



Proactive Disclosure of Expenses

Gordon Ritchie, Board Chair, Board of Governors
For the period of August 1, 2017 to September 30, 2017

Overview

Travel Expenses			
Item #	Date	Description	Amount
1.	July 18, 19, 2017	Travel to Edmonton to attend an event hosted by the Premier of Alberta.	\$807.68



UNIVERSITY OF
CALGARY

Proactive Disclosure of Expenses

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For the period of August 1, 2017 to September 30, 2017

Detail for Travel Expenses

Travel Expenses-Item 1 Detail						
For	Gordon Ritchie, Board Chair, Board of Governors					
Description/Purpose	Travel to Edmonton to attend an event hosted by the Premier of Alberta.					
Date	July 18, 19, 2017					
Destination	Edmonton, Alberta					
Type of Expense	Airfare*	Other Transport**	Hotel	Meals	Other	Total
Amount	\$439.16	\$135.00	\$233.52	\$0.00	\$0.00	\$807.68
Page Reference	page 5	page 9	page 10			
Notes	Airfare*: Booking Ref: L5DXUM. Other Transport**: Ground transportation while in Edmonton.					

Rebecca Kenny

From: Air Canada <confirmation@aircanada.ca>
Sent: Thursday, July 13, 2017 8:56 AM
To: Rebecca Kenny
Subject: Air Canada - 18 Jul: Calgary - Edmonton (Booking Reference: L5DXUM)
Attachments: Air_Canada_Booking_Confirmation_L5DXUM.pdf



Booking Confirmation



Booking Reference: **L5DXUM**

Date of issue: 13 Jul, 2017

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

IMPORTANT: Your official Itinerary/Receipt is attached to this email. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

In preparation for your trip



Select Seats



Check in



Manage my booking



Sign up for flight notifications

Passengers



**Mr. Gordon
Ritchie**

Ticket Number
0142180361882

Seats

AC8150 7D

AC8139 8C

Depart

Economy Flex

Tuesday
18 Jul, 2017

15:40
Calgary
Calgary Intl. (YYC),
Alberta



16:30
Edmonton
Edmonton Intl. (YEG),
Alberta



AC8150

0hr50
Economy V
Operated by: Air Canada Express - Jazz | Q400

Return

Economy Flex

Wednesday
19 Jul, 2017

10:00
Edmonton
Edmonton Intl. (YEG),
Alberta



10:52
Calgary
Calgary Intl. (YYC),
Alberta



0hr52
Economy V
Operated by: Air Canada Express - Jazz | Q400

Purchase summary

Credit/Debit Card
XXXX-XXXX-XXXX^{s.17(1)}

Amount paid: \$439.16

Full details can be found in
your attached
Itinerary/Receipt

Tax information
1 adult

Goods and Services Tax -
Canada no. 100092287
RT0001
\$20.91

		1adult
	Air Transportation Charges	344.00
	Taxes, fees and charges	95.16
GRAND TOTAL (Canadian dollars)		\$439¹⁶

Baggage allowance

Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy [Opens in New Window](#).

Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.

 **Calgary (YYC) > Edmonton (YEG)**

 **1st bag**
Complimentary

 **2nd bag**
\$ 36.75 CAD
Including taxes

Max. weight per bag:
23.0 kg (50.0 lb)

Max. dimensions per bag:
158.0 cm (62.0 in)

 **Edmonton (YEG) > Calgary (YYC)**

 **1st bag**
Complimentary

 **2nd bag**
\$ 36.75 CAD
Including taxes

Max. weight per bag:
23.0 kg (50.0 lb)

Max. dimensions per bag:
158.0 cm (62.0 in)

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

Currency

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country you are travelling from. Certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

Stopovers

Customers may be reassessed checked baggage fees when itineraries include an enroute stopover in excess of 24 hours.

Note: If you **exceed your baggage allowance** (in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section.

- View Air Canada's additional checked baggage policy.
- View the additional checked baggage policy of Air Canada's codeshare and interline partners.

 CANADA, U.S.: 1 (888) 247-2262

 **AIR CANADA**
A STAR ALLIANCE MEMBER 



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Air Canada, P.O. Box 64239, RPO Thomcliffe, Calgary Alberta, T2L 6J7

RITCHIE GORDON

FLEX ECONOMY/ECONOMIQUE FLEX
ETKT0142180361882

Frequent Flyer / Voyageur assidu
E50K - AC*G

Flight / Vol
AC8139 19 JUL

From / De 
EDMONTON-YEG

Destination
CALGARY

Boarding time /
Heure d'embarquement **09:30**

Gate /
Porte **49A**

Seat /
Place **7D**

Zone **2**

Departure Time / Heure de départ **10:00** Remarks / Observations

Airline use / À usage interne **0016 MCI00331**



AIR CANADA 

A STAR ALLIANCE MEMBER
MEMBRE DU RÉSEAU STAR ALLIANCE 

Boarding Pass | Carte d'accès à bord

From EIA
To Farmort
Time _____
Date _____
Trip Amount 80.00
Driver Name Ameer
Car Number 816
GST 836322725

YELLOW CAB

780.462.3456

edmtaxi.com

GST# _____

Date: _____ Amount: 55.00

Driver: _____ Car#: 370

From: _____

To: _____

10135-31 Avenue, Edmonton, AB T6N 1C2



THE Fairmont
HOTEL MACDONALD

10065 - 100 Street
Edmonton, AB, Canada T5J 0N6
T (780) 424-5181 F (780) 429-6481

s.17(1)

Mr Gord Ritchie
Canada

Room : 0636
Folio # :
Cashier # : 1147
Page # : 1 of 1

Arrival : 07-18-17
Departure : 07-19-17

Fairmont President's Club
s.17(1)

Date	Description	Additional Information	Charges	Credits
07-18-17	Room Charge		208.00	
07-18-17	Room - DMF		6.24	
07-18-17	Room - AB Tourism Levy		8.57	
07-18-17	Room - GST		10.71	
07-18-17	Visa			233.52
Total			233.52	233.52

Balance Due 0.00

GST Summary

Room	10.71
F&B	0.00
Other	0.00
Total	10.71

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Pour information et réservations visitez notre web au www.fairmont.com ou téléphoner au Hôtels Fairmont de: États-Unis ou Canada 1 800 441 1414

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of or the full amount of these charges. Overdue balance subject to a surcharge at the rate of 1.5% per month after one month. (18.00% per annum.)
I have accepted delivery of The Globe and Mail. Had I refused, I would have been eligible for a \$1.00 (Mon-Fri) and \$2.00 (Sat.) credit to my account. (At participating hotels.)

Je me porte personnellement responsable du règlement total de cette note au cas où la compagnie, l'association ou son représentant désigné ne refuserait le paiement. Les comptes en souffrance sont sujets à un intérêt de 1.5% par mois après un mois. (18,00% par année)
J'ai accepté la livraison du journal The Globe and Mail. Si j'avais refusé, j'aurais pu obtenir un crédit à mon compte de 1.00\$ par jour (du Lundi au Vendredi) et de 2.00\$ le Samedi. (Dans les hôtels participants.)

Thank you for choosing to stay with Fairmont Hotels & Resorts
Merci d'avoir choisi les Hôtels Fairmont



We hope your stay with us has been enjoyable. To expedite your departure today, we offer you the following express check-out options:

Email

From your laptop or wireless email device, please send an email to mac.checkout@fairmont.com. Please include your room number and any items consumed from the mini-bar/snack tray. We will confirm your check-out by replying with a copy of your final folio.

Television

- 1. Press the MENU button on your remote control*
- 2. Scroll down to the Hotel Services Menu and select Folio.*
- 3. A breakdown of your bill will be displayed. When you are ready to checkout, select the checkout button at the bottom of the screen. Please kindly pick up a final copy of your folio at the front desk after you confirm your checkout.*

Express Key Drop

Please fill in the following information and drop into the box located in the lobby. We will mail a final copy of the folio to the address indicated on your account.

Name _____ Room Number _____

Mini-Bar Items Consumed: _____

*Please send comments or questions regarding your stay on the e-mail:
hotelmacdonald@fairmont.com*

