Proactive Disclosure of Expenses

Jacqueline Lacasse, General Counsel (University Legal Counsel)

For the period April 1, 2024 to June 30, 2024

Overview

Travel Expenses			
Item #	**Date**	**Description**	**Amount**
1.	May 29 - June 2, 2024.	Canceled travel to Montreal to attend Canadian Association of University Solicitors (CAUS) 2024 annual conference.	$2,130.96
2.	June 18, 2023	Travel to Edmonton to attend in person meeting with Ministry of Infrastructure information session for PSIs on impacts of Bill 13: Real Property Governance Act	$317.38

Non-Travel Expenses			
Item #	**Date**	**Description**	**Amount**
3.	March 13 & 21, 2024	Parking fees while attending meetings and events on behalf of the University.	$62.30

Proactive Disclosure of Expenses

Jacqueline Lacasse, General Counsel (University Legal Counsel)

For the period April 1, 2024 to June 30, 2024

Detail for Travel Expenses

Travel Expenses-Item 1 Detail						
For	Jacqueline Lacasse, General Counsel (University Legal Counsel)					
Description/ Purpose	Canceled travel to Montreal to attend Canadian Association of University Solicitors (CAUS) 2024 annual conference.					
Date	May 29 - June 2, 2024.					
Destination	Montreal, Quebec					
Type of Expense	Airfare*	Conference Fee**	Hotel	Meal	Other***	Total
Amount	$1,419.13	$600.00			$111.83	$2,130.96
Page Reference	pp 3-8	page 9			page 4 & 7	
	Airfare*: Booking Ref.: PGW9LP, Ticket 0141000844972 & 014100955791. Trip was cancelled. Airfare credit issued for ticket 014100844972 was used for flight to Edmonton to attend Ministerial meeting. Airfare credit issued for ticket 014100955791 to be used for future travel. Conference Fee** : Trip was cancelled. Conference fee refunded in August 2024. Other***: Travel agency fee.					

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UNIVERSITY OF CALGARY
ATTN: JACQUELINE LACASSE
s. 17(1)

MARITIME Ref #	**PGW9LP**
Invoice #	235405735
Date	18 Apr 2024
Your Counsellor	WEI CHONG
Account #	s. 17(1)
UCID	s. 17(1)
Team Name	N/A
Faculty/Dept/Institute	HUMAN RESOURCES TRISHA MCPHERSON

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For:
LACASSE/JACQUELINE s. 17(1) MS

Please make sure name(s) on your statement matches your passport. If name(s) doesn't match please contact your branch or our after hours team before midnight. If addressed after the initial booking date, costs may apply.

Your Itinerary and E-ticket which is required for travel:

Entry Guide Information

Some airports now offer the option to prebook your security screening time before your departure. Check your airport's website for more information.

Web Check-In and Airline Confirmation: WestJet - LNUBVP / Air Canada - 2RHN7I

		Origin	Destination	Depart	Arrive	Seat
Duration 4:14	**WestJet 212** Boeing 737 **Cabin Class** B-Flex CO_2 204kg/person	**Calgary, AB** Calgary Intl Arpt (Calgary, AB)	**Montreal, PQ** Pierre Elliott Trudeau Intl Arpt (Montreal, PQ)	**Wed - May 29** **9:45 AM**	**Wed - May 29** **3:59 PM**	**11A**
Duration 4:16	**Air Canada 321** Boeing 787-9 **Cabin Class** T-Economy CO_2 177kg/person	**Montreal, PQ** Pierre Elliott Trudeau Intl Arpt (Montreal, PQ)	**Calgary, AB** Calgary Intl Arpt (Calgary, AB)	**Sun - Jun 02** **8:25 AM**	**Sun - Jun 02** **10:41 AM**	**21A**

Passenger Information

Airline Code AC

Passenger	LACASSE/JACQUELINE s. 17(1)	MS	Ticket # **0141000844972**

Airline Code WS

Passenger	LACASSE/JACQUELINE s. 17(1)	MS	Ticket # **8381000844970**

Booking Summary

Company	WestJet	Booking Reference	**LNUBVP**
Company	Air Canada	Booking Reference	**2RHN7I**

Loyalty information

Not an Air Canada loyalty member? Sign up here for Aeroplan. Once you have received your Aeroplan number, please contact us so that we can add it to your booking.

Loyalty information

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-THANK YOU FOR BOOKING WITH MARITIME TRAVEL

Purchase Summary

Amount due	
WestJet AIRFARE - TKT 8381000844970	**476.56**
TAX ON AIRFARE INCLUDES 27.43 GST	
TAX ON AIRFARE INCLUDES 72.12 OTHER	
TAX ON AIRFARE	**99.55**
AIR CANADA AIRFARE - TKT 0141000844972	**356.00**
TAX ON AIRFARE INCLUDES 20.16 GST	
TAX ON AIRFARE INCLUDES 40.21 QST	
TAX ON AIRFARE INCLUDES 47.12 OTHER	
TAX ON AIRFARE	**107.49**
MARTVL NONREF TICKET FEE 2 TICKETS	**71.00**
TAX ON FEE R103524823	**3.55**
TOTAL DUE CAD	**$1,114.15**

Amount Paid	
PYMT BY XXXX-XXXX s. 17(1) Apr 18 2024	-463.49
PYMT BY XXXX-XXXX s. 17(1) Apr 18 2024	-576.11
PYMT BY VI XXXX s. 17(1)	-74.55
TOTAL PAID CAD	**$1,114.15**

BALANCE CAD **$0.00**

Baggage Information

For Air Canada Baggage Information click here.

For WestJet Baggage Information click here. Pre-pay for your bags and save.

Baggage charges may apply. Size/weight restrictions vary between airlines.

Passengers may carry travel sized toiletries or liquids 3.4 oz (100ml) or less through security check points. They must fit in a 1-quart sized clear plastic zip-top bag. Visitwww.Catsa-acsta.gc.ca.

Check-in information

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Non refundable/change fees may apply.

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0008449721234 = ticket #
HST/GST #: 10352 4823
QST #: 1022862835

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UNIVERSITY OF CALGARY
ATTN: JACQUELINE LACASSE
s. 17(1)

MARITIME Ref #	**ZCQ9KO**
Invoice #	235421718
Date	21 May 2024
Your Counsellor	WEI CHONG
Account #	s. 17(1)
UCID	s. 17(1)
Team Name	N/A
Faculty/Dept/Institute	HUMAN RESOURCES TRISHA MCPHERSON

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Your Itinerary and E-ticket which is required for travel:

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Web Check-In and Airline Confirmation: Air Canada - 2CBQGH

	Origin	Destination	Depart	Arrive	Seat
Air Canada 326 Boeing 787-9 **Cabin Class** FLEX CO_2 177kg/person Duration 4:07	**Calgary, AB** Calgary Intl Arpt (Calgary, AB)	**Montreal, PQ** Pierre Elliott Trudeau Intl Arpt (Montreal, PQ)	**Thu - May 30** **2:20 PM**	**Thu - May 30** **8:27 PM**	**23C**

Passenger Information
Airline Code AC
Passenger LACASSE/JACQUELINE s. 17(1) MS Ticket # **0141000955791**

Booking Summary
Company Air Canada Booking Reference **2CBQGH**

Loyalty information
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Purchase Summary

Amount due		Amount Paid	
AIR CANADA AIRFARE - TKT 0141000955791	**317.00**	PYMT BY XXXX-XXXX s. 17(1) May 21 2024	-379.53
TAX ON AIRFARE INCLUDES 18.07 GST			
TAX ON AIRFARE INCLUDES 44.46 OTHER		PYMT BY VI XXXX s. 17(1)	-37.28
TAX ON AIRFARE	**62.53**	TOTAL PAID CAD	$416.81
MARTVL NONREF TICKET FEE	**35.50**		
TAX ON FEE R103524823	**1.78**		
TOTAL DUE CAD	$416.81		

BALANCE CAD $0.00

Baggage Information

For Air Canada Baggage Information click here.

Baggage charges may apply. Size/weight restrictions vary between airlines.

Passengers may carry travel sized toiletries or liquids 3.4 oz (100ml) or less through security check points. They must fit in a 1-quart sized clear plastic zip-top bag. Visitwww.Catsa-acsta.gc.ca.

Check-in information

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Valid government issued photo id required for check-in.

Non refundable/change fees may apply.

Check in 2 hours prior. Failure to respect check-in policies may result in the reassignment of any reserved seats, the cancellation of reservations, and/or ineligibility for denied boarding compensation. Please refer to the airline's website for further information.

Online Check-in – Many airlines offer online check-in, most within 24 hours of departure. We recommend you check-in online before you go to the airport.

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0009557911234 = ticket #
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Invoice #02214

Invoice details

Balance due	$0.00
Amount	$600.00 $600.00 paid on 23 Apr 2024
Invoice #	02214
Date	23 Apr 2024
Origin	Event registration CAUS 2024 - Montreal (Montreal)
Invoiced to	Jacqueline Lacasse, University of Calgary jlacasse@ucalgary.ca

Item	Amount
Registration for "CAUS 2024 - Montreal" (31 May 2024 8:00 AM - 1 Jun 2024 11:30 PM, Montreal), CAUS 2024 - Montreal Delegate Registration	$600.00
Companion Participation - n/a	$0.00
Invoice total	$600.00

Detail for Travel Expenses

Travel Expenses-Item 2 Detail						
For	Jacqueline Lacasse, General Counsel (University Legal Counsel)					
Description/ Purpose	Travel to Edmonton to attend in person meeting with Ministry of Infrastructure information session for PSIs on impacts of Bill 13: Real Property Governance Act					
Date	June 18, 2023					
Destination	Edmonton, Alberta					
Type of Expense	Airfare*	Other Transport**	Hotel	Meal	Other***	Total
Amount	$178.35	$101.75			$37.28	$317.38
Page Reference	pp 11-13	pp 14-21			page 12	
Notes	Airfare*: Booking Ref.:V62RV0 Ticket 831001029340 - Airfare credit was used on cancelled ticket 0141000844972 Other Transport**: Ground transportation while in Edmonton. Other*** Travel Agency Fee Other****: Travel agency fee.					

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UNIVERSITY OF CALGARY
ATTN: JACQUELINE LACASSE
s. 17(1)

MARITIME Ref #	**V62RV0**
Invoice #	111036109
Date	07 Jun 2024
Your Counsellor	MARCY MELNYK
Account #	s. 17(1)
UCID	s. 17(1)
Team Name	N/A
Faculty/Dept/Institute	HUMAN RESOURCES TRISHA MCPHERSON

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For:
LACASSE/JACQUELINE s. 17(1) MS

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Your Itinerary:

Entry Guide Information

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Web Check-In and Airline Confirmation: WestJet - MITTSO

		Origin	Destination	Depart	Arrive	Seat
DHC8 Dash 8-400 Duration 0:54	**WestJet 3317** (Operated by WESTJET ENCORE) **Cabin Class** B-Flex CO_2 27kg/person	**Calgary, AB** Calgary Intl Arpt (Calgary, AB)	**Edmonton, AB** Edmonton Intl Arpt (Edmonton, AB)	**Mon - Jun 17** **10:20 AM**	**Mon - Jun 17** **11:14 AM**	**06D**

Remarks
TURBO PROPELLER PLANE USED ON THIS FLIGHT

		Origin	Destination	Depart	Arrive	Seat
DHC8 Dash 8-400 Duration 0:57	**WestJet 3140** (Operated by WESTJET ENCORE) **Cabin Class** B-Flex CO_2 27kg/person	**Edmonton, AB** Edmonton Intl Arpt (Edmonton, AB)	**Calgary, AB** Calgary Intl Arpt (Calgary, AB)	**Mon - Jun 17** **5:16 PM**	**Mon - Jun 17** **6:13 PM**	**13A**

Edmonton Airport Departure Level Roadway rehabilitation construction:
Passengers encouraged to arrive 15 minutes earlier than usual. Please see link for passenger pickup and drop off details
https://flyeia.com/feature/departures-construction/

Remarks
TURBO PROPELLER PLANE USED ON THIS FLIGHT

Passenger Information
Airline Code WS

Passenger	LACASSE/JACQUELINE s. 17(1)	MS	Ticket # **8381001029340** exchanged from 8381000844970

Booking Summary

Company	WestJet	Booking Reference	**MITTSO**

Loyalty information
Not a WestJet Rewards member? Sign up here for Westjet Rewards. Once you have received your Westjet Rewards number, please contact us so that we can add it to your booking.

TICKET CREDIT APPLIED FROM TKT 8381000844970

TICKET CREDIT APPLIED FROM TKT 8381000844970
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Purchase Summary

Amount due		Amount Paid	
WS COST TO CHANGE AIRFARE - TKT 8381001029340 FROM 8381000844970	**121.05**	PYMT BY VI s. 17(1) Jun 7 2024	-178.35
TAX ON CHANGE AIRFARE INCLUDES 8.50 GST/HST	**57.30**	PYMT BY VI XXXX s. 17(1)	-37.28
MARTVL NONREF TICKET FEE	**35.50**	**TOTAL PAID CAD**	**$215.63**
TAX ON FEE R103524823	**1.78**		
TOTAL DUE CAD	**$215.63**		

BALANCE CAD **$0.00**

Baggage Information

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0010293401234 = ticket #
HST/GST #: 10352 4823
QST #: 1022862835

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From: jacqueline Lacasse
To: Trisha McPherson
Subject: Fwd: Your Monday morning trip with Uber
Date: June 18, 2024 7:27:09 AM

[EXTERNAL]

Jacqueline
Sent from my iPhone

Begin forwarded message:

From: Uber Receipts <noreply@uber.com>
Date: June 17, 2024 at 10:28:25 PM MDT
To: s. 17(1)
Subject: Your Monday morning trip with Uber

Total CA$57.60
June 17, 2024

Thanks for riding, Jacqueline

We hope you enjoyed your ride this morning.

Total CA$57.60

Trip fare	CA$46.11
Subtotal	CA$46.11
Booking Fee	CA$5.50
Airport drop-off fee / Airport pick-up fee	CA$3.25
GST	CA$2.74

Payments

Visa •••s. 17(1)
6/17/24 10:28 PM

CA$57.60

Visit the trip page for more information, including invoices (where available)

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4.99 Rating

Has passed a multi-step safety screen

Rate or tip

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Comfort 29.66 kilometers | 31 min

11:33 AM
1, 1000 Airport Rd,
Edmonton, AB T9E 0V3, CA

12:05 PM
9820 107 St NW, Edmonton,
AB T5K, CA

Fare does not include fees that may be charged by your bank. Please contact your bank directly for inquiries.

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Privacy

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Uber Rasier Canada Inc.
66 Wellington Street West Suite
5300, TD Bank Tower
Toronto ON M5K 1E6

Payments

Visa ••••s. 17(1)
6/18/24 2:07 AM

CA$44.15

Visit the trip page for more information, including invoices (where available)

Switch Payment Method

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You rode with GURMANDEEP

4.96 Rating

Has passed a multi-step safety screen

Rate or tip

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Learn more

UberX 30.78 kilometers | 37 min

3:11 PM
9820 107 St, Edmonton, AB
T5K 1E7, CA

3:49 PM
Main Terminal, Edmonton
International Airport (YEG),
Edmonton, AB T9E 0V3, CA

From: jacqueline Lacasse
To: Trisha McPherson
Subject: Fwd: Your Monday afternoon trip with Uber
Date: June 18, 2024 7:27:26 AM

[EXTERNAL]

Jacqueline
Sent from my iPhone

Begin forwarded message:

From: Uber Receipts <noreply@uber.com>
Date: June 18, 2024 at 2:08:06 AM MDT
To: s. 17(1)
Subject: Your Monday afternoon trip with Uber

Total CA$44.15
June 17, 2024

Thanks for riding, Jacqueline

We hope you enjoyed your ride this afternoon.

Total	CA$44.15
Trip fare	CA$38.50
Subtotal	CA$38.50
Airport drop-off fee / Airport pick-up fee	CA$3.25
Per-Trip Fee	CA$0.30
GST	CA$2.10

Fare does not include fees that may be charged by your bank. Please contact your bank directly for inquiries.

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66 Wellington Street West Suite
5300, TD Bank Tower
Toronto ON M5K 1E6

Detail for Non-Travel Expenses

Non-Travel Expenses-Item 3 Detail				
For	Jacqueline Lacasse, General Counsel (University Legal Counsel)			
Description/Purpose	Parking fees while attending meetings and events on behalf of the University.			
Date	March 13 & 21, 2024			
Destination	Calgary, Alberta			
Type of Expense	Meals	Parking	Other	Total
Amount	$0.00	$62.30	$0.00	$62.30
Page Reference		pp 23-25		
Notes				

RECEIPT

License Plate Number
s. 17(1)

#*Expiration Date/Time*#

02:33 PM
MAR 13, 2024

Purchase Date/Time: 11:33am Mar 13, 2024
Total Parking: $36.00
Total Federal: $1.80
Total Due: $37.80

Rate: $36 - 3 hrs
Pmt Type: CC (Swipe)

Ticket #: E1012202
S/N #: 500012310709
Setting: Lot 176
Mach Name Lot 176-1

#****s. 17(1) Visa

Auth #: 027534

GST REG #887315638

wobvymcb

PAYMENT

$24.50
Paid on Mar 21, 2024

PAYMENT METHOD

s. 17(1)

Pay for parking, anywhere, anytime

Get the HONK App

From: Jacqueline Lacasse
To: Trisha McPherson
Subject: FW: HONK Parking Receipt
Date: March 21, 2024 2:47:39 PM

Expense pls

From: HONK <noreply@honkmobile.com>
Sent: Thursday, March 21, 2024 12:00 PM
To: Jacqueline Lacasse <jlacasse@ucalgary.ca>
Subject: HONK Parking Receipt

[△EXTERNAL]

whitelabel logo

Parking Confirmed!

START DATE	END DATE
11:59 AM	**2:59 PM**
Mar 21, 2024	Mar 21, 2024

VEHICLE PLATE

s. 17(1)

LOCATION

s. 17(1)

Operated by Precise ParkLink (West) Ltd.

INVOICE #