



Proactive Disclosure of Expenses

Jacqueline Lacasse, General Counsel & Vice-President (People & Culture)

For the period July 1, 2025 to September 30, 2025

Overview

Travel Expenses			
Item #	Date	Description	Amount
1.	September 17-18, 2025	Travel to Edmonton to attend Public Sector Pension Plan (PSPP) Board Meeting and Strategy Session.	\$916.62

Non-Travel Expenses			
Item #	Date	Description	Amount
		No non-travel expenses were incurred.	

Proactive Disclosure of Expenses

Jacqueline Lacasse, General Counsel & Vice-President (People & Culture)

For the period July 1, 2025 to September 30, 2025

Detail for Travel Expenses

Travel Expenses-Item 1 Detail						
For	Jacqueline Lacasse, General Counsel & Vice-President (People & Culture)					
Description/ Purpose	Travel to Edmonton to attend Public Sector Pension Plan (PSPP) Board Meeting and Strategy Session.					
Date	September 17-18, 2025					
Destination	Edmonton, Alberta					
Type of Expense	Airfare*	Other Transport	Hotel	Meal	Other**	Total
Amount	\$590.02		\$242.59		\$84.01	\$916.62
Page Reference	pp 3-8		pp 12-13		pages 4, 7 & 10	
Notes	Airfare*: Maritime Booking Ref # V284TG & V2BMWI. Other**: Travel agency fee.					

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please sign up here: [Sign Up](#)

MARITIME Ref

Invoice #
Date
Your Counsellor
Account #
UCID
Team Name
Faculty/Dept/Institute

V284TG

235647832
10 Sep 2025
[WEI CHONG](#)
s.20(1)
s.20(1)
N/A
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For:

LACASSE/JACQUELINE LOUISE CICELY MS

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team before midnight. If addressed after the initial booking date, costs
may apply.

Your Itinerary and E-ticket which is required for travel:

Entry Guide Information

Some airports now offer the option to prebook your security screening time before your departure. Check your airport's website for more
information.

Web Check-In and Airline Confirmation: WestJet - JCFGYW

	WestJet 3317 (Operated by WESTJET ENCORE) Cabin Class B-Flex CO ₂ Not available	Origin Calgary, AB Calgary Intl Arpt (Calgary, AB)	Destination Edmonton, AB Edmonton Intl Arpt (Edmonton, AB)	Depart Wed - Sep 17 10:30 AM	Arrive Wed - Sep 17 11:30 AM	Seat 06A
DHC8 Dash 8-400						
Duration 1:00						
Add to Calendar						
Remarks						
TURBO PROPELLER PLANE USED ON THIS FLIGHT						

Passenger Information

Airline Code WS

Passenger LACASSE/JACQUELINE LOUISE CICELY MS

Ticket # 8383004774287

Booking Summary

Company WestJet

Booking Reference

JCFGYW

Loyalty information

Not a WestJet Rewards member? [Sign up here](#) for Westjet Rewards. Once you have received your Westjet Rewards number, please contact us so that we can add it to your booking.



THE WESTIN EDMONTON

Hotel Confirmation No. 92742418

Property
00021
Westin
Hotels And
Resorts

Check In

Address

Wed, Sep 17

10135 100TH STREET
Edmonton AB T5J 0N7 CA
P:1 780 426-3636
F:1 780 428-1454

Check Out

Thu, Sep 18

Amount

\$214.00

Nights

X 1

Rooms

1

Estimated Total (Before tax):

\$214 CAD

Remarks

Hotel may charge early departure fees.

WI21ARR17SEP CXL:PERMITTED UP TO 03 DAYS BEFORE ARRIVAL

-THANK YOU FOR BOOKING WITH MARITIME TRAVEL

-THANK YOU FOR BOOKING WITH MARITIME TRAVEL

Purchase Summary

Amount due

WestJet AIRFARE - TKT 8383004774287 300.86

TAX ON AIRFARE INCLUDES 18.07 GST

TAX ON AIRFARE INCLUDES 60.46 OTHER

TAX ON AIRFARE 78.53

MARTVL NONREF TICKET FEE 35.50

TAX ON FEE R103524823 1.78

TOTAL DUE CAD \$416.67

Amount Paid

PYMT BY XXXX-XXXX.s.20(1) -379.39

Sep 10 2025

PYMT BY VI XXXX.s.20(1) -37.28

TOTAL PAID CAD \$416.67

BALANCE CAD \$0.00

Baggage Information

For WestJet Baggage Information [click here](#). Pre-pay for your bags and save.

Baggage charges may apply. Size/weight restrictions vary between airlines.

Passengers may carry travel sized toiletries or liquids 3.4 oz (100ml) or less through security check points. They must fit in a 1-quart sized clear plastic zip-top bag. Visit www.Catsa-acsta.gc.ca.

Check-in information

We recommend that you reconfirm your flights prior to departure.

Valid government issued photo id required for check-in.

Non refundable/change fees may apply.

Check in 2 hours prior. Failure to respect check-in policies may result in the reassignment of any reserved seats, the cancellation of reservations, and/or ineligibility for denied boarding compensation. Please refer to the airline's website for further information.

Online Check-in – Many airlines offer online check-in, most within 24 hours of departure. We recommend you check-in online before you go to the airport.

Notice

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You have provided us your personal information in order to facilitate your current and future travel arrangements and allow us to provide travel services and products to you. We will remove your information from our records upon your request if you call, write, or email any of us individually or email us centrally at privacyfeedback@maritimetravel.ca.

If you are denied boarding or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact your air carrier or visit the Canadian Transportation Agency's website. <https://rppa-appr.ca/eng>

Invoice Information

Your Maritime Travel charges will show on your credit card statement similar to MT 235647832-0047742871234

MT = Maritime Travel

235647832 = invoice #

0047742871234 = ticket #

HST/GST #: 10352 4823

QST #: 1022862835

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MARITIME Ref

Invoice #
Date
Your Counsellor
Account #
UCID
Team Name
Faculty/Dept/Institute

V2BMWI

235647954
10 Sep 2025
[WEI CHONG](#)
s.20(1)
s.20(1)
N/A
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For:

LACASSE/JACQUELINE LOUISE CICELY MS

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Entry Guide Information

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information.

Web Check-In and Airline Confirmation: Air Canada - BGW7TR

	Air Canada 8143 (Operated by AIR CANADA EXPRESS - JAZZ) Cabin Class H-Economy CO ₂ Not available	Origin Edmonton, AB Edmonton Intl Arpt (Edmonton, AB)	Destination Calgary, AB Calgary Intl Arpt (Calgary, AB)	Depart Thu - Sep 18 5:30 PM	Arrive Thu - Sep 18 6:25 PM	Seat 05A
DHC8 Dash 8-400						
Duration 0:55						
Add to Calendar						
Remarks						
TURBO PROPELLER PLANE USED ON THIS FLIGHT						

Passenger Information

Airline Code AC

Passenger LACASSE/JACQUELINE LOUISE CICELY MS

Ticket # 0143004774394

exchanged from 0143004472948

Booking Summary

Company Air Canada

Booking Reference

BGW7TR

Loyalty information

Not an Air Canada loyalty member? [Sign up here](#) for Aeroplan. Once you have received your Aeroplan number, please contact us so that we can add it to your booking.

TICKET CREDIT APPLIED FROM TKT 0143004472948

TICKET CREDIT APPLIED FROM TKT 0143004472948
-THANK YOU FOR BOOKING WITH MARITIME TRAVEL

Purchase Summary

Amount due

AIR CANADA COST TO CHANGE AIRFARE - TKT 0143004774394 FROM 0143004472948	200.60
TAX ON CHANGE AIRFARE INCLUDES 10.03 GST/HST	10.03
MARTVL NONREF TICKET FEE	35.50
TAX ON FEE R103524823	1.78
TOTAL DUE CAD	\$247.91

Amount Paid

PYMT BY VI s.20(1) Sep 10 2025	-210.63
PYMT BY VI XXXs.20(1)	-37.28
TOTAL PAID CAD	\$247.91

BALANCE CAD \$0.00

Baggage Information

For Air Canada Baggage Information [click here](#).

Baggage charges may apply. Size/weight restrictions vary between airlines.

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MARITIME TRAVEL

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onlinehelp@maritimetravel.ca

www.maritimetravel.ca

MARITIME Ref # XMLDT4

Invoice # 235639768

Date 22 Aug 2025

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[Entry Guide Information](#)

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Hotel Confirmation No.
82233436
Home2Suites

Check In
Tue, Sep 16

Check Out
Thu, Sep 18

HOME2
EDMONTON
SOUT

	Amount	\$ \$149.00
	Nights	X 2
Rooms 1	<u>Estimated Total (Before tax):</u>	<u>\$298 CAD</u>

Address

1140 103A STREET SW , EDMONTON AB T6W 2P6 , P:1-780-2503000, F:1-780-2503003

Remarks

Hotel may charge early departure fees.

HTE8066ARR16SEP CXL:24 HR CANCEL REQUIRED

REQUIRED AT CHECK IN - VALID CREDIT CARD IN TRAVELLERS NAME

DEBIT CARDS NOT ACCEPTED

THANK YOU FOR BOOKING WITH US

THANK YOU FOR BOOKING WITH US

Purchase Summary

Amount due	
MARTVL NON-REFUNDABLE FEE-HTL	9.00
GST ON FEE (R103524823)	0.45
<u>TOTAL DUE CAD</u>	<u>\$9.45</u>
Amount Paid	
PYMT BY VISA XXs.20(1)	-9.45
<u>TOTAL PAID CAD</u>	<u>\$9.45</u>
<u>BALANCE CAD</u> \$0.00	

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Invoice Information

123456 = invoice #

01498761234 = ticket #

HST/GST #: 10352 4823

QST #: 1022862835

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The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454



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[s.20\(1\)](#)

CALGARY, AB, T2E8W1
Canada

Page Number : 1 Invoice Nbr : 1000426857
Guest Number : 1657392
Folio ID : A
Arrive Date : 17-SEP-25 20:21
Depart Date : 18-SEP-25 12:39
No. Of Guest : 1
Room Number : 508
Marriott Bonvoy Number :

Copy Invoice

Tax ID : 777689332RT0001

The Westin Edm YEGWI SEP-29-2025 14:47 BSMOL657

Date	Reference	Description	Charges (CAD)	Credits (CAD)
17-SEP-25	RT508	Room Chrg - Special Corp	214.00	
17-SEP-25	RT508	GST	11.13	
17-SEP-25	RT508	DMF	8.56	
17-SEP-25	RT508	Tourism Levy	8.90	
18-SEP-25	VI	Visa- s.20(1)		-242.59
** Total			242.59	-242.59
*** Balance			0.00	

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[s.20\(1\)](#)

CALGARY, AB, T2E8W1
Canada

Page Number : 2 Invoice Nbr : 1000426857
Guest Number : 1657392
Folio ID : A
Arrive Date : 17-SEP-25 20:21
Depart Date : 18-SEP-25 12:39
No. Of Guest : 1
Room Number : 508
Marriott Bonvoy Number :

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other	Total	Payment
09-17-2025	214.00	11.13	8.90	0.00	0.00	8.56	242.59	0.00
09-18-2025	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-242.59
	-----	-----	-----	-----	-----	-----	-----	-----
Total	214.00	11.13	8.90	0.00	0.00	8.56	242.59	-242.59

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