

# Managing Sensitive Employee Issues



## How do you talk about uncomfortable issues?

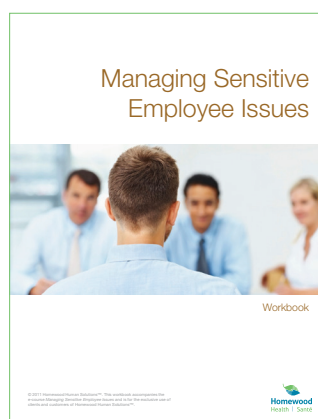
Certain kinds of workplace issues give rise to work performance problems and, when talked about, have the potential to cause embarrassment or create strong emotional reactions. This course is for key persons and supervisors and provides guidance on how to talk about, and help resolve, these sensitive issues.

### Course Contents

- The key question that must be asked, and answered, in order to address sensitive employee issues.
- Common signs of problem behaviours in the workplace.
- Ways to empower your sense of responsibility and confidence to address sensitive issues.
- The steps to take to appropriately address sensitive employee issues.

### Additional Features

- Self-guided workbooks for completing offline.
- Resources for continued learning.
- Course certificate can be printed following successful completion of course learning quiz.



**ENROLL NOW!**

Enrollment may be covered by your benefit plan employee assistance services. Our website will help you determine this. To register, learn more about this course or learn about other courses we offer, visit Member Services at [www.homewoodhealth.com](http://www.homewoodhealth.com).

Estimated time to complete this course is 2 hours (60 minutes online; 60 minutes of printed workbook material).



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