# Overview

## Travel Expenses

<table>
<thead>
<tr>
<th>Item #</th>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>October 24-26, 2023</td>
<td>Travel to Ottawa to attend the U15 Administration Table Meeting at the University of Ottawa</td>
<td>$1,339.39</td>
</tr>
</tbody>
</table>

## Non-Travel Expenses

<table>
<thead>
<tr>
<th>Item #</th>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>No expenses to report</td>
<td></td>
</tr>
</tbody>
</table>
## Detail for Travel Expenses

<table>
<thead>
<tr>
<th>Travel Expenses-Item 1 Detail</th>
</tr>
</thead>
<tbody>
<tr>
<td>For</td>
</tr>
<tr>
<td>Description/Purpose</td>
</tr>
<tr>
<td>Date</td>
</tr>
<tr>
<td>Destination</td>
</tr>
<tr>
<td>Type of Expense</td>
</tr>
<tr>
<td>Amount</td>
</tr>
<tr>
<td>Page Reference</td>
</tr>
</tbody>
</table>
| Notes                        | Airfare*: Booking Ref.: RWKZQE. Other Transport**: Ground transportation while in Ottawa. Other****: Travel agency fee, Booking Ref.: RWKZQE.
SUITE 340 | 7326 10TH STREET N.E. | CALGARY, AB T2E 8W1 | (403) 292-7474

For After Hours Assistance in Canada & USA: please call 1-888-551-1181 or 902-423-3806. Outside Canada & USA: call collect 902-423-3806. Email: afterhours@maritimetravel.ca (For more immediate assistance please call)

You can also chat with us by clicking here: Chat now. Or by using our App.

MARITIME Ref # | RWKQZE
---|---
Invoice # | 235302267
Date | 14 Sep 2023
Your Counsellor | WEI CHONG
Account # | S.17(1)
UCID | 
Team Name | N/A
Faculty/Dept/Institute | EXECUTIVE SUITE
| TARA YOUNKER

Tap to send itinerary to our App via phone:

- Our iPhone App
- Our Android App

View Itinerary On: ViewTrip | Send Itinerary To: TripIt

Click here to learn more about our Corporate Travel Program

Please click here to fill out our Business Travel survey.

For:
KIM/RONALD  S.-  Jr

Please make sure name(s) on your statement matches your passport.
If name(s) doesn't match please contact your branch or our after hours team before midnight.

Your Itinerary and E-ticket which is required for travel:

Return to Travel Roadmap

### Web Check-In and Airline Confirmation: WestJet - NJSWIK

<table>
<thead>
<tr>
<th>WestJet 610</th>
<th>WestJet 611</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Origin</strong></td>
<td>Calgary, AB&lt;br&gt;Calgary Intl Apt (Calgary, AB)</td>
</tr>
<tr>
<td><strong>Destination</strong></td>
<td>Ottawa, ON&lt;br&gt;Ottawa Macdonald Cartier Intl (Ottawa, ON)</td>
</tr>
<tr>
<td><strong>Depart</strong></td>
<td>Tue - Oct 24&lt;br&gt;9:10 AM</td>
</tr>
<tr>
<td><strong>Arrive</strong></td>
<td>Tue - Oct 24&lt;br&gt;3:05 PM</td>
</tr>
<tr>
<td><strong>Seat</strong></td>
<td>14E</td>
</tr>
<tr>
<td>Duration</td>
<td>3:56</td>
</tr>
</tbody>
</table>

### Passenger Information

- **Airline Code**: WS
- **Passenger**: KIM/RONALD  S.-  Jr
- **Ticket**: 8389354767747

### Booking Summary

<table>
<thead>
<tr>
<th>Company</th>
<th>Booking Reference</th>
<th>Loyalty #</th>
</tr>
</thead>
<tbody>
<tr>
<td>WestJet</td>
<td>NJSWIK</td>
<td>S.17(1)</td>
</tr>
<tr>
<td>Air Canada</td>
<td></td>
<td></td>
</tr>
<tr>
<td>WestJet</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

1 9/14/2023 4:47:18 PM
**Purchase Summary**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Amount Paid</th>
</tr>
</thead>
<tbody>
<tr>
<td>WestJet AIRFARE - TKT 8389354767747</td>
<td>346.92</td>
<td>PYMT BY XXXX-XX</td>
</tr>
<tr>
<td>TAX ON AIRFARE INCLUDES 4.55 HST</td>
<td></td>
<td>-518.53</td>
</tr>
<tr>
<td>TAX ON AIRFARE INCLUDES 2.91 GST</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TAX ON AIRFARE INCLUDES 144.25 OTHER</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TAX ON AIRFARE</td>
<td>171.81</td>
<td></td>
</tr>
<tr>
<td>MARTVL NON-REFUNDABLE TRANSACTION FEE</td>
<td>32.00</td>
<td></td>
</tr>
<tr>
<td>GST ON FEE (R103524823)</td>
<td>1.60</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL DUE CAD</strong></td>
<td><strong>$552.13</strong></td>
<td></td>
</tr>
</tbody>
</table>

**BALANCE CAD** $0.00

**Go Greener**

Help us lighten travel’s environmental footprint — with trees. You can calculate your CO₂ and plant trees here: [Maritime Travel - Forest | Trees4Travel](#). We’ll plant an extra tree for every tree you plant.

**Check-in information**

We recommend that you reconfirm your flights prior to departure.

Valid government issued photo id required for check-in.

Non refundable/change fees may apply.

Check in 2 hours prior. As processing times at the airport are longer than normal due to COVID-19, it’s important to be aware of any new updates to their check in policies. Failure to respect them may result in the reassignment of any reserved seats, the cancellation of reservations, and/or ineligibility for denied boarding compensation. Please refer to the airline’s website for further information.

Online Check-in – Many airlines offer online check-in, most within 24 hours of departure. We recommend you check-in online before you go to the airport.

**COVID Requirements**

Airlines may have varying requirements and protocols in place due to COVID.

For more WESTJET information, [click here](#)

**Baggage Information**

For WestJet Baggage Information [click here](#). Pre-pay for your bags and save.

Baggage charges may apply. Size/weight restrictions vary between airlines.

Passengers may carry travel sized toiletries or liquids 3.4 oz (100ml) or less through security check points. They must fit in a 1-quart sized clear plastic zip-top bag. Visit [www.Catsa-acsta.gc.ca](http://www.Catsa-acsta.gc.ca).

**Notice**

This receipt may be required at check-in and must be presented to customs and immigration if requested. Carriage and other services provided by the carrier are subject to condition of carriage which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier. If the passenger’s journey involves an ultimate destination or stop in a country other than the country of the departure the Warsaw convention may be applicable and the convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss of or damage to baggage.
You have provided us your personal information in order to facilitate your current and future travel arrangements and allow us to provide travel services and products to you. We will remove your information from our records upon your request if you call, write, or email any of us individually or email us centrally at privacyfeedback@maritimetravel.ca.

If you are denied boarding or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact your air carrier or visit the Canadian Transportation Agency’s website. https://rppa-appr.ca/eng

**Invoice Information**

Your Maritime Travel charges will show on your credit card statement similar to MT 235302267-3547677471234

MT = Maritime Travel

235302267 = invoice #

3547677471234 = ticket #

HST/GST #: 10352 4823

QST #: 1022862835

Download our app today, to keep connected with us while you’re on the go:
PARADIES LAGARDE
OTTAU INTERNATIONAL AIRPORT
OTTAWA, ON CANADA

SALESPERSON # 409245
FL SNOW HAM CHEESE 620097400185
9.99 PG

SUBTOTAL $9.99
HST $0.80
GST $0.50
TOTAL $11.29

VISA

$11.29

CHASE PURCHASE
APPROVED

APR: 030956

Card Type: VISA
Card Entry: Contactless
Acct #: ************s.17(1)
Approval Code: 030956

ENV PURCHASE SCOTIABANK VISA
App Label: Issuer

Mode:

AD: A00009009310110
IVR: 0000000000
IAD: 06011203402000
TSI: 00
ARC: 00
AC: 5085076109158043
CAM:

MERCI DE MAGAZINER CHEZ
PARADIES LAGARDE
AEROPORT INTERNATIONAL DE OTTAWA
OTTAWA ON
TPS # 82117717R10001
VISITEZ-NOUS SUR LE WEB!
WWW.PARADIESLAGARDE.COM

CUSTOMER COPY

ITEMS 1
10/26/2023 04:46AM
003754 01 409245

THANK YOU FOR SHOPPING
PARADIES LAGARDE
OTTAWA, ON CANADA
GST # 82117717R10001
WWW.PARADIESLAGARDE.COM

ASSOCIATED CAB
ALLIED LIMOUSINE
307-41 AVENUE N E
CALGARY, AB T2E2M4
(403) 239-1199

SALE

REF#: 00000002
Batch #: 057 SEC: 097001001002
10/28/23 10:16:58
APPR CODE: 020126
VISA

********s.17(1)

AMOUNT $54.90
TIP $5.49
TOTAL $60.39

00 - APPROVED - 001

SCOTIABANK VISA
AD: A00000000031010
TTQ B2 A0 40 00

Thank You
Please Come Again!
1337

CUSTOMER COPY
Blueline Taxi Ottawa
455 COVENTRY RD
OTTAWA, ON K1K 2C5
8665658294
HTTP://WWW.BLUELINETAXI.COM

Cashier: 52111
Transaction: 18500658

Total: CA$47.34
Tip: CA$7.10
CREDIT CARD SALE: CA$54.44
VISA: 8135

Retain this copy for statement validation

24 Oct. 2023 4:34:12p.m.
CA$54.44 | Method: CONTACTLESS
SCotiabank VISA
XXXXXX|S.17(1)
Reference ID: 329700597603
Auth ID: 093554
MID: ********5092
AID: A000000031010
AthNetwkNm: VISA
NO CARDHOLDER VERIFICATION

Online: https://clover.com/p/02VKQTHG21V14

Capital Taxi
269 HANNAH STREET
OTTAWA, ON K1L 7N1
8665658294
HTTP://CAPITALTAXI.COM
/CONTACT.PAG

Cashier: 56002
Transaction: 20200172

Total: CA$9.56
Tip: CA$1.43
CREDIT CARD SALE: CA$10.99
VISA: 8135

Retain this copy for statement validation

24 Oct. 2023 6:12:08p.m.
CA$10.99 | Method: CONTACTLESS
SCotiabank VISA
XXXXXXXXXXXX|S.17(1)
Reference ID: 329700657195
Auth ID: 034975
MID: ********5093
AID: A000000031010
AthNetwkNm: VISA
NO CARDHOLDER VERIFICATION

Online: https://clover.com/p/HYCX9D4PCGKF6

ASSOCIATED CAB
/ALLIED LIMOUSINE
307-41 AVENUE N E
CALGARY, AB T2E2N4
(403) 293-1112

SALE

REF#: 00000001
Batch #: 085
SEQ: 0850201001001
10/24/23
APPR CODE: 015032
VISA
S.17(1)

AMOUNT: $60.30
TIP: $7.56
TOTAL: $67.86

00 - APPROVED - 001
SCotiabank VISA
AID: A00000000031010
TTQ B2 A0 40 00

Thank You
Please Come Again!
CAR#509

CUSTOMER COPY
Fairfield by Marriott® Ottawa Airport Hst #808219976rt0005
135 Thad Johnson Private, Ottawa, ON K1V-1A2 P 613 691 2161
Fairfield.Marriott.com

Ron Kim

Room: 620
Room Type: KSOF
Number of Guests: 1
Rate: $229.00
Clerk: AAG

Arrive: 25Oct23
Time: 06:20PM
Depart: 26Oct23
Time: 04:22AM
Folio Number: 94326

<table>
<thead>
<tr>
<th>DATE</th>
<th>DESCRIPTION</th>
<th>CHARGES</th>
<th>CREDITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>25Oct23</td>
<td>Room Charge</td>
<td>229.00</td>
<td></td>
</tr>
<tr>
<td>25Oct23</td>
<td>HST-Harmonized Sales Tax</td>
<td>29.77</td>
<td></td>
</tr>
<tr>
<td>25Oct23</td>
<td>MAT-Municipal Accomodation Tax</td>
<td>9.16</td>
<td></td>
</tr>
<tr>
<td>25Oct23</td>
<td>HST-MAT-Harmonized Tax</td>
<td>1.19</td>
<td></td>
</tr>
<tr>
<td>26Oct23</td>
<td>Visa</td>
<td></td>
<td>269.12</td>
</tr>
</tbody>
</table>

Card # V0000000000000000000
Card Type: VISA Card Entry, CHIP Approval Code: 072318 PIN
Verified App Label: SCOTIABANK VISA AID: A00000000031010

BALANCE: 0.00

As a Marriott Bonvoy Member, you could have earned points towards your free dream vacation today. Start earning points and Elite status, plus enjoy exclusive member offers. Enroll today at the front desk.

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Take the comfort of the Fairfield sleep experience home. Visit Fairfield’s official retail store FairfieldStore.com.
Ron Kim  
Canada

<table>
<thead>
<tr>
<th>Room</th>
<th>0710</th>
<th>Folio No.</th>
<th>8220</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arrival (MMDDYY)</td>
<td>10-24-23</td>
<td>Company</td>
<td>University of ottawa</td>
</tr>
<tr>
<td>Departure (MMDDYY)</td>
<td>10-25-23</td>
<td>Group</td>
<td>U15Ottawa2023</td>
</tr>
<tr>
<td>Confirmation No.</td>
<td>5581328</td>
<td>Guest</td>
<td></td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Charges</th>
<th>Payments</th>
</tr>
</thead>
<tbody>
<tr>
<td>10-24-23</td>
<td>Room Charge</td>
<td>275.00</td>
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</tr>
<tr>
<td>10-24-23</td>
<td>Municipal Accommodation Tax</td>
<td>11.00</td>
<td></td>
</tr>
<tr>
<td>10-24-23</td>
<td>HST</td>
<td>37.18</td>
<td></td>
</tr>
<tr>
<td>10-25-23</td>
<td>Visa</td>
<td></td>
<td>323.18</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>Charges</th>
<th>Payments</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>XXXXXXXXXXXX s.17(1)</td>
<td></td>
<td>323.18</td>
</tr>
</tbody>
</table>

|      | Total                                | 323.18   | 323.18   |
|      | Balance                              | 0.00     |          |

Summary of taxes

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
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<tbody>
<tr>
<td>HST</td>
<td>37.18</td>
</tr>
<tr>
<td>Municipal Accommodation Tax</td>
<td>11.00</td>
</tr>
</tbody>
</table>

Le Germain Ottawa  
Tax Number  
GST# 824812994RT0001

Payment Details

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
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<tbody>
<tr>
<td>Merchant ID</td>
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<tr>
<td>Transaction ID</td>
<td>322928</td>
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<tr>
<td>Approval Code</td>
<td>056222</td>
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<tr>
<td>Approval Amount</td>
<td>323.18</td>
</tr>
</tbody>
</table>

Thank you for staying with us!  
Share your experience on TripAdvisor.
Ron Kim
Canada

Room          0710
Arrival (MMDDYY)  10-24-23
Departure (MMDDYY)  10-25-23
Confirmation No.  5581328

Folio No.      8220
Company        University of Ottawa
Group          U15Ottawa2023
Guest

Credit Card #    xxxxxxxx S.17(1)
Credit Card Expiry  XX/XX
Capture Method     Manual
Transaction Amount  323.18

Thank you for staying with us!
Share your experience on TripAdvisor.