

Proactive Disclosure of Expenses

Jill Wyatt, Board Chair, Board of Governors For the period of April 1 , 2018 to May 31, 2018

Overview

•

Travel Exp	Travel Expenses					
ltem #	Date	Description	Amount			
1.	March 25, 26, 2018	Travel to Edmonton to attend meeting with	\$840.69			
		Minister of Advanced Education and other Post				
		Secondary Institution Board Chairs.				
2.	April 5-7, 2018	Travel to Victoria to attend the Canadian	\$2,112.18			
		University Boards Association (CUBA) Conference.				
3.	April 24-27, 2018	Travel to Vancouver to attend meetings with past	\$1,483.22			
		University Presidents and a current Board Chair.				

Non-Travel Expenses					
Item #	Date	Description	Amount		
4.	April 18, 2018	Breakfast meeting with community member.	\$17.24		



Proactive Disclosure of Expenses

Jill Wyatt, Board Chair, Board of Governors For the period of April 1 , 2018 to May 31, 2018

Detail for Travel Expenses

Travel Expenses-Item 1 Detail								
For	Jill Wyatt, Board Chair, Board of Governors							
Description/Purpose	Travel to Edmonton to attend meeting with the Minister of Advanced Education and other Post Secondary Institution Board Chairs.							
Date	March 25, 26, 2018							
Destination	Edmonton, Alberta							
Type of Expense	Airfare* Other Transport Hotel Meals Other					Total		
Amount	\$472.76 \$161.35 \$185.25 \$21.33 \$0.00					\$840.69		
Page Reference	page 4 pages 8-11 page 12 pages 13, 14							
Notes	Airfare*: Booking Ref.: RWHVUA. Other Transport**: Ground transportation to/from Calgary airport and while in Edmonton.							





Booking Reference : RWHVUA

Travel booked/ticket issued on:07 March 2018

Passengers

Jill Wyatt	Seats			
Ticket Number 0142191440357	AC8140	5C		
	AC8155	7C		
Aeroplan				
s.17(1)				



Economy Flex

Sunday 25 Mar, 2018

12:15 Calgary Calgary Intl. (YYC), Canada



13:09 Edmonton Edmonton Intl. (YEG), Canada



0 hr 54 AC8140 Economy (G) Operated by Air Canada Express - Jazz Dash 8-300



Monday 26 Mar, 2018 18:30 Edmonton Edmonton Intl. (YEG), Canada



19:22 Calgary Calgary Intl. (YYC), Canada



0 hr 52 Economy (G)

Operated by Air Canada Express - Jazz Q400

Purchase summary

	1 Adult
Air Transportation Charges	
Base Fare - Departing Flight - Economy Flex	176.00
Base Fare - Return Flight - Economy Flex	176.00
Surcharges	24.00
Taxes, fees and charges	
Goods and Services Tax - Canada <u>no.</u> 100092287 RT0001	22.51
Air Travellers Security Charge	14.25
Airport Improvement Feel Canada	60.00
Airport Improvement Fee - Canada	

Baggage allowance

Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (\underline{max} . size: 23 x 40 x 55 \underline{cm} [9 x 15.5 x 21.5 \underline{in}]) and 1 personal item (\underline{max} . size: 16 x 33 x 43 \underline{cm} [6 x 13 x 17 \underline{in}]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy.

Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.

	Many survivable and hereit
	<u>Max.</u> weight per bag: 23 <u>kg</u> (50 <u>lb</u>)
U	
\$ 36.75 CAD Including taxes	<u>Max.</u> Dimensions per bag: 158 <u>cm</u> (62 <u>in</u>)
	Max, weight per bag:
2 nd bag	23 <u>kg</u> (50 <u>lb</u>)
\$ 36.75 CAD Including taxes	<u>Max.</u> Dimensions per bag: 158 <u>cm</u> (62 <u>in</u>)
	gary(YYC)

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 <u>CAD</u> may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 <u>CAD</u> may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 <u>CAD</u> may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

Currency

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country/region you are travelling from. Certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

Stopovers

Checked baggage fees may be reassessed when itineraries include an enroute stopover of more than 24 hours. Baggage Allowance for Air Canada Altitude and Star Alliance members

Baggage check-in must occur with Air Canada, Air Canada Express (flights operated by Jazz, Sky Regional, Air Georgian, Exploits Valley Air) or Air Canada Rouge. Your Air Canada Altitude status level must be valid at time of check-in to qualify for waiver of charges related to baggage.

Economy Class	Premium Economy	Business Class	
3 bags	3 bags	3 bags	
32kg (70lb)	32kg (70lb)	32kg (70lb)	
2 bags	2 bags	2 bags	
23kg (50lb)	23kg (50lb)	32kg (70lb)	
3 bags	3 bags	3 bags	
32kg (70lb)	32kg (70lb)	32kg (70lb)	
	3 bags 32kg (70lb) 2 bags 23kg (50lb) 3 bags	3 bags 32kg (70lb)3 bags 32kg (70lb)2 bags 23kg (50lb)2 bags 23kg (50lb)3 bags3 bags	

Star Alliance Silver	1 bag	2 bags	2 bags
	23kg (50lb)	23kg (50lb)	32kg (70lb)

Note: If you exceed your baggage allowance (in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section.

- View Air Canada's additional checked baggage policy.
- View the additional checked baggage policy of Air Canada's codeshare and interline partners.

CANADA, U.S.: 1 (888) 247-2262



A STAR ALLIANCE MEMBER



Boarding Time/Heure d'embarquement 18:00 Gate/Porte 49A Seat/Place 07C Departure Time/Heure de depart 18:30 Airline Use/A usage interne 0025 KYEG687 Boarding Pass Carte d'accès à bord

AIR CANADA

07(AISLE/COULOIR

Remarks/Observations

Seat/ lace

MEVELS OU RESEAU STAR ALLIANCE

home to Cagam airport Mar. 25

316 MERIDIAN ROAD SE CALGARY, AB T2A 1X2

IERMINAL 1D: MERCHANT ID: VEHICLE ID : DRIVER ID : GST ACCOUNT H: IRIP NUMBER: PASSENGERS:	314-665-660 43276x51 1872 4646 865882930 15415362 1
03/25/2018 Start: 10:42 Distance: 207.00 Fare amount:	END: 11:04 RATE: 1 \$ 32.19
Tax amount: TIP amount: Total: \$	\$ 1.61 \$ 5.07 38.87
MASTER CARD SALE :	**s.17(1)
APPROVAL NUMBER :	054255

PASSENGER COPY

Thank you (403)299-9999 HKH. THECHECKERGROUP.COM



AIRPORT TAXI SERVICE 4608 101 ST. (7808907070) EDMONTON AB s.17(1)

CARD	* * *	* * * * * *	s.17(1)
CARD	TYPE	MA	STERC	ARD
DATE		20	18/03	25
TIME		2230	14:07	: 48
INVOI	ICE #			124
RECE	PT NUN	ABER		
C850	30432-	-001-1	91-010) - 0
PURCH	IASE			

I ONOTINOL	
AMOUNT	\$55.00
TIP	\$8.25
TOTAL	

\$63.25 EOM. august fo MASTERCARD A0000000041010 Matrix A000000041010 Met DBEB9F2FC04529E7 0000008000-E800 A1D66AEE8D5CC88C

APPROVED

AUTH# 02431S 01-027 THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

Eom: hall to

Co-op (780 www.co) 4	25	-25	25	Sut
Terminal Driver 18/03/26		2			36111 5156 30:26
MASTERCAR Card : * MASTERCAR CHIP CARD	* * D	* *	* * *	s.17(1	.)
Ref # Auth #	00	00	008	000	41010 E800 580 C 0792S
FARE TIP	:	\$ \$ 			CHASE 13.00 1.95
TOTAL	:	\$			14.95

APPROVED - THANK YOU (01-027)

IMPORTANT: Retain this copy for your records

Customer Copy

Thank you for choosing Co-op taxi

ainposit to home

ASSOCIATED CAB ALLIED LIMOUSIN 307-41 AVENUE NE CALGARY AB T2E 2N4 (403) 299-1111 CAR#590

SALE

MID: 4189233	
TID: NS189233	REF#: 00000004
Batch #: 055	SEQ: 055001001004
03/26/18	20:16:52
APPR CODE: 0954	41S
MASTERCARD	
************* s.17(1)	**/**

AMOUNT	\$38.50
TIP	\$5.78
TOTAL	\$44.28

00 - APPROVED - 001

MASTERCARD AID: A0000000041010 TVR: 00 00 00 80 00 TSI: E8 00

THANK YOU

CUSTOMER COPY

MATRIX

Ms. Jill Wyatt	Room No.	: 1204
2500 University Dr NW	Arrival	: 03-25-18
Calgary AB T2N 1N4	Departure Date	: 03-26-18
Canada	Folio No.	: 803822
	Conf. No.	: 5889602
Company Name:	P.O. No.	:
Group Name:		

INVOICE

Date	Description	Charges	Credits
03-25-18	Room Revenue	165.00	
03-25-18	Destination Marketing Fee	4.95	
03-25-18	Room GST	8.50	
03-25-18	Tourism Levy	6.80	
02 26 10	Mastercard XXXXXXXXXXX s.17(1)		185.25

		Total Charges Total Credits	185.25	185.25
		Balance		0.00
			s.17(1)	
Merchant ID	713307	Credit Card #	XXXXXXXXXX	
Transaction ID Approval Code Approval Amount	08318S 185.25	Capture Method Transaction Amount	Swiped 185.25	

Page No. 1 of 1

.

Juch Mar. 25

.

TIM HORTONS ARRIVALS EDMONTON INTERNATIONAL AIRPORT

324156 Rose Mar	
CHK 1837	GST 1
MAR25'18 1:22	. P M
TO GO	
1 SAND TURK CLUB M WHEAT	5.99
1 COF BLK M CREAM	1.69
SUBTOTAL	7.68
TAX	0.38
	3.06
CASH	20.00
CHANGE	11.94
324156 Closed MAR25	01:23PM

WE WANT TO HEAR YOUR FEEDBACK! PLEASE CONTACT 1-877-672-7467 OR CUSTOMERSERVICE@HMSHOST.COM TO SHARE YOUR EXPERIENCE.

> STOREID: YEGTHS01 GST #137512901

Your order number is: 1837



ESKIMO'S BAR & GRILL EDMONTON INTERNATIONAL AIRPORT 311968 Marilyn 102/1 GST 1 2813 MAR26'18 5:17PM -------------------DINE IN **** SEAT 1 **** 1 MUSHROOM TOAST 10.99 TAX 0.55 AMOUNT D 11.54 ****** ****** TAX 0.00 AMOUNT DU 0.00 ****** ****** SUBTOTAL 10.99 TAX 0.55 AMOUNT DUE \$11.54 WE WANT TO HEAR YOUR FEEDBACK! PLEASE CONTACT 1-877-672-7467 OR CUSTOMERSERVICE@HMSHOST.COM

TO SHARE YOUR EXPERIENCE.

STOREID: YEGEBG01 GST #137512901

HMS HOST EDMONTON INTERNATIONAL AIRPORT ------Check No: 2813 Trans Date: 2018-03-26 17:40:03 Trans Type: PURCHASE Card Type: MC Entry Mode: Chip Auth Code: 04520S Response Code: 00 Subtotal: 11.54 Gratuity: 1.73 Total: 13.27 ****** ***** EMV PURCHASE App Label: MASTERCARD Mode: Issuer AID: a0000000041010 TVR: 0000008000 TSI: e800 IAD: 011065900302000069960000000000000000000 Defore n Werified Customer Copy



Proactive Disclosure of Expenses

Jill Wyatt, Board Chair, Board of Governors For the period of April 1 , 2018 to May 31, 2018

Detail for Travel Expenses

Travel Expenses-Item 2 Detail						
For	Jill Wyatt, Bo	Jill Wyatt, Board Chair, Board of Governors				
Description/Purpose	Travel to Vic	toria to attend the	Canadian Univ	versity Boa	rds Associat	ion (CUBA)
	Conference.					
Date	April 5-7, 202	April 5-7, 2018				
Destination	Victoria, British Columbia					
Type of Expense	Airfare*	Airfare* Other Transport Hotel Meals Other Total				
Amount	\$841.31	\$168.37	\$420.00	\$0.00	\$682.50	\$2,112.18
Page Reference	page 17 pages 21-24 pages 25, 26 page 27					
Notes	Airfare*: Booking Ref.: AOOBAM.					
	Other Transport**: Ground transportation while in Victoria.					
	Other***: Conference fee.					



eTicket Receipt

Prepared For WYATT/JILL MS

RESERVATION CODE	AOOBAM	
ISSUE DATE	07Mar18	
TICKET NUMBER	8382134752415	
ISSUING AIRLINE	WESTJET	
ISSUING AGENT	WestJet/SDX	
FREQUENT FLYER NUMBER	s.17(1)	

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
05Apr18	WESTJET WS 449	CALGARY INTL AB, CANADA Time 11:35am	VICTORIA BC, CANADA Time 12:05pm	Seat Number 05D - (CONFIRMED) Baggage Allowance 1PC Booking Status OK TO FLY Fare Basis BBH Not Valid After 05APR19
07 Apr18	WESTJET WS 3112 Operated by: WESTJET ENCORE	VICTORIA BC, CANADA Time 6:00pm	CALGARY INTL AB, CANADA Time 8:40pm	Seat Number 05C - (CONFIRMED) Baggage Allowance 1PC Booking Status OK TO FLY Fare Basis YBH Not Valid After 05APR19

Allowances

Baggage Allowance

YYC to YYJ - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

YYJ to YYC - 1 Piece WESTJET, each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS

/E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARDFORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

Carry On Allowances

YYC to YYJ, YYJ to YYC - 1 Piece (WS - WESTJET)

Carry On Charges

YYC to YYJ, YYJ to YYC - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	s.17(1) CREDIT CARD - VISA : XXXXXXXXXXX
Fare Calculation Line	YYC WS YYJ305.00WS YYC401.00CAD706.00END
Fare	CAD 706.00
Taxes/Fees/Carrier-Imposed Charges	CAD 36.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 37.81 XG8 (XG8)
	CAD 14.25 CA4 (CA4)
	CAD 45.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 2.25 XG9 (XG9)
Total Fare	CAD 841.31

Positive identification required for airport check in

Notice:

Travel info

QST # 1202807956TQ0001 GST # 866112535

For details about flying with WestJet, print the important flight information package or browse our travel info:

- <u>Baggage fees</u> (\$25-\$118 per bag; additional \$75-\$88.50 per bag for overweight or oversize)
- <u>Baggage allowances</u> (Carry-on, checked, sporting goods, restricted items)
- Children, infants and expectant mothers
- Fare options (Econo, Flex, Plus, and Member Exclusive)
- Guests with special needs
- ID requirements
- Inflight services (Inflight entertainment and buy-on-board menu)
- <u>Seat selection</u> (Seat maps, seats in Plus)

At WestJet, getting you to your destination safely and on time are top priorities for us. To help ensure an ontime departure, we adhere to our <u>check-in and baggage cut-off times</u>. Please make sure you're familiar with these rules, and give yourself enough time to get through security and arrive at your departure gate on time or we will deny boarding.

If you fail to show for the first flight segment of a round trip or multi-segment reservation, all remaining flights segments, including return flights, will automatically be cancelled and the total fare paid will be forfeited without compensation. To change or cancel your reservation, you can <u>manage your booking online</u> or call 1-888-937-8538 (1-888-WESTJET).

WestJet and the Canadian Transportation Agency want to make you aware of your rights as a traveller. Visit <u>Flight and service disruptions</u> for an in-depth explanation.

Travelling with one of our airline partners? Be sure to familiarize yourself with the fees for your journey by

visiting our <u>airline partners</u> page. Fees are collected on a one-way basis by the airline operating the first flight

for each direction of your journey.

If you have used WestJet dollars as a form of payment for this itinerary you can see the amount redeemed by signing into your <u>WestJet Rewards account</u>.

Carbonzero and WestJet have teamed up to provide you the opportunity to help reduce the effects of climate change and mitigate the greenhouse gas emissions associated with air travel through the <u>purchase of carbon</u> <u>offsets</u>.

Important Legal Notices

WESTJET 05APR18 FLT / VOL 449

WYATT/JILL MS A22 05APR18 GATE / PRT FLT/VOL 449 SEQ 076 PNR AOOBAM SEQ 076 PNR AOOBAM

DEP: YYC

ARR: YYJ

5D

SEAT/PLACE

BOARDING PASS/ CARTE D EMBARQUEMENT

WYATT/JILL MS

DEP: CALGARY INTL AB 11:35AM ARR: VICTORIA BC 12:05PM BOARDING TIME/ ZONE

3

HEURE D EMBARQUEMENT 10:55AM

5D

SEAT/PLACE

s.17(1)

ELECTRONIC/ELECTRONIQUE 8382134752415/0



H-home to Calgary auport 316 MERIDIAN RUAD SE CALGARY. AB 12A 1X2

MINAL ID:	314-665
CHANT ID:	4320
(CLE 1D .	ISEC
ER ID :	
ACCOUNT #:	8324
NUMBER:	155
ENGERS:	
v2018	
. : 09:57	END: 1
NCE: 207.00	RATE:
MOUNT:	\$ append
JUNT:	
TIP AMOUNT:	\$ 1.60
TIP HIDDINT.	\$ 5.04
OTAL : \$	38.64
ER CARD SALE :	***
IVAL NUMBER :	6

*** *PASSENGER COPY***

THANK YOU (403)299-9999 WWW. THECHECKERGROUP. COM





2500 University Drive NW Calgary, Alberta T2N 1N4 Telephone (403)210-7279

LOST RECEIPT DECLARATION FORM

This form is to be completed if you are unable to produce original receipts.

I, JIII Wyatt , UCID# N/A

hereby declare that I have either lost, never received or am unable to produce an original receipt. I further declare that I have not and will not use this receipt (if found) to claim reimbursement from any other source, or to support any claim for income tax deductions in the future.

A detailed list of the goods and/or services purchased is as follows:

Vendor Name:	44J airport Shuttle
Vendor Address:	No address
	http://www.yyjairportshuttle.com
Vendor Phone:	1 (778) 351-4995
Date of Purchase:	april 3, 2018
Amount of Purchase:	\$ 25.00

Description of goods/services purchased:

Shuttle Service from the Victoria airport to the Deita hoter in advantavan Victoria for a conference.

Jill wyatt

Printed Name of CLAIMANT

Signed Name of CLAIMANT



40 2Xi YELLOW CAB 817 FISGARD SIREET V8W1R9 (VICTORIA) BC 21852400 au NX GH2185240068 **** PURCHASE ::** 16:05:09 04-07-2018 С Exp Date **/** Card Type MC Name: JILL WYATT 000000041010 MASTERCARD Operator: 068 Trace # 14512 Inv. # 068 RRN 001259011 th # 05259S \$54.60 Purchase \$7.00 Tip \$61.60 Total (001) APPROVED-THANK YOU Retain this copy for your records Customer copy ww.yellowcabvictoria.com 250-381-2222

ć home 4

ASSOCIATED CAE ALLIED LIMOUSIN 307-41 AVENUE NE CALGARY AB T2E 2N4 (403) 299-1111 Car#1734

SALE

	EF#: 0000000	. 1
:h #: 026 SEQ:	02600100	
7/18	21 4	i.
R CODE: 00285S		
Line STERCARD		
*******S.17(1)		

IOUNT	\$37.55
- 1 2	\$5.63
. OTAL	\$43.13

00 - APPROVED - 001

 itercard

 AID:
 A0000000041010

 TVR:
 00
 00
 80
 00

 TSI:
 E8
 00
 00
 00
 00

.

THANK YOU

CALLER AND CLEME



100 Harbour Road, Victoria, British Columbia, V9A 0G1 Telephone: 250- 360-2999 Fax: 250- 360-1041

Ms Jill Wyatt		Room:	707
2500 University Drive		Folio:	
Calgary AB T2N1N4	i .	Cashier:	3
Canada		Arrival:	04-05-18
		Departure:	04-07-18
		Reference:	

Group: CUBA Conference

13.62

31.68

Other

Total

Date	Description		Additional Info	rmation		Charges	Credits
04-05-18	Lure		Room# 707 : 0	CHECK# 1175		24.00	
04-05-18	Room Charge					169.00	
04-05-18	Destination Marketi	ng Fee (DMF)				1.69	
04-05-18	Municipal Tax					5.12	
04-05-18	Rooms - GST					8.53	
04-05-18	Rooms - PST					13.66	
04-06-18	Room Charge					169.00	
04-06-18	Destination Marketi	ng Fee (DMF)				1.69	
04-06-18	Municipal Tax					5.12	
04-06-18	Rooms - GST					8.53	
04-06-18	Rooms - PST			c 17(1)		13.66	
04-07-18	Master Card		XXXXXXXXXX	s.17(1) X	XX/XX		420.00
	······································			Total		420.00	420.00
<u>GST Sum</u> Registrati Room	<u>mary</u> on No:740982525 17.06	PST Summary Room	. 0.00	Balance D	ue	0.00 CD	N
F&B	1.00	F&B	0.00				

0.00

0.00

Guest Signature:

Other

Total

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

Check Detail

,

LURE Restaurant & Bar LIVELY * FRESH * LOCAL 250.360.LURE (360.5873) LUREvictoria.com 58543 Adam - 20	1
CHK 1175 TBL 16/1 GST 1 5 Apr'18 2:34 PM	
1 CAESAR	13.00
	7.00
Subtotal:	\$20.00
	\$3.00
Tax:	\$1.00
Total: \$24.00	
Change Due \$0.00	
CHARGE TIP S	\$3.00
ROOM/ACCT CHG	\$24.00
707/Wyatt	•
Check Closed 5 Apr'18 3:24 PM	

INTERNET CREDIT CARD RECEIPT

Event Registration:	CUBA 2018
Order Date:	2018-02-27
Order Number:	1966024-F1689547
Bank Auth Code:	031845
Order Total:	\$682.50
Name on Card:	Rebecca Kenny
Email Address:	chair@ucalgary.ca

MERCHANT INFORMATION

Your credit card statement will show this transaction as "UVIC-CEREMONIES AND $\ensuremath{\mathsf{EVENTS}}$ "

Merchant Name:	University of Victoria Ceremonies and Events
Address:	University of Victoria, 3800 Finnerty Road Victoria, BC V8P 5C2
Phone:	250-721-7445
Email:	rsvpcere@uvic.ca



Proactive Disclosure of Expenses

Jill Wyatt, Board Chair, Board of Governors For the period of April 1 , 2018 to May 31, 2018

Detail for Travel Expenses

Travel Expenses-Item 3 Detail						
For	Jill Wyatt, Bo	oard Chair, Board of	Governors			
Description/Purpose	Travel to Va	ncouver to attend n	neetings with p	ast Univers	ity Presiden	its and a
	current Boar	d Chair.				
Date	April 24-27,	2018				
Destination	Vancouver, British Columbia					
Type of Expense	Airfare*	Other Transport**	Hotel	Meals	Other	Total
Amount	\$291.11	\$195.50	\$990.02	\$6.59	\$0.00	\$1,483.22
Page Reference	page 30	pages 34-37	pages 38-44	page 45		
Notes	Airfare*: Booking Ref.: XWYJCJ.					
	Other Transport**: Ground transportation to airport in Victoria, while in					
	Vancouver and from Calgary airport.					



eTicket Receipt

Prepared For WYATT/JILL MS [ADT]

RESERVATION CODE	XWYJCJ
ISSUE DATE	10Apr18
TICKET NUMBER	8382135701481
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SSW

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
24Apr18	WESTJET WS 3184 Operated by: WESTJET ENCORE	VICTORIA BC, CANADA Time 6:40pm	VANCOUVER BC, CANADA Time 7:08pm Terminal MAIN TERMINAL	Fare Family Econo Seat Number 04C - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis CA07G Not Valid Before 24APR18 Not Valid After 24APR18
27 Apr18	WESTJET WS 124	VANCOUVER BC, CANADA Time 1:00pm Terminal MAIN TERMINAL	CALGARY INTL AB, CANADA Time 3:20pm	Fare Family Econo Seat Number 07D - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis DB14G Not Valid Before 27APR18 Not Valid After 27APR18

Allowances

Baggage Allowance

YYJ to YYC - 0 Pieces WESTJET

Prices of additional baggage pieces:

1. 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

2. 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS

/E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARDFORM OF PAYMENT/EARLY PURCHASE OVER

Carry On Allowances

YYJ to YVR, YVR to YYC - 1 Piece (WS - WESTJET)

Carry On Charges

YYJ to YVR, YVR to YYC - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	CREDIT CARD - VISA : XXXXXXXXXXXXX
Fare Calculation Line	YYJ WS YVR62.00WS YYC121.00CAD183.00END
Fare	CAD 183.00
Taxes/Fees/Carrier-Imposed Charges	CAD 30.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 11.36 XG8 (XG8)
	CAD 14.25 CA4 (CA4)
	CAD 35.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 1.75 XG9 (XG9)
Total Fare	CAD 275.36

Other Charges

SEAT ASSIGNMENT #8381500645836 (YYJ-YVR/QTY 1, YVR-YYC/QTY1)	CAD 15.00
Taxes	CAD 0.75
Form of Payment	CREDIT CARD - VISA : XXXXXXXXXXXXX
Total	CAD 15.75
Total Fare and Other Charges	CAD 291.11

Positive identification required for airport check in

Notice:

Travel info

QST # 1202807956TQ0001 GST # 866112535

For details about flying with WestJet, print the important flight information package or browse our travel info:

- <u>Baggage fees</u> (\$25-\$118 per bag; additional \$75-\$88.50 per bag for overweight or oversize)
- <u>Baggage allowances</u> (Carry-on, checked, sporting goods, restricted items)
- <u>Children, infants and expectant mothers</u>
- Fare options (Econo, Flex, Plus, and Member Exclusive)
- Guests with special needs
- ID requirements
- <u>Inflight services</u> (Inflight entertainment and buy-on-board menu)
- <u>Seat selection</u> (Seat maps, seats in Plus)

At WestJet, getting you to your destination safely and on time are top priorities for us. To help ensure an on-

time departure, we adhere to our check-in and baggage cut-off times. Please make sure you're familiar with

these rules, and give yourself enough time to get through security and arrive at your departure gate on time or we will deny boarding.

If you fail to show for the first flight segment of a round trip or multi-segment reservation, all remaining flights

segments, including return flights, will automatically be cancelled and the total fare paid will be forfeited without compensation. To change or cancel your reservation, you can <u>manage your booking online</u> or call 1-888-937-8538 (1-888-WESTJET).

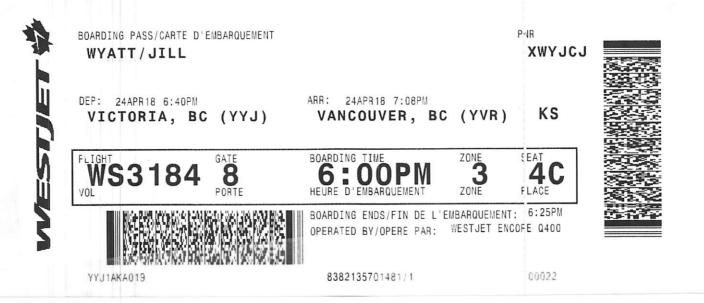
WestJet and the Canadian Transportation Agency want to make you aware of your rights as a traveller. Visit <u>Flight and service disruptions</u> for an in-depth explanation.

Travelling with one of our airline partners? Be sure to familiarize yourself with the fees for your journey by visiting our <u>airline partners</u> page. Fees are collected on a one-way basis by the airline operating the first flight for each direction of your journey.

If you have used WestJet dollars as a form of payment for this itinerary you can see the amount redeemed by signing into your <u>Westlet Rewards account</u>.

Carbonzero and WestJet have teamed up to provide you the opportunity to help reduce the effects of climate change and mitigate the greenhouse gas emissions associated with air travel through the <u>purchase of carbon</u> <u>offsets</u>.

Important Legal Notices



WESTJET BOARDING PASS/ CARTE D EMBARQUEMENT B15 27APR18 WYATT/JILL MS GATE /PRT 27APR18 FLT / VOL 124 FLT/VOL 124 SEQ 073 PNR XWYJCJ SEQ 073 WYATT/JILL MS PNR XWYJCJ DEP: VANCOUVER BC 1:00PM DEP: YVR ARR: CALGARY INTL AB 3:20PM ARR: YYC BOARDING TIME/ ZONE HEURE D EMBARQUEMENT SEAT/PLACE SEAT/PLACE 3 12:20PM 7D 7D

ELECTRONIC/ELECTRONIQUE 8382135701481/2

got, house BLUEBIRD CABS #75 2612 QUADRA ST VICTORIA BC to anjort * *s.17(1) CARD CARD TYPE MASTERCARD DATE 2018/04/24 TIME 5052 17:15:57 RECEIPT NUMBER C85055380-001-044-002-0 PURCHASE AMOUNT \$64.00 TIP \$9.60 TOTAL \$73 .60

MASTERCARD A0000000041010 FF940EC5C272E837 0000008000-E800 F77B58D7314E2304

APPROVED

AUTH# 06673S THANK YOU 01-027

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

Vancouver 20 hoy a RICHLOND TAXI #25 V6X2P1 2440 SHELL RD BC RICHMOND 20123737 ++++ PURCHASE ++++ 19:35:55 + is.17(1) C 04-24-2018 # ***** Card Type MC ---- Date ++/++ JILL WYATT MASTERCARD 1000000041010 Operator 🛄 # 210004 FB2012373701 # 225 RRN 001029001 Auth # 06588S \$35.00 150 \$5.25 \$40.25 00) APPROVED-THANK YOU Relain this copy for your records Customer copy

hotel to airport

BONNY'S TAX'I B 51 5759 SIDLEY STREET BURNABY BC UCCARD CARD CARD TYPE DATE 2018/04/27 TIME 2525 11:21 41 CLERK ID RECEIPT NUMBER

C85024865-001-021-009-0

PURCHASE	
AMOUNT	\$32.80
TIP	\$4.00
TOTAL	

\$36.80

MASTERCARD A000000041010 F3A98D5DF4A34D2F 000008000-E800 97D70C3B06B3D4EE

APPROVED

AUTH# 04245S 01-027 THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

ASSOCIATED CAB ALLIED LIMOUSIN 307-41 AVENUE NE CALGARY AB T2E 2N4 (403) 299-1111 CAR#1360 august to home SALE
MID 4189233 REF#: 00000010 Buch #: 051 SEQ: 051001001010 G4 7/18 16:28.32 APPR CODE: 049555 16:28.32 MASTERCARD **/***
AMOUNT \$39.00 TIP \$5.85 TOTAL \$44.85
00 - APPROVED - 001
ASTERCARD AD: A0000000041010 TVR: 00 00 00 80 00 TSI: E8 00
THANK YOU
CUSTOMER COPY





METROPOLITAN HOTEL

VANCOUVER

645 HOWE STREET VANCOUVER BRITISH COLUMBIA V6C 2Y9 T 604 687 1122 F 604 602 7846 metropolitan.com

Reservation N	lumber 327100				
Send to	Caubo Rate X X,				
Phone	x				
Guest Name Company	Jill Wyatt Caubo Rate		Arrival Date 24/04/2018	Departure Date 27/04/2018	
			Room Information	1406 - Deluxe Queen	
Bill To	Wyatt, Jill x				
DI	Х,				
Phone Folio Number	X 297290				
Trans Date				Voucher	Amount
Charges	Description			Voucher	Amount
24/04/2018	Room Charge w/8	Best Available Rate		van-1406	229.00
24/04/2018	Good & Service Tax			van-1406	11.85
24/04/2018	Room Tax			van-1406	25.19
24/04/2018	Facility Fee			van-1406	8.00
25/04/2018	Diva Restaurant			1133-1226	27.15
25/04/2018	Diva Restaurant			1180-1373	50.05
25/04/2018	Room Charge w/8	Best Available Rate	2	van-1406	229.00
25/04/2018	Good & Service Tax			van-1406	11.85
25/04/2018	Room Tax			van-1406	25.19
25/04/2018	Facility Fee			van-1406	8.00
26/04/2018	Diva Restaurant			1201-1454	16.18
26/04/2018	Diva Restaurant			1218-1481	15.24
26/04/2018	Room Charge w/8	Best Available Rate	•	van-1406	259.00
26/04/2018	Good & Service Tax			van-1406	13.35
26/04/2018	Room Tax			van-1406	28.49
26/04/2018	Facility Fee			van-1406	8.00
27/04/2018	Diva Restaurant			1267-1634	24.48
			Subtotal		990.02
	Total Charges				990.02
Payments	J. J				
27/04/2018	Mastercard	####### ^{\$.17(1)}	07603\$406dr	0000345323	-990.02
			Subtotal		-990.02

I have received the goods and / or services in the amount shown here on. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges. If charging to a credit card, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Preferred HOTELS & RESORTS



METROPOLITAN HOTEL

VANCOUVER

645 HOWE STREET VANCOUVER BRITISH COLUMBIA V6C 2Y9 T 604 687 1122 F 604 602 7846 metropolitan.com

Send to	Caubo Rate				
Sena to					
	X				
	Х,				
Phone	x				
Guest Name	Jill Wyatt		Arrival Date	Departure Date	
Company	Caubo Rate		24/04/2018	27/04/2018	
		· · · ·	n an an an an an an An Canna Atam	1400 Dalwa Owara	
			Room Information	1406 - Deluxe Queen	
Bill To	Wyatt, Jill				
	x				
-	х,				
Phone	X	*			
Folio Number Trans Date				Voucher	A
Trans Date			······································	voucner	<u>Amount</u> -990.02
	Total Pay	yments		Balance Due:	-990.02
				Balance Due:	0.00
	Total	s			
Diva R	estaurant	\$133.10			
Facility Fee		\$24.00			
Good & Service Tax		\$37.05			
Room Charge w/8		\$717.00			
	Room Tax	\$78.87			
	Total	\$990.02			

I have received the goods and / or services in the amount shown here on. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges. If charging to a credit card, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Preferred HOTELS & RESORTS

Guest Signature: _

diva at the Met

645 Howe Street Vancouver, BC VSC 2Y9 504.602.7783

1004 Samone K	
Tb] 1/1 Chk Apr25'18 ≠*⊧ Repr	07:53AM
1 Canadian	23.00
Subtotal 23.00 GST Amount Due	23.00 1.15 24.15

HST# R136359494 RT0001

Gratuity:	3.00
Total:	27-15
Room #: 14	06
Name:	WYATT
\sim	(Please print)
Signature:	Myat
\mathcal{O}	1

diva at the Met

645 Ноже Streэт Vancouver, BC V6C 2Y9 504.602.7783

1004 Samo ie K	
Tb1 1/1 Chk 113 Apr25'18 07	
1 Canadian Charge Tip 1406 1406 ROOM CHARGE	23.00 3.00 27.15
Food Service Chrg 23.00 GST Paid 1004 Check C Ap=25'18 08	



645 Howe Street Vancouver, BC V5C 2Y9 504.602.7783

1006 Sam 4	
Tb1 5/1 Chk Apr25'18 ≭≭⊧ Repr	05:55PM
1 Caeser	12.00
1 Chickeı	29.00
Subtotil	41.00
41.00 GSI	2.05
Amount Due	43.05

HST# R136359494 RT3001 Gratuity: 9.00Total: 50.05Room #: 1406Name: 11004(Please print) Signature: MMACA

diva at the Met

645 Howe Street Vancouver, BC V5C 2Y9 504.602.7783

i

1006 Sam 4	
Tb1 5/1 Chk 1180 Ap-25'18 05:55PM	Gst 1
	12.00 29.00 7.00
1406 ROOM CHARGE	50.05
Food Service Chrg 41.00 GSI Paid 1005 Check Close Apr25'18 06:420	41.00 7.00 2.05 50.05 ed

diva at the Met	d
645 Howe Street Vancolver, BC V6C 2Y9 504.602.7783	Van
, 1003 Luan na M	
Tbl 6/1 Chk 1201 Gst 1 Apr26'18 08:21AM **⊧ Reprint *⊧*	1003 Lu Tb1 6/1
1 Coffee 4.50 2 Add Egg @ 3.00 6.00 1 Sd Toast 3.00	1 Coff 2 Add 1 Sd T
Subtotal 13.50 13.50 GSF 0.68 Amount Due 14.18	Char 1406 1406 ROOM
HST# R136359494 RT0001 Gratuity:2. N Total:(6.18 Room #:406 Name:406	Food Serv 13.50 Paid 1(
(Please print) Signature:	

•

1

.

diva at the Met

643 Howe Streat Vancouver, BC V5C 2Y9 504.602.7783

1003 Luanna M		
Tb1 6/1 Chk 1201 Apr26'18 08:2		1
1 Coffee 2 Add Egg @ 3.00 1 Sd Toast Charge Tip 1406 1406 ROOM CHARGE	4.50 6.00 3.00 2.00 16.18	-
Food Service Chrg 13.50 GST Paid 1003 Check Clos Apr26'18 09:55		

d	Ť	ν	В	
		at	the	Met

645 Howe Streat Vancolver, BC V5C 2Y9 504.602.7783

1003 Luan 1a M		
Tb1 28/1 Chk 121		0
Apr26°18 11 **⊧ Reprint		
+++ KCHI IIII	, TTT	
1 Coffee	4,50	
1 Latte	5.25	
Subtotal	9.75	
9.75 GST	0.49	
Amount Due	10.24	
10000000 B1 01 06060 404	DT0001±±±	

~

***HST# R136359494 RT0001** Gratuity: Total: Room #: b Name: _____ ill (Please Signature:

diva at the Met

> 643 Howe Street Vancouver, BC V5C 2Y9 304.602.7783

1003 Luan	ia M		
Tb1 28/1 Apr	Chk 1218 26'18 11:07		0
1 Coffee 1 Latte Charge 1405 1405 ROOM CH		4.50 5.25 5.00 15.24	-
Food Service 9.75 GST Paid 1003 Apr:	Check Clos		

۲

diva at the Met

> 645 Howe Street Vancouver, BC V5C 2Y9 504.602.7783

1004 Samone K	•	
Tb1 5/1 Chk 12 Apr27'18 0 *** Reprin	9:59AM	1
1 Coffee 1 2 Egg 3rkfst	4.50 15.00	• -
Subtotil 19.50 GST Amount Due	19.50 0.98 20.48	
HST# R136359494	RT0001	

.

HST# R1	36359494 RT0001
Gratuity:	4.0
Ta+-1.	. 24.48

diva at the Met

> 645 Howe Stre≆t Vancolver, BC V6C 2Y9 304.602.7783

ł.

1004 Samone K	
Tb1 5/1 Chk 126 Apr27'18 09	
1 Coffee	4.50
1 2 Egg 3rkfst	15.00
Charge Tip	4.00
1406	
1406	
ROOM CHARGE	24.48
Food	19.50
Service Chrg	4.00
19.50 GST	0.98
Paid	24.48
1004 Check 0	losed

Eat In ## 639180 Flying Wedge Pizza (Waterfrom 27 - 200 Burrard Street Vancouver,BC V6C 3L6 Phone (604)681-1122 Fax (604)68	
Date: Apr 26, 2018 Time: 02: Gerver: Admin Bill: 639180	12PM
1 Meat Wedge 1 Tropical Pig Wedge 1 NESTLE 500ML	0.01 4.48 1.79
Subtotal GST 841366586	Б.28 0.31
lotal	6.59

.

Open fime : Apr 26, 2018 02:11PM

Printed By : Admin

.

Hank You!



Jill Wyatt, Board Chair, Board of Governors For the period of April 1, 2018 to May 31, 2018



Detail for Non-Travel Expenses

Non-Travel Expenses-Item 4 Detail				
For	Jill Wyatt, Board Chair	Jill Wyatt, Board Chair, Board of Governors		
Description/Purpose	Breakfast meeting wit	Breakfast meeting with community member, Wyatt plus 1.		
Date	April 18, 2018			
Destination	Calgary, Alberta			
Type of Expense	Meals	Parking	Other	Total
Amount	\$14.49	\$2.75	\$0.00	\$17.24
Page Reference	page 47	page 48		
Notes				



Thank you for dining with us! GST# 894582667RT001

KENSINGTON PIVERSIDE INN 1126 MEMORIAL DR CALGARY, AB T2N4E3 6042963500

SALE

MID: 5746928	REF#: 00000001
Batch #: 255 04/18/18	09:47:29
APPR CODE: 02022S	Chip **/*
	\$12.60 \$1.89

TOTAL

\$14.4 APPROVED

MASTERCARD AD A000000041010 TVR: 00 00 00 80 00 TSL 1:8 00

ST FATERING A VERIFIED PIN. CARDHOLDER AGREES TO PAT ISSUER SUCH TOTAL IN ACCORDANCE WITH ISSUERS AGREEMENT WITH CARDHOLDER ACCORDANCE WITH ISSUER'S AGREEMENT WITH CARDHOLDER

THANK YOU / MERCI!

CUSTOMER COPY

