



# Employee Recognition Preferences Profile

<b>Employee Name:</b>	<b>Employee Position:</b>	<b>Faculty/School/Unit:</b> <b>Department/team:</b>
<b>Prefer to be recognized</b>	<input type="checkbox"/>	Publicly
	<input type="checkbox"/>	Privately
	<input type="checkbox"/>	Both/No preference
<b>The most valuable recognition is given by</b>	<input type="checkbox"/>	ELT/SLT
	<input type="checkbox"/>	Manager(s)
	<input type="checkbox"/>	Peers
	<input type="checkbox"/>	No preference
<b>Like to be recognized for</b>	<input type="checkbox"/>	Career and professional milestones
	<input type="checkbox"/>	Tasks completed
	<input type="checkbox"/>	Teamwork
	<input type="checkbox"/>	Skills and competencies
	<input type="checkbox"/>	Personal milestone and life events
	<input type="checkbox"/>	Other (specify):
<b>Dislike to be recognized for</b>	<input type="checkbox"/>	Personal milestones
	<input type="checkbox"/>	Life events
	<input type="checkbox"/>	Other (specify):
<b>Meaningful forms of recognition</b>	<input type="checkbox"/>	Professional development
	<input type="checkbox"/>	Additional responsibilities
	<input type="checkbox"/>	Verbal acknowledgement
	<input type="checkbox"/>	Written acknowledgement
	<input type="checkbox"/>	Team celebration
	<input type="checkbox"/>	Service letter
	<input type="checkbox"/>	Other (specify):
<b>Important dates</b>		
<b>Beginning of employment:</b>		<b>Birthday:</b>
<b>Areas of professional and personal interests, hobbies, etc.:</b>		

Notes: