536 ISO Code 01

Save & Continue



Proactive Disclosure of Expenses

Linda Dalgetty, Vice-President (Finance and Services)

For the period April 1, 2018 to May 31, 2018

Detail for Travel Expenses

Travel Expenses-Item 4 Detail							
For	Linda Dalgett	ty, Vice-President (Fina	nce and Servi	ices)			
Description/Purpose	Travel to Edn	nonton to attend U15	Calgary Admii	nistrator Tak	ole and Dinner	meeting.	
	The U15 repr	resents Canada's 15 m	ost research-i	ntensive uni	versities.		
Date	April 30 to M	lay 1, 2018					
Destination	Edmonton, Alberta						
Type of Expense	Airfare*	Other Transport**	Hotel	Meals	Other***	Total	
Amount	\$452.75	\$123.60	\$212.19	\$0.00	\$33.60	\$822.14	
Page Reference	page 26	page 28 and 29	page 30		page 26		
Notes	Airfare*: Booking Ref: L8STDV. Other Transportation**: Ground transportation while in Edmonton and parking at Calgary Airport. Other***: Travel Agency fee.						







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(403) 292-7474

www.maritimetravel.ca

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SKTCBO

Invoice #

11189928, 18 Apr 2018

Date Your Counsellor

BILL DOUPE

Account #

s.17(1)

Department

833684

VICE-PRESIDENT FINANCE &

SERVICES

VICE-PRESIDENT FINANCE AND

SERVICES

Click here to learn more about our Corporate Travel Program

UNIVERSITY OF CALGARY s.17(1)

DALGETTY/LINDA MRS

Itinerary

This is your Itinerary and Invoice.

Web Check In: Air Canada - L8STDV

DHC8 Dash 8-

300

Air Canada 8146 (Operated by AIR CANADA EXPRESS -

JAZZ)

Cabin Class W-Economy

Origin

Calgary, AB Calgary Intl Arpt (Calgary,

Destination

Edmonton, AB Edmonton Intl Arpt (Edmonton, AB)

Depart

Mon - Apr 30 03:25 PM

Arrive

Mon - Apr 30

Seat 02A

04:19 PM

Duration 0:54

DHC8 Dash 8-

Air Canada 8163

(Operated by AIR CANADA EXPRESS -JAZZ) Cabin Class W-Economy

Origin Edmonton, AB Edmonton Intl Arpt (Edmonton, AB)

Destination Calgary, AB Calgary Intl Arpt (Calgary,

Depart Tue - May 01 10:05 PM

Arrive Tue - May 01

10:57 PM

Seat 03A

Duration 0:52

400

Passenger Information

Passenger

DALGETTY/LINDA MRS

Airline Code AC

Ticket # 0145797580530

Booking Summary

Company

Air Canada

Booking Reference Loyalty #

L8STDV s.17(1)

Company

Air Canada

1

Purchase Summary

Amount due		Amount Paid	
AIR CANADA AIRFARE - TKT 0145797580530	356.94	s.17(1) PYMT BY VI X> 2018	-452.75
TAX ON AIRFARE INCLUDES 21.56 GST TAX ON AIRFARE INCLUDES 74.25 OTHER		PYMT BY VI X>	-33.60
TAX ON AIRFARE TOTAL	95.81	TOTAL PAID CAD	<u>\$486.35</u>
MARTVL NON-REFUNDABLE TRANSACTION FEE	32.00		
TAX ON FEE (R103524823)	1.60		
TOTAL DUE CAD	\$486.35		
		BALANCE CAD	\$0.00

Baggage Information

Checked Baggage

http://www.aircanada.com/en/travelinfo/airport/baggage/index.html?src=hp_ql

ETravel Advisories

http://www.voyage.gc.ca/countries_pays/menu-eng.asp

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MT = Maritime Travel

123456 = invoice #

01498761234 = ticket #

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NON REF/CHANGE FEES APPLY

CHECK IN 90 MIN PRIOR. BOARDING MAY BE DENIED IF LESS THAN 45 MINS

VALID GOVERNMENT ISSUED PHOTO ID REQUIRED

WE RECOMMEND THAT YOU RECONFIRM YOUR FLIGHTS PRIOR TO DEPARTURE

This receipt may be required at check in and must be presented to customs and immigration if requested. Carriage and other services provided by the carrier are subject to condition of carriage which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier.

NOTICE

If the passenger's journey involves an ultimate destination or stop in a country other than the country of the departure the Warsaw convention may be applicable and the convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss of or damage to baggage.

Passengers departing Canada should be aware that liquids, gels and aerosols in containers with a capacity of 100 ml / 100 grams (3.4 oz.) or less are permitted through pre-board security screening as long as they fit comfortably in one (1) clear, closed and re-sealable plastic bag with a capacity of no more than 1 litre (1 quart). Please note that bags stretched beyond their capacity are not permitted. Limit one bag per person

DALGETTY LINDA

ECONO OPERATED BY / EXPLOITE PAR JAZZ ETKT0145797580530

Flight/Vol

Date

From/De

AC 8146 30APR/AVR CALGARY

Frequent Flyer/Voyageur assidu

E5OK - AC*G

Ð

14:55 Gate/Porte

Destination

B39 Seat/Place

EDMONTON-YEG

Flight/Vol

ZONE 2

Cabin/Cabine

AC 8146 EDMONTON-YEG

Seat/Place

02A WINDOW/HUBLOT

Remarks/Observations

ACMM

02/

Departure Time/Heure de depart 15:25

Boarding Time/Heure d'embarquement

Airline Use/A usage interne 0012 KYYC3978

Boarding Pass | Carte d'accès à bord



AIR CANADA

A STAR ALLIANCE MEMBER
MEMBRE DU RÉSEAU STAR ALLIANCE

DALGETTY LINDA

ECONO OPERATED BY / EXPLOITE PAR JAZZ ETKT0145797580530

Frequent Flyer/Voyageur assidu E50K - AC*G

Flight/Vol

Date

From/De

0

Destination

AC 8163 01MAY/MAI EDMONTON-YEG

CALGARY

Boarding Time/Heure d'embarquement

21:35 Gate/Porte

49C Seat/Place

02D 6

Departure Time/Heure de depart 22:05

Airline Use/A usage interne 0015 KYEG684

Boarding Pass | Carte d'accès à bord



ZONE 2

Cabin/Cabine

Υ

Flight/Vol

AC 8163 CALGARY

Seat/Place

02D AISLE/COULUIR

Remarks/Observations

ACMM



A STAR ALLIANCE MEMBER 74 MEMBRE DU RÉSEAU STAR ALLIANCE 44

GREATER EDICATON TAXI

SERVICE 10135 31 AVE NW EDMONTON AB

CARD ******* s.17(1)

CARD TYPE VISA

DATE 2018/04/30

TIME 1106 17:02:22

INVOICE # 911731

RECEIPT NUMBER C85052174-001-001-105-0

C65052174-001-001-105-0

PURCHASE

AMOUNT \$55.00

TIP \$9

TOTAL

\$64.90

9A34335B4791471A 0080008000-E800 F54920C9B1C1D0FA 0080008000-F800

APPROVED

AUTH# 018331 01-027 THANK YOU

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YELLOW CAB 780.462.3456 BARREL TAXI 780.489.7777 EDMTAXI.COM GST 100403070

RECEIPT GST NO. R122556194

```
TKT NO:40009062
  EXIT No.
  IN: 04/30/18 14:03
OUT: 05/01/18 22:59
  DURATION: 1 08: 56
  PAID: $ 58.70
  (GST INCLUDED)
V ISA
s.17(1)
  AUTH. CODE
  REF.
     THANK YOU FOR
       YOUR VISIT
```







10053 Jasper Avenue Edmonton, AB T5J 1S5 P.780.423.3600 F.780.423.4623 reservations@unionbankinn.com

GST: 897343794RT0001

MS Linda Dalgetty 2500 University Drive NW Calgary AB T2N 1N4 Canada

Room	Folio	CheckIn	CheckOut	Balance
(205)	57616	04/30/2018	05/01/2018	0.00
Master Folio				

Date	Room	Description / Voucher	Charges	Credits	Balance
04/30/2018	205	Room Taxable	189.00	0.00	189.00
04/30/2018	205	DMF 3%	5.67	0.00	194.67
04/30/2018	205	Tourism Levy 4%	7.79	0.00	202.46
04/30/2018	205	GST 5 _{s.17(1)}	9.73	0.00	212.19
05/01/2018	205	Visa . 072770	0.00	212.19	0.00
		Balanc			0.00

Summary and Taxes	
Taxable Sales	189.00
DMF 3%	5.67
Tourism Levy 4%	7.79
GST 5%	9.73



Proactive Disclosure of Expenses

Linda Dalgetty, Vice-President (Finance and Services)

For the period April 1, 2018 to May 31, 2018

Detail for Travel Expenses

Travel Expenses-Item 5 Detail							
For	Linda Dalgett	ty, Vice-President (Fina	ince and Serv	ices)			
Description/Purpose	Travel to Edn	nonton to attend Com	prehensive A	cademic and	Research Ins	titutions	
	(CARI) Dinne	r and meeting.					
Date	May 3, 4, 20	18					
Destination	Edmonton, A	Edmonton, Alberta					
Type of Expense	Airfare*	Other Transport**	Hotel	Meals	Other	Total	
Amount	\$491.81	\$121.95	\$188.61	\$0.00	\$0.00	\$802.37	
Page Reference	page 33	page 35 and 36	page 37				
Notes	Airfare*: Bo	oking Ref: PS83EA.		-	-	-	
	Other Transportation**: Ground transportation while in Edmonton and parking at						
	Calgary Airpo	Calgary Airport.					





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24

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Click here to send your itinerary to Triplt Click here to view your itinerary on ViewTrip Our ref# Invoice #

Date

SMORFG 11190349, 26 Apr 2018 **BILL DOUPE**

Your Counsellor Account #

Department

s.17(1) 833684

VICE PRESIDENT FINANCE &

SERVICES

VICE PRESIDENT FINANCE AND

SERVICES

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UNIVERSITY OF CALGARY s.17(1)

DALGETTY/LINDA MRS

Itinerary

This is your Itinerary and Invoice.

Web Check In: Air Canada - PS83EA

DHC8 Dash 8-

Air Canada 8152 (Operated by AIR CANADA EXPRESS -

JAZZ) Cabin Class V-Economy Origin Calgary, AB Calgary Intl Arpt (Calgary,

AB)

Destination Edmonton, AB Edmonton Intl Arpt (Edmonton, AB)

Depart Thu - May 03 04:40 PM

Arrive Thu - May 03 05:30 PM

Seat 02A

Duration 0:50

400

300

DHC8 Dash 8-

Air Canada 8169 (Operated by AIR CANADA EXPRESS -

JAZZ)

Cabin Class V-Economy

Origin Edmonton, AB

Edmonton Intl Arpt (Edmonton, AB)

Destination Calgary, AB Calgary Intl Arpt (Calgary,

Depart Fri - May 04 05:05 PM

Arrive Fri - May 04 06:02 PM

Seat 2A

Duration 0:57

Passenger Information

DALGETTY/LINDA MRS Passenger

Booking Summary

Company Company

Air Canada Air Canada

Airline Code AC

Ticket # 0145797642065

Booking Reference Loyalty #

1

PS83EA s.17(1)

Purchase Summary

Amount due		Amount Paid s.17(1)		
AIR CANADA AIRFARE - TKT 0145797642065	394.14	5	:6	-491.81 =1 2 Y
TAX ON AIRFARE INCLUDES 23.42 GST		2018		
TAX ON AIRFARE INCLUDES 74.25 OTHER		PYMT BY VI X		-33.60
TAX ON AIRFARE TOTAL	97.67	TOTAL PAID CAD		\$525.41
MARTVL NON-REFUNDABLE TRANSACTION FEE	32.00			
TAX ON FEE (R103524823)	1.60			
TOTAL DUE CAD	\$525.41			

BALANCE CAD

\$0.00

Baggage Information

Checked Baggage

http://www.aircanada.com/en/travelinfo/airport/baggage/index.html?src=hp_ql

ETravel Advisories

http://www.voyage.gc.ca/countries_pays/menu-eng.asp

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MT = Maritime Travel

123456 = invoice #

01498761234 = ticket #

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NON REF/CHANGE FEES APPLY

CHECK IN 90 MIN PRIOR, BOARDING MAY BE DENIED IF LESS THAN 45 MINS

VALID GOVERNMENT ISSUED PHOTO ID REQUIRED

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DALGETTY LINDA

ECONO OPERATED BY / EXPLOITE PAR JAZZ ETKT0145797642065

Frequent Flyer/Voyageur assidu E5OK - AC*G

Flight/Vol

Date

From/De

AC 8152 03MAY/MAI CALGARY

Destination

EDMONTON-YEG

Boarding Time/Heure d'embarquement

16:10 Gate/Porte

C58 Seat/Place

024

Departure Time/Heure de depart

Airline Use/A usage interne 0012 KYYC3978

Boarding Pass | Carte d'accès à bord



ZONE 2

Cabin/Cabine

Flight/Vol

AC 8152 EDMONTON-YEG

Seat/Place

02A WINDOW/HUBLOT

Remarks/Observations **ACMM**



A STAR ALLIANCE MEMBER VEN BRE DIL RESEAU STAR ALLIANCE

DALGETTY LINDA

ECONO OPERATED BY / EXPLOITE PAR JAZZ ETKT0145797642065

Frequent Flyer/Voyageur assidu E5OK - AC*G

Flight/Vol

From/De

Destination

CALGARY

Boarding Time/Heure d'embarquement 16:35 Gate/Porte

02A

AC 8169 04MAY/MAI EDMONTON-YEG

49A Seat/Place

Departure Time/Heure de depart 17:05

0012 KYEG685 Airline Use/A usage interne

Boarding Pass | Carte d'accès à bord



ZONE 2

Cabin/ Labine

Flight /Vol

AC 3169

CALGARY

Seat/Place

02A WINDOW/HUBL

Remarks/Observations

ACM1



A STAR ALLIANCE MEMBER 4 MEMBR: DU RÉSEAU STAR ALLIANCE

GREATER EDMONTON TAXI SERVICE 10135 31 AVE NW EDMONTON AB

CARD

CARD TYPE

VISA

DATE

2018/05/03

TIME

0277 18:19:29

INVOICE #

214666

RECEIPT NUMBER

C85053291-001-001-979-0

PURCHASE

AMOUNT

\$55.00

TIP

\$8.25

TOTAL

\$63.25

SCOTIABANK VISA A0000000031010 8B4BA3685E78D398 0080008000-E800 EB8D65CE3822D16A 0080008000-F800

APPROVED

AUTH# 060191

01-027

THANK YOU

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RECEIPT GST NO. R122556194

```
TKT N0:30017523
EXIT NO. A1
IN: 05/03/18 15:20
OUT: 05/04/18 18:18
DURATION: 1 02: 58
PAID: $ 58.70
(GST INCLUDED)
VISA
s.17(1)
AUTH. CODE
REF.
THANK YOU FOR
YOUR VISIT
```







Mrs Linda Dalgetty

A100 -2500 University Drive Nw

Company Name: University of Lethbridge

Calgary AB T2N 1N4

Canada

Room No.

: 1515

Arrival

: 05-03-18

Departure Date

: 05-04-18

Folio No.

: 793937

Conf. No.

: 5823157

P.O. No.

Group Name: CARI Retreat

INVOICE

Date	Description	Charges	Credits
05-03-18	Room Revenue	168.00	
05-03-18	Destination Marketing Fee	5.04	
05-03-18 Room GST		8.65	
05-03-18	Tourism Levy	6.92	
05-04-18	Visa XXXXXXXX ^{s.17(1)}		188.61

Total Charges	188.61	400.04
Total Credits		188.61
Balance		0.00

Merchant ID

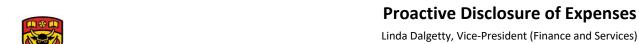
704921 Transaction ID 096678 **Approval Code** 188.61 Approval Amount

Credit Card #

XXXXXXXXX

Capture Method **Transaction Amount** Swiped 188.61

Page No. 1 of 1





For the period April 1, 2018 to May 31, 2018

Detail for Travel Expenses

Travel Expenses-Item 6 Detail							
For	Linda Dalg	etty, Vice-President	(Finance and	Services)			
Description/Purpose	Travel to E	Edmonton to attend	Senior Busine	ess Officers (SBO)	meeting.		
Date	May 17, 18, 2018						
Destination	Edmonton, Alberta						
Type of Expense	Airfare	Other Transport*	Hotel	Meals**	Other	Total	
Amount	\$0.00	\$295.00	\$141.69	\$25.00	\$0.00	\$461.69	
Page Reference	page 39 Meal per diem						
Notes	Other Transportation*: Auto mileage to and from Edmonton. 590kms @ \$0.50/km. Meals**: Meal per diem claimed (1 Dinner @ \$25).						

Best Western Plus CITY CENTRE INN

11310 109 STREET NW Edmonton, AB T5G 2T7 (780) 479-2042 hotel@citycentreinn.ca

05/18/2018 04:18 AM

Registered To:

DALGETTY, LINDA

CALGARY, AB T2N 1N4

CAUBO - CÁNADIAN ASSOC OF UNIV AD#100, 2500 UNUVERSITY DR NW Room #

248-A

Conf #

588546864-01

Arrival

05/17/18

Departure

05/18/18

Room Type

KO -King Bed

Guests

1 / 0

Payment

Visa/Master

s.17(1)

(403) 607 7694

Acct

XXXX-XXX

Posting Date	Oper	AcctCode	Description	From	Reference	Amount
05/17/18	Amanda	VA	PAYMENT VA		VA9466	\$141.69-
05/17/18	Trevor	RC	ROOM CHARGE			\$129.99
05/17/18	Trevor	GSTR	GST (GOODS AND SERVICES TAX)			\$6.50
05/17/18	Trevor	RMTX	ALBERTA TOURISM LEVY			\$5.20
					Balance Due	\$0.00



Proactive Disclosure of Expenses

Linda Dalgetty, Vice-President (Finance and Services)

For the period April 1, 2018 to May 31, 2018

Detail for Non-Travel Expenses

Non-Travel Expenses-Item 7 Detail						
For	Linda Dalgetty, Vice	-President (Finance and	Services)			
Description/Purpose	Parking while atten	Parking while attending various meetings and events on behalf of the University.				
Date	March 5 to April 10	March 5 to April 10, 2018				
Destination	Calgary, Alberta	Calgary, Alberta				
Type of Expense	Meals	Parking	Other	Total		
Amount	\$0.00	\$7.83	\$0.00	\$7.83		
Page Reference		pages 41 to 43				
Notes						

START TIME: 3/5/2018 4:47 PM
AMOLIN
START TIME: 3/5/2018 4:47 PM
AMOLIN
S.17(1)
Auth No: 073569
Trn No: ea1/21086 ff0c8d9
Terminal: 1211
Receipt No: 9646

Pay for your parking online:

CALGARY PARKING AUTHO

ING AUTHORITY (403) 537-7000



2500 University Drive NW Calgary, Alberta T2N 1N4 Telephone (403)210-7279

LOST RECEIPT DECLARATION FORM

This form is to be	completed if you a	re unable to produce original receipts.				
		s.17(1)				
I, Linda Dalgetty		, UCID#				
original receipt. I further	declare that I have	ever received or am unable to produce an e not and will not use this receipt (if found) to irce, or to support any claim for income tax				
A detailed list of the good	ls and/or services	purchased is as follows:				
Vendor Name:	Calgary Park	Calgary Parking Authority				
Vendor Address:						
Vendor Phone:						
Date of Purchase:	March 15, 20	18				
Amount of Purchase:	\$1.30					
Description of goods/serv	vices purchased:					
Parking - downtown Calg S.W.	ary to attend Boar	rd Dinner (Ranchmen's Club) - 710 - 13 Ave				
Linda Dalgetty Printed Name of	CLAIMANT	Signed Name of CLAIMANT				

PRINT

37-7000 **CALGARY PARKING AUTHORITY (403) 5**

Terminal: 289 Plate: s.17(1)

Zone: 9068 s.17(1)

Valid through:

TUESDAY 10 APR 18 8:17 AM

AMOUNT PAID: \$5.00 (GST incl.) Auth No: 001341
Start Time: 4/10/2018 7:02 AM Receipt No: 3085
3) 537-7006 FREE Battery Boosting & Tire Inflation Services (40





Linda Dalgetty, Vice-President (Finance and Services)

For the period April 1, 2018 to May 31, 2018

Detail for Non-Travel Expenses

Non-Travel Expenses-Item 8 Detail							
For	Linda Dalgetty, Vice	Linda Dalgetty, Vice-President (Finance and Services)					
Description/Purpose	Auto mileage while	Auto mileage while traveling to meetings on behalf of the University.					
Date	April 5 to May 14, 2	April 5 to May 14, 2018					
Destination	Calgary, Alberta	Calgary, Alberta					
Type of Expense	Meals	Parking	Other*	Total			
Amount	\$0.00	\$0.00	\$145.50	\$145.50			
Page Reference			N/A				
Notes	Other*: 291 kilome	Other*: 291 kilometers @ \$0.50 per kilometer.					