

Proactive Disclosure of Expenses
Karen Jackson, General Counsel For the period December 1, 2013 to January 31, 2014

Overview

Travel E	xpenses		
Item#	Date	Description	Amount
1.	September 28, 2013	Banff: attended CAUS (Canadian Association of	\$517.24
		University Solicitors) Conference	
2.	October 23, 2013	Edmonton: Travel to Edmonton to attend CARNA	\$39.90
		(College & Association of Registered Nurses of	
		Alberta) Meeting	



Proactive Disclosure of Expenses

Karen Jackson, General Counsel For the period December 1, 2013 to January 31, 2014

Detail for Travel Expenses

Travel Expense – Ite	m 1					
For	Karen Jackson, General Counsel					
Description/Purpose	Travel to Banff for CAUS (Canadian Association of University Solicitors) Conference.					
Date	September 28, 2013					
Destination	Banff, Alberta					
Type of Expense	Air Fare	Other Transport*	Hotel	Meals	Other**	Total
Amount		**************************************	\$517.24			\$517.24
Notes						

(Attach scanned receipts for Travel Expense – Item 1)





Karen Jackson

9.17(1)

Canada

Room No.

: 221

Arrival

: 09/26/13

Departure

: 09/28/13

Conf. No.

: 54991

Ref. No.

Group Name

: Canadian Univ Solicitors Conf

Company Name

: Environmental Services Assoc

Cashier No.

: 7970

Date	Description		Charges	Credits
			CAD	CAD
09/26/13	Package		218.00	
09/26/13	Self Parking		16.00	
09/26/13	GST		0.80	
09/26/13	Room Tourism Levy		23.82	
09/27/13	Package		218.00	
09/27/13	Self Parking		16.00	
09/27/13	GST		0.80	
09/27/13	Room Tourism Levy		23.82	
09/28/13	VISA			517.24
	3.17(1)			
	***************************************	Balance	0.00	CAD

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Proactive Disclosure of Expenses

Karen Jackson, General Counsel For the period December 1, 2013 to January 31, 2014

Detail for Travel Expenses

Travel Expense – Ite	em 2					
For	Karen Jackson, General Counsel					
Description/Purpose	Travel to CARNA (College & Association of Registered Nurses of Alberta) Meeting					
Date	October 23, 2013					
Destination	Edmonton, Alberta					
Type of Expense	Air Fare	Other Transport	Hotel	Meals	Other*	Total
Amount					\$39.90	\$39.90
Notes	*Other: Travel Agency Fee					

(Attach scanned receipts for Travel Expense – Item2)



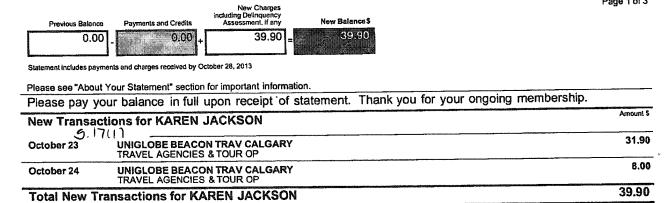
The American Express® Corporate Card Statement of Account

www.americanexpress.ca Amex Bank of Canada Corporate Service Centre PO Box 7000 Station B Willowdale (Ontario) M2K 2R6

Prepared For KAREN JACKSON KAREN JACKSON Membership Number

October 28, 2013

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† Please detach here †

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· Automatic banking machines Do Not Enclose Cash

KAREN JACKSON UNIV OF CALGARY 2500UNIVERSITYDR NW CALGARY AB T2N 1N4 Membership Number
5.17(1)

Amount Due \$ Amount Paid \$
39.90

Amex Bank of Canada/ Banque Amex du Canada PO BOX 2000 West Hill ON M1E 5H4 Uniglobe Beacon Travel 320-555 Strathcona Blvd Calgary, AB T3H 2Z9 403-536-6861 🗘

Date: 10/23/2013 Tim	e: 9:55:27 AM [AKST]					
Trans Type:	Credit					
Transaction #: Name: Account: Exp Date: Card Type: Entry: Invoice #: AuthCode:	137010411 University of Calcarv G. (7(1) AMEX Manual 256332					
Result: Message:	Approved APPROVAL					
Description						
Total Amt:	\$31.90					
I Agree to Pay Above Total Amount According to Card Issuer Agreement (Merchant Agreement if Credit Voucher)						
Signature X						

Customer Copy

Uniglobe Beacon Travel 320-555 Strathcona Blvd Catgary, AB T3H 2Z9 403-536-6861 €

Date: 10/24/2013 Time: 9:51 AM AKST

Trans Type:

Credit

Transaction #:

137297641 University of Calgary

Name: Universit
Account:
Exp Date:
Card Type:

5.17(1)

Card Type: Entry: Invoice #: AMEX Manual

AuthCode:

Manual 256332

Result:

APPROVED

Message: APPROVAL

Description _____

Total Amt:

\$8.00

I Agree to Pay Above Total Amount According to Card Issuer Agreement (Merchant Agreement if Credit Voucher)

Signature X_____

Customer Copy