

CONFIDENTIAL

To:	Sandra Davidson, Provost and Vice-President (Academic)	Cc:	Faculty Association
Date:			
From:			

Details of Rank Appointment			
Prefix: _____ First Name: _____ Last Name: _____			
Employee ID (if existing): _____ Appointment Type: _____			
Rank: _____ Expiry Date (if applicable): _____ Rank Salary: _____			
Faculty: _____ Department/Area: _____			

Market Supplement Request			
Requested Market Supplement Value: _____ Start Date: _____ End Date: _____			
Funding Source			
Please complete if accounting will not default to department/area above.			
Fund	Dept ID	Account	Internal
Recovery Details: _____			

Description/Rationale
Please include a statement and/or available information regarding competitive pressures in the academic market for this discipline, offers from other institutions, etc.
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Signatures/Approvals – <a href="#">Use the Fill/Sign Tool</a>
<b>RECOMMENDED by the Dean (or Administrative Equivalent) to the Provost &amp; Vice-President (Academic):</b>
Name: _____ Signature: _____ Date: _____
<b>ACTION of the Provost and Vice-President (Academic):</b>
Name: _____ Signature: _____ Date: _____

For questions, please visit the [Market Supplement website](#) or contact [academic.contracts@ucalgary.ca](mailto:academic.contracts@ucalgary.ca).