



Proactive Disclosure of Expenses

Linda Dalgetty, Vice-President (Finance and Services)

For the period August 1, 2017 to September 30, 2017

Overview

Travel Expenses			
Item #	Date	Description	Amount
1.	July 14, 2017	Travel to Edmonton to attend meeting with Alberta Ministry as Chair of the Alberta Association in Higher Education for Information Technology (AAHEIT).	\$426.85
2.	August 3, 2017	Travel to Edmonton to attend meeting with Alberta Ministry as Chair of the Alberta Association in Higher Education for Information Technology (AAHEIT).	\$340.60
3.	August 28, 29, 2017	Travel to Banff to attend Executive Leadership Team (ELT) retreat.	\$123.00

Proactive Disclosure of Expenses

Linda Dalgetty, Vice-President (Finance and Services)

For the period August 1, 2017 to September 30, 2017

Detail for Travel Expenses

Travel Expenses-Item 1 Detail						
For	Linda Dalgetty, Vice-President (Finance and Services)					
Description/Purpose	Travel to Edmonton to attend meeting with Alberta Ministry as Chair of the Alberta Association in Higher Education for Information Technology (AAHEIT).					
Date	July 14, 2017					
Destination	Edmonton, Alberta					
Type of Expense	Airfare*	Other Transport**	Hotel	Meals***	Other****	Total
Amount	\$271.66	\$109.59	\$0.00	\$12.00	\$33.60	\$426.85
Page Reference	pages 3, 8	pages 12, 13		Per diem	page 5	
Notes	Airfare*: Booking Ref: RK04N8 Other Transportation**: Ground transportation while in Edmonton and parking at Calgary airport. Meals***: Meal per diem claimed (1 Breakfast @ \$12) Other****: Travel Agency fee.					

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Account # s.17(1)
Date 14 Jul 2017
Counsellor BILL DOUPE
Our ref # RK04N8
Invoice # 11179289
Department 833684
VICE-PRESIDENT FINANCE &
VICE-PRESIDENT FINANCE AND

UNIVERSITY OF CALGARY
s.17(1)

For:
DALGETTY/LINDA MRS

This is your Itinerary and Invoice.

Airline	Flight #	Origin	Destination	Depart Date	Depart Time	Arrival Date	Arrival Time	Cabin Class	Flying Time	Seats
Air Canada (Operated by AIR CANADA EXPRESS - JAZZ) DHC8 Dash 8- 300	8130	Calgary Intl Arpt (Calgary, AB)	Edmonton Intl Arpt (Edmonton, AB)	Fri Jul 14	7:00 AM	Fri Jul 14	7:54 AM	G-Flex	0:54	02A
WestJet (Operated by WESTJET ENCORE) DHC8 Dash 8- 400	3397	Edmonton Intl Arpt (Edmonton, AB)	Calgary Intl Arpt (Calgary, AB)	Fri Jul 14	3:00 PM	Fri Jul 14	3:55 PM	Q-Econo	0:55	Check In

Company	Reference Locator	Company	Loyalty #	Passenger	Airline	Ticket Number	Type
Air Canada	LGJ2QM - Web Check In	Air Canada	s.17(1)	DALGETTY/LINDA	WS	8389568099260	ETicket
WestJet	LHAHWX - Web Check In	WestJet		DALGETTY/LINDA MRS	AC	0149568011999 exchanged from 0149567442214	ETicket

TICKET CREDIT APPLIED FROM TKT #0149567442214 \$175.00
SERVICE FEE WAIVED
-THANK YOU FOR BOOKING WITH MARITIME TRAVEL

AIR CANADA COST TO CHANGE AIRFARE - TKT 0149568011999 FROM 0149567442214
TAX ON CHANGE AIRFARE INCLUDES 10.51 GST/HST
TOTAL DUE CAD

\$165.94
\$54.64
\$220.58

s.17(1)
PYMT BY V
PYMT BY V
TOTAL PAID CAD

(\$221.15) *Airfare* #9
(\$220.58)
(\$441.73)

BALANCE CAD

(\$221.15)

Checked Baggage

http://www.aircanada.com/en/travelinfo/airport/baggage/index.html?src=hp_q1

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Checked Baggage Allowance (WestJet):

ETravel Advisories http://www.voyage.gc.ca/countries_pays/menu-eng.asp

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MT = Maritime Travel

11178968 = invoice #

5680119991234 = ticket #

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NOTICE

If the passenger's journey involves an ultimate destination or stop in a country other than the country of the departure the Warsaw convention may be applicable and the convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss of or damage to baggage.

Passengers departing Canada should be aware that liquids, gels and aerosols in containers with a capacity of 100 ml / 100 grams (3.4 oz.) or less are permitted through pre-board security screening as long as they fit comfortably in one (1) clear, closed and re-sealable plastic bag with a capacity of no more than 1 litre (1 quart). Please note that bags stretched beyond their capacity are not permitted. Limit one bag per person

Online Check-in – Many airlines offer online check-in, most within 24 hours of departure. We recommend you check-in online before you go to the airport.

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HST/GST #: 10352 4823

QST #: 1148887525

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Account # s.17(1)
Date 4 Jul 2017
Counsellor BILL DOUPE
Our ref # RK04N8
Invoice # 11178968
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For:
DALGETTY/LINDA MRS

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Air Canada (Operated by AIR CANADA EXPRESS - JAZZ) DHC8 Dash 8- 400	8151	Edmonton Intl Arpt (Edmonton, AB)	Calgary Intl Arpt (Calgary, AB)	Fri Jul 14	3:35 PM	Fri Jul 14	4:27 PM	G-Flex	0:52	06A

Company	Reference Locator	Company	Loyalty #	Passenger	Airline	Ticket Number	Type
Air Canada	LGJ2QM - Web Check In	AC	s.17(1)	DALGETTY/LINDA MRS	AC	0149568011999 exchanged from 0149567442214	ETicket

TICKET CREDIT APPLIED FROM TKT #0149567442214 \$175.00
-THANK YOU FOR BOOKING WITH MARITIME TRAVEL

AIR CANADA COST TO CHANGE AIRFARE - TKT 0149568011999 FROM 0149567442214 \$165.94
TAX ON CHANGE AIRFARE INCLUDES 10.51 GST/HST \$54.64
MARTVL NON-REFUNDABLE TRANSACTION FEE \$32.00
TAX ON FEE (R103524823) \$1.60
TOTAL DUE CAD \$254.18

s.17(1)
PYMT BY VI
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TOTAL PAID CAD

10 (\$220.58) - Airfare
11 (\$33.60) - Travel Agency Fee
(\$254.18)

BALANCE CAD

\$0.00

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For:

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Itinerary

This is your Itinerary and Invoice.

Web Check In: Air Canada - LGJ2QM / WestJet - LHAHWX

Passenger Information

Passenger DALGETTY/LINDA MRS

Airline Code WS

Ticket # 8389568099260

Passenger DALGETTY/LINDA MRS

Airline Code AC

Ticket # 0149568011999 exchanged from
0149567442214

Booking Summary

Company Air Canada

Booking Reference

LGJ2QM

Company WestJet

Booking Reference

LHAHWX

Company Air Canada

Loyalty #

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Company WestJet

Loyalty #

TICKET CREDIT APPLIED FROM TKT #0149567442214 \$175.00

TICKET CREDIT APPLIED FROM TKT #0149567442214 \$175.00

SERVICE FEE WAIVED

Purchase Summary

Amount due		Amount Paid		
AIR CANADA COST TO CHANGE AIRFARE - TKT	165.94	PYMT BY VI ^{s.17(1)}	Jul 4	-220.58
0149568011999 FROM 0149567442214		2017		
TAX ON CHANGE AIRFARE INCLUDES 10.51 GST/HST	54.64	TOTAL PAID CAD		\$220.58
REFUND	-170.07			
TOTAL DUE CAD	\$50.51			
		BALANCE CAD		(\$170.07)

Baggage Information

Checked Baggage

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QST #: 1148887525

DALGETTY LINDA**ECONO OPERATED BY / EXPLOITE PAR JAZZ**
ETKT0149568011999Frequent Flyer / Voyageur assidu
E50K - AC*G

Flight / Vol

AC8130 14 JUL


From / De

CALGARY

Destination

EDMONTON-YEGBoarding time /
Heure d'embarquement**06:30**Gate /
Porte**N/A**Seat /
Place**1C**

Zone

2Departure Time / Heure de départ **07:00** Remarks / Observations **ACMM**Airline use / À usage interne **0004 MCI00293****Boarding Pass | Carte d'accès à bord****AIR CANADA** A STAR ALLIANCE MEMBER
MEMBRE DU RÉSEAU STAR ALLIANCE 

WESTJET

DALGETTY/LINDA
14 JUL 17

14 JUL 17

FLT:
VOL:

WS 3397

GATE:
PORTE:

49G

FLT:
VOL:

3397

DALGETTY/LINDA

PNR: LHAHWX

SEQ: 00053

TO: EDMONTON, AB

3:00PM

KS

YEGSS074

DEP: YEG

FROM: CALGARY, AB

3:55PM

ARR: YYC

BOARDING TIME
HEURE D'EMBARQUEMENT

SEAT/PLACE

2:20PM

6B ZONE 3

SEAT/PLACE

6B

OPERATED BY/OPERE PAR: WESTJET ENCORE Q400

BOARDING PASS

ELECTRONIC/ELECTRONIQUE

WESTJET REWARDS

ARTICLE D'EMBARQUEMENT

8389568099260/1

s.17(1)



GREATER EDMONTON TAXI

SERVICE

10135 31 AVE NW

EDMONTON AB

CARD *****s.17(1)

CARD TYPE VISA

DATE 2017/07/14

TIME 6513 08:46:58

INVOICE # 438402

RECEIPT NUMBER

C85002295-001-001-276-0

PURCHASE

AMOUNT \$68.00

TIP \$12.24

TOTAL

\$80.24

SCOTIABANK VISA

A0000000031010

41052068C8174599

0280008000-E800

9E83FCDB66795659

0280008000-F800

APPROVED

AUTH# 048678 01-027

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GST NO. R122556194

TKT NO:30427659
EXIT No. A1
IN: 07/14/17 06:16
OUT: 07/14/17 16:01
DURATION: 0 09: 45
PAID: \$ 29.35
(GST INCLUDED)
VISA
s.17(1)

REF. 14
THANK YOU FOR
YOUR VISIT



Proactive Disclosure of Expenses

Linda Dalgetty, Vice-President (Finance and Services)

For the period August 1, 2017 to September 30, 2017

Detail for Travel Expenses

Travel Expenses-Item 2 Detail						
For	Linda Dalgetty, Vice-President (Finance and Services)					
Description/Purpose	Travel to Edmonton to attend meeting with Alberta Ministry as Chair of the Alberta Association in Higher Education for Information Technology (AAHEIT).					
Date	August 3, 2017					
Destination	Edmonton, Alberta					
Type of Expense	Airfare*	Other Transport**	Hotel	Meals	Other***	Total
Amount	\$0.00	\$307.00	\$0.00	\$0.00	\$33.60	\$340.60
Page Reference		page 17			page 15	
Notes	<p>Airfare*: Booking Ref: QHCJTW. Airfare was cancelled and refunded. Drove to Edmonton.</p> <p>Other Transportation**: Mileage to/from Edmonton 582 kilometers @ \$0.50 per kilometer plus parking while in Edmonton.</p> <p>Other***: Travel Agency fee.</p>					

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Counsellor BILL DOUPE
Our ref # QHCJTW
Invoice # 11179281
Department 833684
VICE-PRESIDENT FINANCE &
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UNIVERSITY OF CALGARY
s.17(1)

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DALGETTY/LINDA MRS

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Airline	Flight #	Origin	Destination	Depart Date	Depart Time	Arrival Date	Arrival Time	Cabin Class	Flying Time	Seats
Air Canada (Operated by AIR CANADA EXPRESS - JAZZ) DHC8 Dash 8- 400	8136	Calgary Intl Arpt (Calgary, AB)	Edmonton Intl Arpt (Edmonton, AB)	Thu Aug 3	10:35 AM	Thu Aug 3	11:25 AM	G-Flex	0:50	3F
Air Canada (Operated by AIR CANADA EXPRESS - JAZZ) DHC8 Dash 8- 400	8153	Edmonton Intl Arpt (Edmonton, AB)	Calgary Intl Arpt (Calgary, AB)	Thu Aug 3	6:05 PM	Thu Aug 3	6:57 PM	G-Flex	0:52	3F

Company	Reference Locator	Company	Loyalty #	Passenger	Airline	Ticket Number	Type
Air Canada	QXFZ71 - Web Check In	Air Canada	s.17(1)	DALGETTY/LINDA MRS	AC	0142180415534	ETicket

-THANK YOU FOR BOOKING WITH MARITIME TRAVEL

AIRCANADA WEB AIRFARE-TKT 0142180415534
TAX ON AIRFARE INCLUDES 17.10 GST
TAX ON AIRFARE TOTAL
MARTVL NON-REFUNDABLE TRANSACTION FEE
TAX ON FEE (R103524823)
TOTAL DUE CAD

\$243.66
\$0.00
\$115.35
\$32.00
\$1.60
\$392.61

s.17(1)

PYMT BY VI XXXX
PYMT BY VI XXXX
TOTAL PAID CAD

#2 (\$359.01) - Airfare
#12 (\$33.60) - Travel Agency fee
(\$392.61)

BALANCE CAD

\$0.00

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...VALID GOVT ISSUED PHOTO ID REQUIRED FOR CHECK-IN

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Entry to another country may be refused even if the required information and travel documents are complete

Living standards and practices at the destination and the standards and conditions there with respect to the provision of utilities, services and accommodation may differ from those found in Canada

You have provided us your personal information in order to facilitate your current and future travel arrangements and allow us to provide travel services and products to you. We will remove your information from our records upon your request if you call, write, or email any of us individually or email us centrally at privacyfeedback@maritimetravel.ca. Please see <http://www.maritimetravel.ca/privacy-policy>

HST/GST #: 10352 4823

QST #: 1148887525

For Emergency Travel Service:

- For Canada & USA: please call 1-888-551-1181 or 902-423-3806

- Outside Canada & USA: please call collect 902-423-3806

- Email: etc@maritimetravel.ca For more immediate assistance please call

Electronic Refund Receipt / Reçu de remboursement électronique

We are pleased to confirm a refund has been processed to your payment card.

Nous sommes heureux de confirmer qu'un remboursement a été porté à votre carte de paiement.

Please print this refund receipt for your reference.

Veuillez imprimer ce reçu pour vos dossiers.

Refund Information / Détails du remboursement

Passenger Name: Linda Dalgetty
Nom du passager:

Ticket(s) Refunded: 0142180415534
Billet(s) remboursé(s):

Payment card refunded: CC-VIXXXXXXXXXX^{s.17(1)}
Carte de paiement remboursée:

Date of refund: 06 August 2017
Date du remboursement: 06 Août 2017

Customer Care Service au client

On the web/Site Web
www.aircanada.com

Air Canada Reservations
Réservations d'Air Canada
1 888 247-2262

Aeroplan Centre
Centre Aéroplan
1 800 361-5373

Amount refunded / Montant du remboursement

Amount eligible for refund:	267.66
Montant à rembourser:	

Taxes and Airport Fees eligible for refund:
Taxes et frais aéroportuaires à rembourser:

Air Travellers Security Charge / Droit pour la sécurité des passagers du transport aérien (CA)	14.25
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Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) / Taxe canadienne sur les produits et services (TPS/TVH no 10009-2287 RT0001) (XG)	17.10
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Airport Improvement Fee - Canada / Frais d'améliorations aéroportuaires - Canada (SQ)	60.00
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Total Amount Refunded to your payment card in Canadian dollars:
Montant total remboursé sur la carte de paiement en Dollars canadiens:

#3 **359.01**

If your refund is in respect of an **Aeroplan Flight Reward** booking and you have used Aeroplan miles to offset all or a portion of your taxes, fees and charges associated to such flight reward booking, the refund for such taxes, fees and charges shall be made to you in your original form of payment. Please refer to your Aeroplan email confirmation for refund details.

Si votre remboursement concerne une réservation effectuée avec des **primes-voyages Aéroplan** et que vous avez utilisé des miles Aéroplan pour acquitter une portion des taxes, des frais ou des suppléments associés à cette réservation, le remboursement pour ces taxes, frais ou suppléments vous sera versé selon le mode de paiement initial. Veuillez consulter votre courriel de confirmation Aéroplan pour le détail concernant le remboursement.

IPT

THIS IS YOUR RECEIPT

THIS IS YOUR RECEIPT

THIS IS YOUR RECEIPT

THIS IS YOUR RECEIPT

CITY OF EDMONTON

Terminal: 7010e

Zone: 7010

Plate: s.17(1)

LP - P1 West Wall (Change Machine)

Valid through:

THURSDAY 03 AUG 17

4:05 PM

Amount Paid: \$16.00 (GST incl.)

Auth No: 036988

Start Time: 8/3/2017 12:53 PM

Receipt No: 7934

Trn: Cb56ef313e8910a2

*****s.17(1)

IPT

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Proactive Disclosure of Expenses

Linda Dalgetty, Vice-President (Finance and Services)

For the period August 1, 2017 to September 30, 2017

Detail for Travel Expenses

Travel Expenses-Item 3 Detail						
For	Linda Dalgetty, Vice-President (Finance and Services)					
Description/Purpose	Travel to Banff to attend Executive Leadership Team (ELT) retreat.					
Date	August 28, 29, 2017					
Destination	Banff, Alberta					
Type of Expense	Airfare	Other Transport*	Hotel	Meals	Other	Total
Amount	\$0.00	\$123.00	\$0.00	\$0.00	\$0.00	\$123.00
Page Reference		N/A				
Notes	Other Transportation**: Mileage to/from Banff, 246 kilometers @ \$0.50 per kilometer.					