



## Proactive Disclosure of Expenses

Andrea Morris, Interim Vice-President - Advancement

For the period December 1, 2021 to January 31, 2022

### Overview

Non-Travel Expenses			
Item #	Date	Description	Amount
1.	November 5, 2021 to November 29, 2021	Parking while attending meetings and events on behalf of the University of Calgary.	\$61.00
2.	November 22, 2021	Meeting with internal staff member and community member. Andrea + 2.	\$8.61
3.	November 30, 2021	Mileage for meetings on behalf of University of Calgary.	\$249.00
4.	December 16, 2021	Lunch meeting with internal staff member and community member. Andrea + 2.	\$121.80



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Andrea Morris, Interim Vice-President - Advancement  
For the period December 1, 2021 to January 31, 2022

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### Detail for Non-Travel Expenses

Non-Travel Expenses-Item 1 Detail				
For	Andrea Morris, Interim Vice-President (Campaign)			
Description/Purpose	Parking while attending meetings and events on behalf of the University of Calgary.			
Date	November 5, 2021 to November 29, 2021			
Destination	Calgary, AB			
Type of Expense	Meals	Parking	Other	Total
Amount	\$0.00	\$61.00	\$0.00	\$61.00
Page Reference		pages 3-5		
Notes				

# RECEIPT

License Plate Number  
s.17(1)

# Expiration Date/Time"#

# 04:18 PM

# N V 05, 2021

Purchase Date/Time: 02:18pm Nov 05, 2021

Total Due: \$3.00

Rate: \$8-----2 hrs

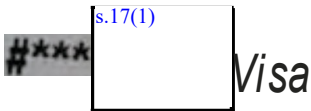
Pmt Type: CC (Swipe)

Ticket #: tJti30390

SIN #: 520117100366

Setting: Lot 2d3

Mach Harre: I.cit 283-2



Auth #: 025597

I5T REG #867315636

PARKING RECEIPT

REÇU DE STATIONNEMENT

PARKING RECEIPT

REÇU DE STATIONNEMENT

# Hyatt Regency Calgary

Hyatt Regency Parking Calgary

DATE : 11/17/21

TIME : 09:22: PM

Receipt No. 47/3138/184

\*Original\*

Ticket - **43657**

Entry - 11/17/21 04:59 PM

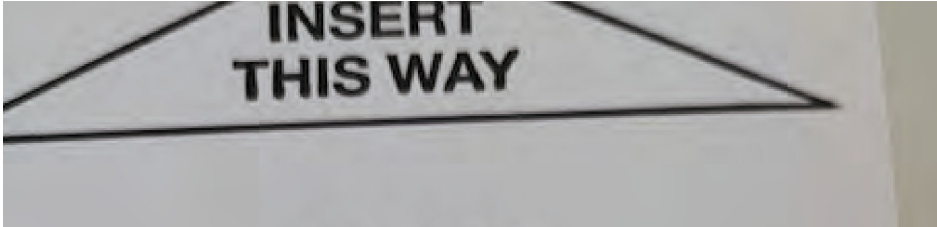
TAX included **32.00**

Payment 32.00

Ticket : xxxxxxxxxxxx

Confirm : 42816

GST# 859734659 RT0002



OXFORD

RECEIPT AI

IN: 29/11/21 09:41

OUT: 29/11/21 14:16

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## Proactive Disclosure of Expenses

Andrea Morris, Interim Vice-President - Advancement  
For the period December 1, 2021 to January 31, 2022

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### Detail for Non-Travel Expenses

Non-Travel Expenses-Item 2 Detail				
For	Andrea Morris, Interim Vice-President (Campaign)			
Description/Purpose	Coffee meeting with internal staff member and community member. Andrea + 2.			
Date	November 22, 2021			
Destination	Calgary, AB			
Type of Expense	Meals	Parking	Other	Total
Amount	\$8.61	\$0.00	\$0.00	\$8.61
Page Reference	page 7			
Notes				

AMERICAN UNIVERSITY  
UNIVERSITY of CALIFORNIA  
Macewan Hall

2001 SHIFT SU

Chk 2424

Nov22'21 03:03PM

**For Here**

1 Americana Tall	3.25
1 Matcha Latte G	4.95
<b>Visa</b>	8.61

Subtotal	8.0
Sales Tax	0.41
<b>Paid</b>	8.61

Thank you. Please visit us again



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Andrea Morris, Interim Vice-President - Advancement  
 For the period December 1, 2021 to January 31, 2022

### Detail for Non-Travel Expenses

Non-Travel Expenses-Item 3 Detail				
For	Andrea Morris, Interim Vice-President (Campaign)			
Description/Purpose	Auto mileage for meetings on behalf of University of Calgary			
Date	November 30, 2021			
Destination	Calgary, AB			
Type of Expense	Meals	Parking	Other*	Total
Amount	\$0.00	\$0.00	\$249.00	\$249.00
Page Reference			page 9	
Notes	* Mileage for May 31, 2021 to December 6, 2021			



# Mileage Log

Interim Vice-President (Advancement) - Development | Andrea Morris

Total mileage recorded:

Fixed Mileage Rate

0.5

Date	Time	Description	From	To	Round trip?	# KM used	Mileage
5/31/2021	3:30 PM	Meeting with community member	U of C	4105 Montgomery View NW	Yes	10	5
6/22/2021	12:00 PM	Meeting with community member	U of C	1147 Kensington Crescent NW	Yes	12	6
6/25/2021	2:00 PM	Meeting with community members	U of C	50131 TWP 244 (W.A. Ranches/Jumping Pound)	Yes	100	50
7/21/2021	2:00 PM	Meeting with community member	U of C	Bow Valley Square 269-255 5th Ave SW	Yes	16	8
7/23/2021	10:00 AM	Meeting with community member	U of C	2408 34 Ave SW	Yes	15	7.5
7/27/2021	1:30 PM	Meeting with community member	U of C	s.17(1)	Yes	20	10
9/8/2021	12:00 PM	Meeting with community member	U of C	899 Centre St. S	Yes	18	9
9/14/2021	11:30 AM	Meeting with community member	U of C	605-5005 Dalhousie Drive NW	Yes	12	6
10/5/2021	6:30 PM	Calgary Cancer Campaign Launch	U of C	4611 Bowness Rd NW	Yes	11	5.5
10/20/2021	12:30 PM	Meeting with community members	U of C	50131 TWP 244 (W.A. Ranches/Jumping Pound)	Yes	100	50
10/28/2021	6:00 PM	SPP Distinguished Policy Fellow Dinner	U of C	15979 Bow Bottom Trail SE	Yes	52	26
11/17/2021	5:00 PM	Southern Alberta Business Hall of Fame Dinner	U of C	Hyatt Regency 700 Centre St S	Yes	18	9
11/25/2021	6:00 PM	Rogers event	U of C	150-9 Ave SW Suite 2100	Yes	17	8.5
11/26/2021	12:00 PM	Meeting with community member	U of C	Ranchmen's Club 710 13 Ave SW	Yes	15	7.5
11/29/2021	11:30 AM	O'Brien Event	U of C	Petroleum Club 319 5 Ave SW	Yes	16	8
11/30/2021	12:00 PM	The Trail Inaugural Event	U of C	101 RancheHouse Road, Cochrane	Yes	66	33
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### Detail for Non-Travel Expenses

Non-Travel Expenses-Item 4 Detail				
For	Andrea Morris, Interim Vice-President (Campaign)			
Description/Purpose	Lunch meeting with internal staff member and community member. Andrea + 2.			
Date	December 16, 2021			
Destination	Calgary, AB			
Type of Expense	Meals	Parking	Other	Total
Amount	\$121.80	\$0.00	\$0.00	\$121.80
Page Reference	page 11			
Notes				



**OLIVER & BONACINI**  
EVENTS AND CATERING

**Calgary Catering**  
200 8 Avenue SW, Calgary, AB T2P 1B5  
Phone: (403) 770-2275

**Check#: CAL 73**  
**Booking Reference #: 96145**  
PAGE 1 of 1  
Date Printed: 12-16-2021

### Banquet Check #

<b>Account:</b>	University of Calgary	<b>Event Date</b>	Wed, Dec 15, 21
<b>Post As:</b>	U of C Lunch at Executive Suite	<b>Contact:</b>	Kaelyn Michayluk
<b>Address:</b>		<b>Phone:</b>	
		<b>E-mail:</b>	klmicha1@ucalgary.ca
		<b>On Site Contact:</b>	
<b>HST Number:</b>	84589 6439 RT0001	<b>Event Specialist:</b>	Bonnie Fehler
		<b>F&amp;B Minimum Spend:</b>	

Date	Time	Room	Event	Setup	GTD
Wed, 12/15/21	11:00 AM - 12:00 PM	Unassigned	U of C Office Catering		

Food				
Quantity	Item	Price	Amount	
3	Roasted Chicken Cobb	\$16.00	\$48.00	
3	Cookies	\$2.00	\$6.00	
3	Fresh Sliced Fruit Platter	\$8.00	\$24.00	
<b>Subtotal:</b>			<b>\$78.00</b>	
<b>GST 5.00%:</b>			\$3.90	
<b>Food Total:</b>			<b>\$81.90</b>	

Beverage				
Quantity	Item	Price	Amount	
3	Soft Drink	\$3.00	\$9.00	
3	Bottled Water	\$3.00	\$9.00	
<b>Subtotal:</b>			<b>\$18.00</b>	
<b>GST 5.00%:</b>			\$ .90	
<b>Beverage Total:</b>			<b>\$18.90</b>	

Additional Items				
Quantity	Item	Price	Amount	
1	Delivery Fee	\$20.00	\$20.00	
<b>Subtotal:</b>			<b>\$20.00</b>	
<b>GST 5.00%:</b>			\$1.00	
<b>Additional Items Total:</b>			<b>\$21.00</b>	

<b>Check Subtotal</b>			\$116.00	
<b>Total Event Administration Fees</b>			\$ .00	
<b>Total Taxes</b>			\$5.80	
<b>Check Grand Total</b>			<b>\$121.80</b>	
<b>Deposit Paid</b>			\$ .00	
<b>Balance Due</b>			<b>\$121.80</b>	

All cheques must be made payable to OBR Calgary Ltd., and mailed to the address below:

c/o The Guild  
200 8<sup>th</sup> Avenue South West  
Calgary, Alberta T2P 1B5

Please ensure the name, date of your event, and booking reference number are on any cheques issued to Calgary Catering to ensure credit is placed on the correct account.

Client Authorized Signature

Date

Date Printed: 12-16-2021