

Academic Salary Anomalies Review: 2024 Milestones and Communications

Dates	Description	Article
by January 17, 2024	Human Resources will distribute the Salary Anomalies Advisory Committee Guidelines to the deans.	15.6
by January 22, 2024	Human Resources will distribute Academic Staff communication.	15.6
by January 31, 2024	Deans will identify the case(s) to be considered for salary anomalies by providing names to hrcadem@ucalgary.ca .	15.6
by February 16, 2024	Individuals wishing to apply directly to the Committee for a salary anomaly on their own behalf shall submit their intent to apply to hrcadem@ucalgary.ca who will advise on next steps.	15.4
	HR will provide the deans with a list of potential cases and the template to be used for comparisons.	15.6
by March 1, 2024	Deans will submit completed template(s) and recommendation(s) to HR.	
by March 11, 2024	Individuals wishing to apply directly to the Committee for a salary anomaly on their own behalf shall submit their completed application package to hrcadem@ucalgary.ca .	15.4
April 10, 2024 (PM)	Salary Anomalies Advisory Committee (SAAC) meet and review applications	15.8
by April 24, 2024	The chair will advise the dean, the academic staff member, and the Committee of their decision.	15.9
by May 8, 2024	The academic staff member or the dean (with the academic staff member's consent) has the opportunity to appeal the decision.	15.10
May 22, 2024 (AM)	Salary Anomalies Advisory Committee (SAAC) reconvenes if necessary and reviews appeals.	15.10
July 1, 2024	Salary Anomalies decisions are implemented.	15.7; 15.11