

## Move-Out Preparation

All areas (see below) must be cleaned and ready for inspection **PRIOR** to your move-out inspection or noon on your move-out day, whichever comes first. Residents will be charged for required cleaning, along with any damages not indicated on the move-in inspection report. All items must be entirely cleared from the house, including the basement and patio. Items must not be left in or around the garbage room or elsewhere on the premises. Residents observed dumping furniture or other items will be billed for all charges associated with having those items removed from the premises.

### **Kitchen**

- Cupboard doors and shelves
- Countertop and backsplash
- Sink and taps

### **Range**

- All surrounding walls
- Pull appliance out to clean behind and underneath
- Back and sides of stove
- Rangehood, including fan and vent
- Soak filter to remove grease
- Function knobs and surrounding area
- Elements, drip pans, burner trim rings, fuse area
- Lift stovetop to clean underneath
- Everywhere inside oven
- Grills, broiler pan and tray
- Oven door, handle and drawer

### **All walls and baseboards**

### **All floors and furnace vents**

### **All windows, including tracks and trimmings**

### **Fridge**

- Pull fridge out to clean walls and underneath
- Sides, top, coils and handle
- Lining including door seal
- All inner walls, shelves, drawers and containers
- Leave fridge turned on at lowest setting

### **Bedrooms (and storage rooms if applicable)**

- Doors and trimmings
- Closet doors and shelves

### **Bathroom**

- Fan cover
- Toilet base, seat, lid and bowl
- Bathtub, tiles, taps and showerhead
- Toilet paper dispenser and towel rods
- Counter top and mirror
- Cupboard doors, shelves and drawers

### **All curtains / blinds, including rods**

### **All light fixtures, switches and telephone jacks**

### **Sweep and clear patio**

Please note that although you may have generous intentions to leave items for other people to use, once they are left outdoors they can become broken, attract pests or cause various other problems. On the back of this page, there is a list of organizations where you can bring used items for donation or recycling.

**Goodwill Industries of Alberta** accept Clothes, furniture, household goods and sports equipment – free pick up services available in select areas

- Calgary Regional Office 1.866.927.1414
- 1941 Uxbridge Dr NW 1.780.944.1414
- 4625 Varsity Dr. NW 1.403.202.4900
- 3825 Bow Trail SW 1.403.455.3980

**Calgary Inter-faith Furniture Society** accept gently used furniture, clothing or small household good

- Call to arrange free pick up of items 403.276.3173

**Inclusion Alberta** accept clothing and household goods

- Call or email to schedule a free pick up 403.531.3080 or [donations@inclusionalbarta.org](mailto:donations@inclusionalbarta.org)

The **Salvation Army Thrift Store** accept clothing, houseware, furniture, electronics, toys and computers

- Call or email to schedule a free pick up 403.287.9470 or [donate@tstores.ca](mailto:donate@tstores.ca)

**Neighbour Link** collects furniture, household items and baby supplies

- 3751 21 Street NE 403.538.7398 or [info@neighbourlinkcalgary.ca](mailto:info@neighbourlinkcalgary.ca)

The **Cerebral Palsy Association** accepts all clothing. Donation bins are located at:

- Dalhousie Station Mall, Corner of Crowchild Trail and 53rd Street NW
- Vecova Centre, 3304, 33 Street NW

The **Canadian Diabetes Association** accepts clothing, linens, dishes, bedding, toys, cell-phones and other small items. Donation dropboxes are located at:

- Kids & Company 3636 Research Rd NW
- Crowchild Twin Arenas, 185 Scenic Acres Drive NW

Any **Calgary Public Library** branch accepts book donations. Libraries in the NW are located at:

- Bowness, 7930 Bowness Road NW 403.220.2600
- Crowfoot, 8665 Nose Hill Drive 403.220.2600
- Louise Riley, 1904 14th Avenue NW 403.220.2600
- Nose Hill, 1530 Northmount Drive NW 403.220.2600

The **Women in Need Society** accepts a wide range of items. For more details, please contact their office:

- 6432 Bowness Road NW 403.288.4825

**Value Village** accepts a wide range of items. For more details, please contact the store:

- 3405 34th Street NE 403.291.3323
- 5720 Silver Springs NW 403.247.6912

**Staples** will recycle old computers and other major electronics:

- 3625 Shaganappi Trail NW (Market Mall)  
via eCycle Solutions 403.945.2611 Opt. 1

You may also check below this link to learn more about where to donate big items in calgary:

<http://www.avenuecalgary.com/City-Life/Where-to-Donate-Big-Household-Items-in-Calgary/>