

Consent and Authorization Form – Residence Services

The University of Calgary will not disclose your personal information without your consent unless authorized under Alberta's *Access to Information Act* (ATIA) and *Protection of Privacy Act* (POPA). The purpose of this form is to obtain consent to disclose your personal information to a designate for the purposes of managing the housing program under section 13(1)(c) of POPA.

Please note that your consent here does **not** give your designate the authority to make decisions on your behalf.

About you

<input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Dr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Miss	Last Name		First Name	
Relationship to the University of Calgary and UCID# (if applicable)				
Phone		Email		

About your Request

What kind of consent and authorization are you providing?

I consent to authorizing the University of Calgary to disclose the following personal information about me to my designate:

- ☐ Personal Conduct
 ☐ Roommate Issues
 ☐ Application Process Information
 ☐ Account Information
☐ Other (please specify): _____

Your Designate

By completing this section, I confirm I have the consent of my designate to share their contact information with the University of Calgary.

<input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Dr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Miss	Last Name		First Name	
Name of company or organization (if applicable)				
Mailing Address				
City or Town		Province		
Phone		Email		

This consent and authorization will be effective as of the date this form is signed by you, and it will be valid for **one year** from the date of signature. You may also revoke your consent at any time in writing by contacting Residence Services.

Your Signature

Signature	Date
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Please forward your request to: University of Calgary, Campus Service Centre: campusservicecentre@ucalgary.ca

The personal information collected through this Consent and Authorization form is collected under the authority of section 4(c) of the Alberta *Protection of Privacy Act* (POPA). It will be used for the purpose of managing housing services. For questions about this form or the collection, use or disclosure of your personal information, please contact the Campus Service Centre at (403) 220-8300 or at campusservicecentre@ucalgary.ca.