

Penny Werthner, Interim Provost & Vice-President (Academic)

For the period February 1, 2023 to March 31, 2023

Overview

Travel Expenses				
Item #	Date	Description	Amount	
1.	Feb 6-7, 2023	Travel to Vancouver to attend the Provost Session of UniForum Vancouver Conference.	\$797.21	
2.	March 2-4, 2023	Travel to Victoria to attend the WestVac Conference.	\$2,056.95	

Non-1	Travel Expenses		
Item #	Date	Description	Amount
3.		No expenses for this period.	\$0.00



Penny Werthner, Interim Provost & Vice-President (Academic)

For the period February 1, 2023 to March 31, 2023

Detail for Travel Expenses

Travel Expenses-Item 1 D	etail					
For	Penny Werthne	Penny Werthner, Interim Provost & Vice-President (Academic)				
Description/ Purpose	Travel to Vanco	ouver to attend the Pr	rovost Sessio	n of UniForun	n Vancouver (Conference.
Date	Feb 6-7, 2023					
Destination	Vancouver, BC					
Type of Expense	Airfare*	Other Transport	Hotel	Meal	Other	Total
Amount	\$797.21					\$797.21
Page Reference	Pages 3-4					
Notes	Airfare*: Book	ing Ref.: 48K2X4				



Booking Confirmation



Date of issue: 31 Jan, 2023

Booking Reference: 48K2X4

This is your official itinerary/receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, ds I sed and transferred. We also invite you to view Air Canada's Privacy Policy directly.

Ensure you are in compliance with the entry requirements of your destination. For the latest information on entry requirements, our flexible booking policy, or our health and safety measures visit our Travel Ready hub.



Depart

Economy - Flex

Monday 06 Feb, 2023 19:30 **Calgary** Calgary Int. (YYC),



20:05 Vancouver Vancouver Int. (YVR), Terminal M



1hr35 Economy M Operated by: Air Canada Express -Jazz | CRJ900 | ≫ Wi-Fi



Return

Economy - Flex

Tuesday 07 Feb, 2023 20:45 **Vancouver** Vancouver Int. (YVR),



23:14

Calgary

Calgary Int. (YYC),



1hr29 Economy L Operated by: Air Canada | A220-300 | WI-Fi

Passengers

A Pennys. 17(1) Werthner

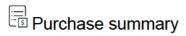
Ticket number 0142165928378

Air Canada - Aeroplan

s. 17(1)

Seats

AC7811 14C AC224 14A



1 adult Visa Flights ************* 17(1) Amount paid: \$797.21 Air transportation charges Base fare - Depart Economy - Flex 434.00 Base fare - Return Economy - Flex 235.00 Carrier surcharges 16.00 Taxes, fees and charges Air Travellers Security Charge - Canada 14.25 Goods and Services Tax - Canada - 100092287 RT0001 37.96 60.00 Airport Improvement Fee - Canada Total before options (per passenger) \$79721 \$79721 GRAND TOTAL (Canadian dollars)



Chook in and boarding gate deadlines

(1)	Check-in and boarding gate deadlines
Within Canada	
90 minutes	When to arrive at the airport You should arrive no later than the time indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.
45 minutes ¹	Check-in and baggage drop-off deadline You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.
30 minutes	Boarding gate deadline This is the latest you should be at the departure gate, ready for boarding.
15 minutes	Boarding gate closes Arriving after this time will result in reassignment of any reserved seats, the cancellation of reservations, and/or ineligibility for denied boarding compensation.

From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



Penny Werthner, Interim Provost & Vice-President (Academic)

For the period February 1, 2023 to March 31, 2023

Detail for Travel Expenses

Travel Expenses-Item 2 Detail						
For	Penny Werthner, Interim Provost & Vice-President (Academic)					
Description/ Purpose	Travel to Victor	ia to attend the V	VestVAC and V	VestVPR Confe	erence	
Date	March 2-4, 202	3				
Destination	Victoria, BC					
Type of Expense	Airfare*	Other Transport	Hotel	Meal	Other**	Total
Amount	\$917.93		\$560.02		\$579.00	\$2,056.95
Page Reference	Pages 10-15		Page 6		Pages 7-9	
Notes Airfare*: Attended another event in Montreal. Flew from Montreal thr		ontreal throug	h Vancouver			
	to Victoria then returned back to Calgary after the conference.					
	Booking Ref.: 4ZQWUW (Montreal to Vancouver)					
	Booking Ref.: 4ZUKA3 (Vancouver to Victoria)					
	Booking Ref.: 32	XSFBV (Victoria to	Calgary)			
Other**: WestVAC and WestVPR Conference Fee						



Ambika Lakshmanan 2500 University Drive NW Calgary AB T2N 1N4

Canada

Werthner, Penny

Room No. : 262

Arrival : 03/02/23
Departure : 03/04/23

Folio No. : 431211

Conf. No. : 4356791

Date	Description			Charges	Credits
03/02/23	Deposit	RT deposit			560.02
03/02/23	Room			239.00	
03/03/23	Destination Marketing Fee 1%			4.78	0.00
03/03/23	Provincial Hotel Tax 8%			38.62	0.00
03/03/23	Goods and Service Tax 5%			24.14	0.00
03/03/23	Municipal Hotel Tax 3%			14.48	0.00
03/03/23	Room			239.00	
			Total Charges	560.02	
					FC0 00

Total Charges	560.02
Total Credits	560.02
Balance	0.00
	CAD

Net Amount	478.00
Destination Marketing Fee 1%	4.78
Provincial Hotel Tax 8%	38.62
Goods and Service Tax 5%	24.14
Municipal Hotel Tax 3%	14.48
	0.00
Total Charges	0.00
	CAD

From: University of Lethbridge
To: Provost"s Office

Subject: Registration Confirmation - WestVAC and WestVPR Conference 2023

Date: December 19, 2022 3:55:03 PM

[EXTERNAL]



12/19/2022

Penny,

Thank you for registering for 2023 WestVAC and WestVPR Conference. We look forward to seeing you!

Please ensure you reserve your room at Inn at Laurel Point NO LATER than Friday, Jan 13th 2023 and quote WESTVAC/WESTVPR to obtain the special conference rate.

Phone: 250-386-8721 or Email: reservations@laurelpoint.com

To learn more about conference content, visit our webpage!



EDIT REGISTRATION

Your Event Details

Transaction Summary

Description	Amount
Confirmation Number: 008122	
Registration Fee: Quantity: 1 - Early Bird (First 50 Registrants) - \$579.00	\$579.00

Amount: \$579.00

Full Name: Ambika Lakshmanan	
Billing Email: ambika.lakshmanan@ucal	gary.ca
Billing Phone: 403-220-5464	
Billing Address: University of Calgary, 2500	O University Drive NW
Address 2:	
City: Calgary	
State: AB	
Zip/Postal Code: T2N1N4	
Country: CA	
Credit Card Information	
Type of card: VISA	
Credit Card Number: ***** 17(1)	
Registrant	
Penny Werthner	
Registrant	
First Name:	Penny

Billing Information

Last Name: Werthner

Position Title (For

Name Tag):

Provost, University of Calgary

Home Institution (For Name Tag):

University of Calgary

Contact Info

Preferred Address 1: University of Calgary, 2500 University Drive NW

City: Calgary

Province: Alberta

Postal Code: T2N1N4

Primary Email: provost@ucalgary.ca

Registration Details

Registration Fee: Early Bird (First 50 Registrants) - \$579.00

iMODULES Software, Inc.







Booking reference	Select Seats	>
4ZQWUW Travel booked/ticket issued on:10 Feb, 2023	<u>eUpgrade</u>	>
	Manage my booking	>

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

IMPORTANT: Your official itinerary/receipt is attached to this email. You must bring it with you to the airport for check-in and we recommend you keep a cop for your records. Please also take the time to review it as it contains thgeneral conditions of carriage and applicable tariffshat apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Ensure you are in compliance with the entry requirements of your destination. For the latest information on entry requirements, our flexible booking policy, our health and safety measures visit our Travel Ready hub

Passengers	
Pennys. 17(1) Werthner	Seats
Ticket#: 0142166610933	YUL-YVR 19B
Air Canada - Aeroplar#: s. 17(1)	

Economy - Flex Depart • Thu 2 Mar, 2023

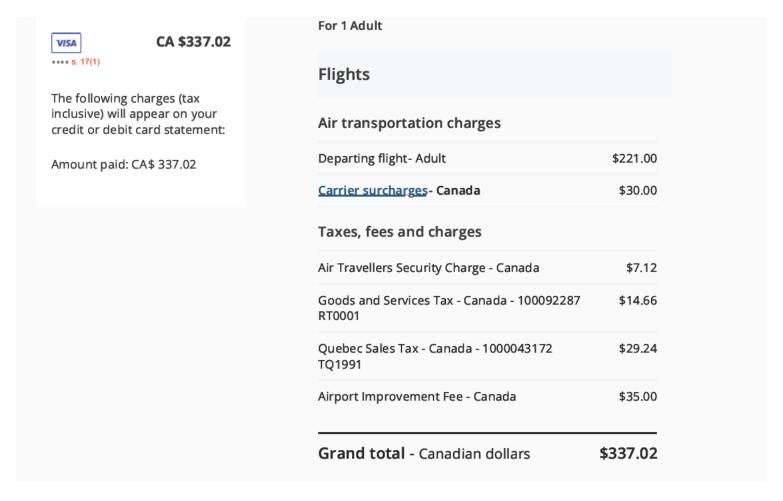
Vancouver Int.

Montréal YUL **Vancouver** YVR 18:20 20:55 Montréal-Trudeau Int.

5hr 35m Economy Class (G) Operated by Air Canada Boeing 777-300ER Food for purchase on board

♠ AC311

D......



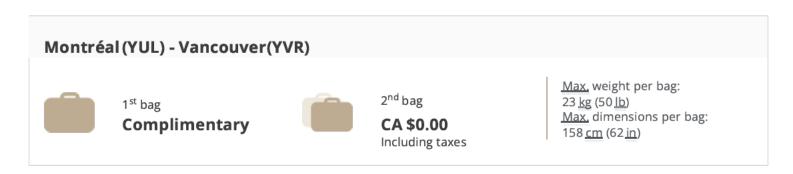
Baggage allowance

Carry-on baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max, size: 23 x 40 x 55cm [9 x 15.5 x 21.5in]) and 1 personal item max, size: 16 x 33 x 43cm [6 x 13 x 17in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted our complete carry-on baggage policy.

Checked baggage

Please see below for details on the bags you plan on checking at the baggage counter.



^{*} For travel within Canada or between Canada and the United States, a Canadian tax of \$3.0000 may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 000 may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00000 may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.







Booking reference	Select Seats	>
4ZUKA3 Travel booked/ticket issued on:10 Feb, 2023	<u>eUpgrade</u>	>
	Manage my booking	>

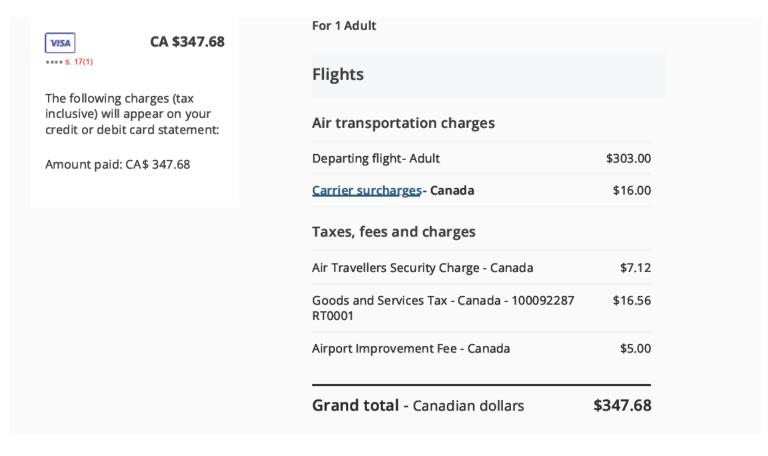
Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

IMPORTANT: Your official itinerary/receipt is attached to this email. You must bring it with you to the airport for check-in and we recommend you keep a cop for your records. Please also take the time to review it as it contains thgeneral conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Ensure you are in compliance with the entry requirements of your destination. For the latest information on entry requirements, our flexible booking policy, our health and safety measures visit our ready hub.

Passengers	
Pennys. 17(1) Werthner	Seats
Ticket#: 0142166604772 Air Canada - Aeroplar#: s. 17(1)	YVR-YYJ 14A

Depart • Thu 2 Mar, 2023		Economy - Flex
Vancouver YVR	Victoria YYJ	⊕ AC8169
22:40	23:09	0hr 29m Economy Class (V)
Vancouver Int.	Victoria Int.	Operated by Air Canada Express - Jazz <u>De Havilland Dash 8-400</u>



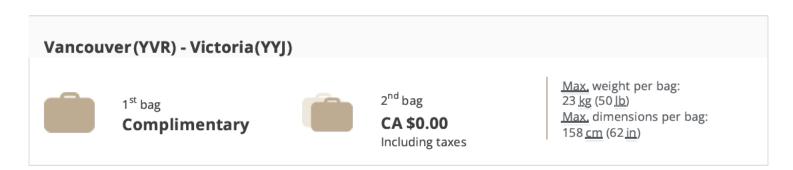
Baggage allowance

Carry-on baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55cm [9 x 15.5 x 21.5in]) and 1 personal item (max. size: 16 x 33 x 43cm [6 x 13 x 17in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted to be complete carry-on baggage policy.

Checked baggage

Please see below for details on the bags you plan on checking at the baggage counter.



* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00AD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00AD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

Note: If you **exceed your baggage allowance**(in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section.

View <u>Air Canada's additional checked baggage policy</u>.







Booking reference	<u>Select Seats</u>	>
3XSFBV Travel booked/ticket issued on:13 Feb, 2023	<u>eUpgrade</u>	>
	Manage my booking	>

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

IMPORTANT: Your official itinerary/receipt is attached to this email. You must bring it with you to the airport for check-in and we recommend you keep a cop for your records. Please also take the time to review it as it contains thgeneral conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Ensure you are in compliance with the entry requirements of your destination. For the latest information on entry requirements, our flexible booking policy, our health and safety measures visit our ready hub.

Passengers	
Pennys. 17(1) Werthner	Seats
Ticket#: 0142166762305	YYJ-YVR 14A
Air Canada - Aeroplar#: s. 17(1)	YVR-YYC 14B

Depart • Sat 4 Mar, 2023		Economy - Flex	
Victoria YYJ	Vancouver YVR	③ AC8179	
19:30	19:59	0hr 29m Economy Class (K)	
Victoria Int.	Vancouver Int.	Operated by Air Canada Express - Jazz <u>De Havilland Dash 8-400</u>	

Vancouver YVR

20:45

Vancouver Int.

Calgary YYC

23:14

Calgary Int.



1hr 29m Economy Class (K)

Operated by Air Canada Airbus A321

Purchase summary



CA \$233.23

•••• s. 17(1)

The following charges (tax inclusive) will appear on your credit or debit card statement:

Amount paid: CA\$ 233.23

For 1 Adult

Flights

Air transportation charges

Departing flight- Adult	\$177.00
<u>Carrier surcharges</u> - Canada	\$23.00
Taxes, fees and charges	
Air Travellers Security Charge - Canada	\$7.12
Goods and Services Tax - Canada - 100092287 RT0001	\$11.11
Airport Improvement Fee - Canada	\$15.00

Grand total - Canadian dollars \$233.23

Baggage allowance

Carry-on baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55cm [9 x 15.5 x 21.5in]) and 1 personal item (max. size: 16 x 33 x 43cm [6 x 13 x 17in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted our complete carry-on baggage policy.

Checked baggage

Please see below for details on the bags you plan on checking at the baggage counter.

Victoria (YYJ) - Calgary (YYC)



1st bas

Complimentary



Penny Werthner, Interim Provost & Vice-President (Academic)

For the period February 1, 2023 to March 31, 2023

Detail for Non-Travel Expenses

Non-Travel Expenses-Item 3 Detail					
For	Penny Werthner, Inte	Penny Werthner, Interim Provost & Vice-President (Academic)			
Description/Purpose					
Date					
Destination					
Type of Expense	Meals	Parking	Other	Total	
Amount				\$0.00	
Page Reference					
Notes	No expenses for this	period.			