

# Student Services

## Student and Academic Services

*"...contributes to and enhances the learning environment by offering services and resources that are central to all students meeting their potential for academic success, personal well-being and career achievement."*

**Associate Vice-President (Student Affairs):** Peggy Patterson, BA MA EdD

### Residence Services

**Director:** Jim Dunsdon, BEd

Residence Services offers a unique and exciting program where students are provided with the opportunity to meet approximately 1600 full-time graduate and undergraduate students as well as 250 students with families from around the world.

### Residence Complex (Single Student Housing)

**Visit the Web Site at:** [www.ucalgary.ca/residence](http://www.ucalgary.ca/residence)

The residence complex, located on the southwest corner of the University Campus, consists of eight buildings and offers a variety of accommodation styles. All residence buildings are managed by live-in residence life professionals who are responsible for facilitating all residence life programming and community development needs. Assistance with the implementation of the Residence Life Program is provided by student staff (Community Assistants) and the student leadership system (Residence Students' Association).

Rundle and Kananaskis Halls are traditional dormitory style residences accommodating approximately 650 students in double and single rooms. Single rooms are limited. Housing consists of single-sex and co-ed wings or floors to best meet the needs of individual students. Students are required to sign a Complex Agreement and purchase a Meal Plan.

Norquay, Brewster, Castle, Olympus and Glacier Halls accommodate approximately 500 students in furnished, self-contained studio, one bedroom (single or double occupancy), two bedroom and four bedroom apartments. Priority is given to senior undergraduate and graduate students for apartment style residences. Single rooms and studio apartments are limited. Other restrictions may be applied.

Cascade Hall is designed to accommodate students, guests and scholars. This apartment style residence has mainly four bedroom apartments with a few two bedroom apartments and a limited number of studio apartments for senior and graduate students.

Students in the apartment style residences are not obligated to purchase a Meal Plan.

**The residence complex is 100% smoke-free.** Self-contained living units designed for physically challenged students are available in Cascade Hall. Rooms and suites are also available for students with environmental sensitivities. Students who require special care or have specific dietary needs are asked to contact Residence Services for further information.

The Residence Life Program strives to maintain an environment that promotes personal, social and academic development. Spacious study areas, furnished lounges, and music practice rooms are provided, as well as social and recreational programs.

Students must apply online for residence accommodation at [www.ucalgary.ca/residence](http://www.ucalgary.ca/residence). Students are encouraged to apply as soon as possible, as demand for space is high, and assignments are completed on a first-come, first-served basis. Students are encouraged not to wait until they are accepted into their faculty to apply for residence. Assignment of space for new students starts in May of each year.

**Location:** Dining Centre 018

**Telephone:** (403) 220-3210

### Varsity Courts (Student Family Housing)

Varsity Courts is a complex consisting of 250 townhouse suites for student families: 5 - one bedroom, 218 - two bedroom, 27- three bedroom. Arranged in a garden court setting, it has been architecturally designed with comfort, convenience, and safety in mind.

**Hours of operation:** 08:30 to 16:30 (closed 12:00 – 13:00) Monday through Friday.

**Location:** 3735 - 32 Avenue N.W., Calgary, Alberta T3B 2X1

**Telephone:** (403) 220-7227

**Web Site:** [www.ucalgary.ca/residence/](http://www.ucalgary.ca/residence/)

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### Off-Campus Housing

The Off-Campus Housing Registry is a service managed by the Students' Union. This service offers updated listings that give detailed information on available accommodation. This list of accommodation includes a number of room and board arrangements, as well as suites, apartments and houses.

Listings are available at the Students' Union Office (MacEwan Student Centre 251) and are updated every Friday.

**Telephone:** (403) 220-6553

### Student Awards and Financial Aid

**Director:** Linda Sharma, BA

Administers Scholarships and Bursaries

- awards for entering undergraduate students: Entrance Awards, Outstanding Achievement Awards, Transfer Awards
- awards for continuing undergraduate students: Undergraduate Awards
- Law Awards
- Medicine Awards
- Environmental Design Awards
- Alberta Scholarship Programs: Louise McKinney Scholarships, Jimmie Condon Athletic Scholarships, Jason Lang Scholarships
- external awards information
- liaison with donors

### Student Loans

- liaison between students seeking financial assistance and the appropriate government funding agencies
- applications and information for Alberta and other provinces
- help with applications and requests for review
- financial advising
- emergency loans and bursaries

For further information on financial aid, refer to the Awards and Financial Assistance section of this Calendar.

**Telephone:** (403) 220-6925

**Fax:** (403) 282-2999

**E-mail:** ucawards@ucalgary.ca

**Web Site:** www.ucalgary.ca/awards/

**Location:** MacKimmie Library Block 124

### Counselling and Student Development Centre

**Director:** Sharon Crozier, PhD, Chartered Psychologist (Alberta)

- time-limited individual and couples counselling provided by well-qualified counsellors or counsellors-in-training
- a variety of workshops including managing time, stress and sleep; managing test anxiety; overcoming procrastination; making educational and career decisions; and dealing with personal areas such as self-esteem, body image, depression, anxiety and relationship concerns
- Career Clinic, on a drop-in basis, to assist with your educational and career decisions
- Academic Clinic, a bookable appointment to assist you with educational success strategies
- Counsellor Training Program for chartering interns and graduate level practicum placements
- website information including FAQ's, tip sheets and useful links to personal and career information

**Telephone:** (403) 220-5893

**Fax:** (403) 284-0069

**Location:** MacEwan Student Centre 375

**Web Site:** www.fp.ucalgary.ca/counselling/

### University Health Clinic

- confidential health services from family physicians with extensive experience in collegiate health care
- physician referrals to specialists as indicated
- health promotion and education
- immunization programs and flu vaccines
- psychiatric services
- chiropractic services
- massage therapy

**Telephone:** (403) 220-5765

**Fax:** (403) 282-5218

**Location:** MacEwan Student Centre 370

### Disability Resource Centre

**Director:** Patricia Pardo, PhD

- advising and support for students seeking academic accommodations
- assistance locating readers, tutors, note-takers, and sign language interpreters
- guidance and information regarding student funding

- referrals to on-campus services and community/government agencies
- access to a variety of adaptive technologies such as voice-recognition and speech synthesis
- assessment of students encountering learning difficulties.

**Telephone:** (403) 220-8237

**Fax:** (403) 210-1063

**E-mail:** jusmith@ucalgary.ca

**TTY:** (403) 220-2823

**Location:** MacEwan Student Centre 293

### Native Centre

**Director:** Shawna Cunningham, BA, MA

The Native Centre was established in 1972 by the University of Calgary to provide culturally sensitive support services and programs to aboriginal students. The Native Centre also provides an important venue for the establishment of cultural links between aboriginal and non-aboriginal students, the University of Calgary, and the aboriginal community at large. The Native Centre provides programs and services to students and community members seeking:

- peer support
- academic advising and program planning
- academic skills development
- financial advising on post secondary sponsorship
- cultural and social connections/events
- academic community outreach programs
- community liaison activities

Students who make use of the services and programs available through the Native Centre also enjoy access to study space, lockers, the Red Lodge, and the Native Centre Computer Lab.

**Telephone:** (403) 220-6034

**Fax:** (403) 220-6019

**Location:** MacEwan Student Centre 390

### Career Services \*

*\* Service jointly offered by Student and Academic Services and the Students' Union*

**Interim Coordinator:** Peggy Valentine

As a registered student or alumnus you are able to access the services of Career Services:

- cooperative education and internship programs
- permanent, summer, and part-time on-line job postings
- on-line resources, web links, up-coming events, and career information at [www.ucalgary.ca/careers](http://www.ucalgary.ca/careers)
- educational activities on creating resumes, preparing for interviews,

networking, job search skills, customized program sessions and numerous other topics

- events to bring students and employers together e.g. career fairs, panels, speakers, networking, employer information sessions, etc.
- one-on-one consulting support in your job search activities e.g. resume critiquing
- resource area with information on employers, employment trends, and careers and occupational profiles
- computers to access the internet, prepare resumes and cover letters
- a new innovative meeting centre for students, employers and faculty

**Telephone:** (403) 220-8020

**Fax:** (403) 284-1755

**E-mail:** recruit@ucalgary.ca for employment services; coop@ucalgary.ca for co-operative education and internship services

**Location:** MacEwan Student Centre 188

### Prospective Student Office

**Director:** Alex England, BA, MCS

- first point of contact for all potential undergraduate students (high school, college transfer, adult) who are Canadian or Permanent Residents
- ongoing liaison with counsellors at High Schools, Colleges and Career Centres
- National Recruitment Strategy high school visits, college recruitment and career fairs
- individual pre-applicant advising appointments for various types of prospective students
- weekly campus tours
- annual information evening for prospective students and their families
- mail inquiries, printed information and electronic access through World Wide Web
- administration of International Baccalaureate Diploma Recognition and Scholars' Advantage programs

**Telephone:** (403) 220-6920

**Fax:** (403) 210-0043

**Web Site:** www.starthere.ucalgary.ca

**Location:** MacKimmie Library Block 135

### U of C 101: The Introduction

Your first opportunity to Explore, Connect and Succeed at the U of C!

**Coordinator:** Amy McEvoy, BSc

- orientation program required for all new U of C students
- includes a separate orientation for transfer students

- meet with a small group led by senior students
- meet other students in your faculty and connect with new friends
- learn more about your academic program and faculty; meet your professors
- attend workshops, seminars, information fairs, and elective sessions
- discover where key buildings, resources and services are on campus.

**Telephone:** (403) 220-2277

**Fax:** (403) 220-0190

**E-mail:** uofc101@ucalgary.ca

**Location:** Science A 144

### Graduate (& International) Recruitment and Marketing Office

**Director:** Nikki Croft

The Graduate (& International) Recruitment and Marketing Office provides both leadership and support to the faculties in recruiting qualified graduate students both domestically and abroad. It also helps to market the University of Calgary overall, internationally, including both its undergraduate and graduate programs.

To achieve its objectives, the Graduate (& International) Recruitment Office works closely with the U of C Communications department, the International Student Centre, Admissions and the Prospective Student Office. Specific responsibilities include:

- Profiling the University to prospective graduate and international students (often through electronic marketing; conference and fair participation; representation through Canadian Education Centres and other organizations abroad)
- Handling front-line graduate and international electronic, print mail and walk-in inquiries
- Providing advice to graduate and international students on admission to the University of Calgary
- Developing U of C graduate and international marketing and recruitment electronic and print materials
- Publication of the U of C Graduate International newsletter, the U of C Global Graduate

**Telephone:** (403) 220-4380

**Fax:** (403) 220-1342

**E-mail:** graduate@ucalgary.ca for graduate; intlback@ucalgary.ca OR intlgrad@ucalgary.ca for international

**Location:** Earth Sciences 720

### International Student Centre

**Director:** Glynn Hunter, BA, MA

The International Student Centre (ISC) provides support to international students related to their adjustment to the university and Canada, and promotes an understanding of international issues among Canadians by involving them in programs (study abroad, work and volunteer overseas), which develop a global experience.

Programs and services at the ISC include:

- study/work/volunteer abroad resource library
- selection for student exchanges and Term Abroad Programs
- international student advising and support
- bridging programs (bringing Canadians and international students together): Global Friends, Language Bank and International Week
- volunteer opportunities on campus, in Canada and abroad
- publication of handbooks for international students and study abroad students
- orientations and workshops for students studying in Canada or preparing to go abroad

**Telephone:** (403) 220-5581

**Fax:** (403) 289-4409

**E-mail:** ischome@ucalgary.ca

**Web Site:** www.ucalgary.ca/ISC

**Location:** MacEwan Student Centre 275

### The Chaplains' Association

The chaplains work with students, staff and faculty to explore the spiritual dimension of life, and to promote dialogue about the nature and meaning of life in the light of religious teachings and commitment. The University chaplains function as a team to develop community, to provide regular worship, to encourage ecumenical and multi-faith endeavours, and to present programs on campus dealing with the religious and ethical aspects of current issues. The chaplains also provide an open-door ministry of pastoral counselling on personal problems. Persons of all faiths are welcome to engage with the chaplains, to seek referrals to leaders of faith communities, and to use the Meditation Room.

**Location:** MacEwan Student Centre 318

**Telephone:** (403) 220-5451

**E-mail:** chaplain@ucalgary.ca

### The Students' Union

From humble beginnings in an army hut on the old University of Calgary campus, the Students' Union (SU) has grown into a large, effective advocacy and service group for all undergraduate students at the University of Calgary, each of whom is automatically a member.

The Students' Union is independent of the University, incorporated separately under the Post Secondary Learning Act. As such, the SU can advocate on behalf of students on any issue. The motto of the Students' Union is "to serve and represent students." The service aspect is accomplished through a variety of Students' Union activities.

The SU owns and operates a full-service restaurant and bar, the Den and Black Lounge; a convenience store, Stor; and the used bookstore and copy centre, Bound and Copied, where books are sold on consignment and copying services are available at affordable prices to the campus community. In addition, the Students' Union manages MacEwan Hall and MacEwan Student Centre (see below).

The **Students' Union** is governed by a 21-member Students' Legislative Council (SLC), elected from the entire student body each February. The council consists of five executive members: a president and four vice-presidents, who are all full-time employees of the Students' Union, and 16 commissioners. The vice-presidents and commissioners are split into four commissions: Academic, External, Events, and Operations & Finance. The Club Committee Chair is also a non-voting member of the SLC, and is elected each year by the Clubs sanctioned with the Students' Union.

The **Students' Academic Assembly (SAA)** includes 13 elected Faculty Representatives (one from each faculty) as well as the four Academic Commissioners. The SAA represents students on many University committees, as well as provides academic assistance through workshops and tutor referrals. The SAA is also available to assist students with academic grievances and appeals.

The **External Commission** represents students to all bodies outside the Students' Union. This includes dealing with the University administration, other students' unions, and all levels of government on issues like tuition, student loans, transit, daycare and housing.

The **Events Commission** is responsible for much of the social life on campus. They plan and coordinate a large number of events and activities during the year. This includes awareness weeks, Cinemania, Wired Wednesdays, and special parties such as Snow Pants Day. They are also responsible for health and safety issues on campus, including acting as the liaison for the Safewalk program.

The **Operations & Finance Commission** is responsible for overseeing and monitoring

the Students' Union annual budget of about \$10 million. The commission is also responsible for the overall coordination of a comprehensive health and dental insurance plan for students as well as dispersing Academic and Non-Academic Travel and Conference Funding. They also act as the liaison with the levy groups such as NUTV, CJSW, the Gauntlet, Student Legal Assistance, Refugee Student Board, and the Accessibility Levy Board.

Finally, the President is responsible for ensuring the Students' Union runs smoothly and reflects the attitudes of University of Calgary students. He/she acts as a spokesperson for the Students' Union and ensures that all decisions made by SLC, SAA and executive cabinet are implemented by representing students on many University committees and boards.

For further details on any aspect of Students' Union operations, please contact:

**The Students' Union office:**

MacEwan Student Centre 251

**Telephone:** (403) 220-6551

**E-mail:** studun@ucalgary.ca

**Web Site:** www.su.ucalgary.ca

**Service Highlights**

- Volunteer Services, (403) 220-3092 (Campus Food Bank, Student Income Tax Program, Volunteer Referrals on and off-campus)
- Academic Appeal Assistance
- Student Rights Advisor
- Tutor Referral Service
- Committee Involvement
- Safewalk (in conjunction with Campus Security)
- Club Funding
- Academic and Non-Academic Conference Funding
- Off-campus Housing List
- Nickel photocopiers
- Used Book Store
- Copy Centre with course packs and past exams
- Stor
- The Den and Black Lounge
- Concerts, Awareness Weeks, Social Events

**MacEwan Student Centre (Students' Union Building)**

MacEwan Student Centre provides services and facilities which make the Students' Union buildings the focus of non-academic and social life on campus.

By agreement, the Board of Governors of the University and the Students' Union manage the operation and development of this building. Besides housing independent businesses such as a travel agency, test preparation service, banking machines,

hairstylist, drugstore, and florist, MacEwan Student Centre contains a full service restaurant and bar, The Den and Black Lounge, Stor, Bound and Copied, a food fair, a games area, a variety of lounges, a postal outlet, meeting rooms, display tables, a ticket centre, the Campus Security office, Volunteer Services, Chaplains' offices, Career Services, the Native Centre, the Micro Store, the Gauntlet newspaper office, CJSW radio station, NUTV television facilities, University Counselling Services, University Health Services, and the Graduate Students' Association.

**Liquor and Smoking Policies**

A strict policy is enforced regarding the consumption of alcoholic beverages on the campus. No one may bring or consume liquor on campus except as permitted under the University's Institution License from the Alberta Liquor Control Board. Details regarding the University's liquor policy may be obtained from the Food Services Department.

Smoking on University property is allowed only in designated "smoking permitted" areas.

**University Library**

*... connecting people and information*

The University Library provides a vast range of information resources, services and research expertise to support the diverse information needs of students and faculty in all disciplines.

Ranked among the largest research libraries in Canada, our collection includes in excess of six million books, journals and microforms, plus: maps, airphotos, audio recordings, music scores, architectural and literary archives, electronic full-text, image and data files. The digital resource base is expanding rapidly.

MacKimmie Library (the 'main library') is located at the centre of campus. Four branch libraries are situated near the faculties or departments that use their services most frequently: Gallagher Library of Geology and Geophysics, Health Sciences Library, Law Library, and the Business Library.

The new Information Commons is the focal point on campus for information services. It is an integrated learning environment in which information resources and technologies are combined with expert staff who provide research consultation, information navigation, and technological assistance to support scholarly use and production of recorded knowledge. For student conven-

ience, there is 24-hour access (Sunday-Thursday, during sessions) to this state-of-the-art facility, 2<sup>nd</sup> floor MacKimmie Library.

The University Library is open 90 hours each week, offering access to the resource materials as well as reference assistance, specialized information consulting and instruction in the skills and process of information retrieval and management to equip independent learners for success in the knowledge era.

Library resources and services are also 'delivered to your desktop' via our online information system, featuring the Library catalogue, an extensive selection of networked databases, electronic information resources and services for distance learning.

**Telephone:** (403) 220-5962

**E-mail:** libinfo@ucalgary.ca

**Web Site:** www.ucalgary.ca/library/

**Information Technologies**

[www.ucalgary.ca/IT](http://www.ucalgary.ca/IT)

*E-mail! Web Publishing! Internet! High Performance Computing! Computer Labs! Multimedia!*

University of Calgary Information Technologies (IT) is responsible for providing computing and networking support to U of C students in their learning and research needs via microcomputers, Unix, and high performance computing facilities.

As a student you may use IT-supported PC, Macintosh, and Unix workstation laboratories across campus. Particularly important is the **Information Commons** on the second floor of the MacKimmie Library Block, where you will find over 250 PCs and Macs, printing facilities, extensive technical and reference assistance, collaborative work rooms, and basic instruction in use of e-mail, the library catalogue, article indexes, and Microsoft Word, PowerPoint, Excel, Windows, etc. In addition, a "drop-in" microcomputer laboratory is available in the Elbow Room (Room 142 Science Theatres), and several teaching labs are also made available for drop-in access when not scheduled for credit instruction (for more information please see [www.ucalgary.ca/it/labs](http://www.ucalgary.ca/it/labs)).

Every student is entitled to an IT computing account on the central computing system. You can use this account for Internet access, Web-storage (called Webdisk), e-mail, Web page publishing, course information on Blackboard, and many other applications. More information on how to get an account can be found at [www.ucalgary.ca/IT/](http://www.ucalgary.ca/IT/).

IT supports many academic applications including e-mail, Blackboard, database management, graphics, printing, Web tools, statistical analysis, simulation, a comprehensive range of programming languages and scientific applications, and text processing. Newsletters, documentation, consulting, and non-credit courses on software and hard-

ware are also available. Another important IT supported service is the **myUofCPortal** – your individualized gateway to University of Calgary Web based applications and on-line services. Student access to the portal will be available in Summer 2004.

IT's **Com/Media** unit provides audiovisual, portable computing and other communications media support for teaching and learning activities. A wide range of educational media technology is available by contacting any of the Com/Media cross-campus booking and service centres. Equipment is then scheduled, delivered, set-up and ready for the class. If you have special media requirements then we can meet these needs with consulting services for complex integrated video, audio, and control systems, and non-credit training in the use of media technology.

The IT **Micro Store**, found in the basement of the Math Sciences building (MS 029) or MacEwan Student Centre (Room 191), sells software and computers to students enrolled in degree programs, and to faculty and staff. You may have hardware repairs and service for your own microcomputer done through IT's authorized service centre (basement of Math Sciences). IT also co-ordinates site-license agreements and volume discounts for specialized software.

To provide you with on-line access, IT operates the campus backbone network – a number of local area networks connected to it – and connections to the Internet and the World Wide Web. An extensive modem pool provides you with dial-up access to University services and the Internet, and you can also get high-speed access to our services via Shaw Internet ([www.shaw.ca](http://www.shaw.ca)) or Telus Velocity ADSL ([www.telus.com/](http://www.telus.com/)).

**IT Support Centre:** (403) 220-5555, [itsupport@ucalgary.ca](mailto:itsupport@ucalgary.ca)

**IT General Inquiries:** (403) 220-6201, Fax: (403) 282-9199

**IT Web Site:** [www.ucalgary.ca/IT](http://www.ucalgary.ca/IT)

**Com/Media:** (403) 220-5285, [www.ucalgary.ca/commedia](http://www.ucalgary.ca/commedia)

**Micro Store:** (403) 220-5076, [www.micro.ucalgary.ca](http://www.micro.ucalgary.ca)

## Bookstore

In order to meet the specialized needs of students, faculty, and staff, the University operates a Bookstore, which serves the campus community from four locations. The main Bookstore offers required and recommended books for courses at the lowest possible prices. A course book buy-back policy applies to textbooks, which can be resold, and used books are therefore often available at a considerable discount. In addition, a wide selection of notebooks, binders, art supplies, and other stationery products is carried at competitive prices.

The main Bookstore carries one of Calgary's largest selections of general reading books, and is pleased to assist with special orders.

The Bookstore has a secure online store that features textbooks, clothing, gifts and some selected general reading titles. The Bookstore also has a secure eBookstore, which features over 17,000 eBooks from over 400 publishers. Both of these sites can be reached from the main bookstore web site [www.bookstore.ucalgary.ca](http://www.bookstore.ucalgary.ca).

The main Bookstore offers official collegiate sportswear and athletic clothing featuring "Dino-wear."

The Bookstore operates the Medical Bookstore in the Health Sciences building; Stuffs Food and Convenience store in the Dining Centre; a one hour film processing "mini lab" called Campus Colour, located within its main MacEwan Student Centre location; and Seasons Card and Gift Shop located in the Main Store.

The Bookstore is open Monday through Friday from 09:00 to 18:00 and on Saturday from 10:00 to 17:00. Seasons Card and Gift Shop is open Monday to Friday 08:00 to 18:00 and Saturday 10:00 to 17:00.

Special extended hours apply during back-to-school periods. Stuffs Convenience is open seven days a week. The Medical Bookstore is open five days a week, Monday to Friday from 09:00 to 17:00 and Wednesday evening until 19:30.

For further information and assistance,

**Telephone:** (403) 220-5937

**Toll free:** 1-877-220-5937

**E-mail:** [bkstore@ucalgary.ca](mailto:bkstore@ucalgary.ca)

## ID Card Office/Campus Security

The Campus Card gives members of the University community (faculty, staff, and registered students) access to a wide variety of information services and technologies. Card holders who are not part of the academic community may also be entitled to some of these privileges. The Campus Card is an identification card and can also serve as a library card, campus recreation membership card, electronic door access card and debit card (for food, photocopying and laser printer copies).

The Campus Card is issued by Campus Security, located in Room 260, MacEwan Student Centre. The office is open Monday to Friday 08:30-16:30 with extended hours (until 18:00) at the beginning of the Fall Session. Please check this web site for extended hours of operation:

[www.ucalgary.ca/~security/id/cardhours.html](http://www.ucalgary.ca/~security/id/cardhours.html)

To report a lost or stolen card please phone (403) 220-7290.

All financial/debit functions of the Campus Card are handled by the Campus Card Office, located in the Dining Centre, Room 01, telephone: (403) 220-4922. For more information on these services please check this web site: [www.ucalgary.ca/~security/idcards.html](http://www.ucalgary.ca/~security/idcards.html)

## Food Services

The University of Calgary's Food Services Department is dedicated to exceeding the expectations of our customers through product and service excellence. Food Services is responsible for providing the majority of retail, dining plan and catering services to the campus community.

Food Services operates 16 retail food operations in 10 different buildings on campus. As well the Alberta Room in the Dining Centre offers the greatest choice of any operation and is available to the entire campus community. Each operation is distinct in menu offerings, operating hours, service style and atmosphere. The Dining Plan Program offers convenience and flexibility to residence students at any of our operations through use of The Campus Card. Catering is provided by Unique Catering, a division of Food Services. Catering consultants can be reached at 220-6971.

**General Manager:** George. R. Thomson

**Location:** Dining Centre 001

**Telephone:** (403) 220-5541/6971

**E-mail:** [gthomson@ucalgary.ca](mailto:gthomson@ucalgary.ca)

**Web Site:** [www.ucalgary.ca/foodservices/](http://www.ucalgary.ca/foodservices/)

## Parking and Traffic Services

The University has approximately 8,800 parking stalls on campus. A flat rate per entry applies most days and evenings. Hourly and metered parking is also available for short-term visitors. Arrangements can be made to purchase a lot assignment by the year or session (limited availability). In addition to the on campus facilities, parking capacity for some 700 cars is available just south of the campus at McMahon Stadium.

Further information and applications for parking assignments can be obtained from Parking Services.

**Location:** Olympic Volunteer Centre, North end of McMahon Stadium

**Hours of operation:** 07:30 – 17:30 Monday to Friday

**Telephone:** (403) 220-6771/6772

**E-mail:** [parking@ucalgary.ca](mailto:parking@ucalgary.ca)

**Web Site:** [www.ucalgary.ca/parking](http://www.ucalgary.ca/parking)

## University Child Care Centre

Our mandate is to provide and promote childcare services for the children of students, faculty, staff and alumni that make up the University of Calgary community.

At the UCCC we believe that play is imperative during the early years of life. Our goal is to provide an exemplary inclusive

program that supports and encourages the unique potential within each child. We do this by promoting the natural process of play in an enriched setting that provides optimal conditions for each child to grow at their own pace.

The Centre is open from 07:00 to 17:30 Monday thru Friday. We are closed on all statutory holidays, two professional days per year as well as the week between Christmas and New Years.

Applicants are prioritized within each age group on the basis of their waiting list application date. The order of priority placement is first given to University of Calgary students followed by University of Calgary faculty, staff and alumni with the exception of children who have a sibling attending the UCCC, in which case sibling placement takes priority. To be on our waiting list you must turn in a completed waiting list application form accompanied by a non-refundable registration fee.

For more information please call us at (403) 220-3303.

## The Writing Centre

The Writing Centre offers free, individual half-hour writing tutorials for students at all levels who want to improve their writing. In a Writing Centre tutorial, you can

- discuss your writing process and learn strategies to write more effectively
- review returned papers to understand how to improve your writing assignments
- get information on writing papers, book reviews, or other assignments
- get advice on how to use and document sources
- work with an instructor on an ongoing basis to improve your essay structure, paragraph development, sentence structure and style, grammar, and punctuation
- get help with English as a Second Language
- prepare for the Effective Writing Test by getting feedback on practice essays

Note that Writing Centre instructors will give general advice on papers being prepared for credit courses; however, they will **not** engage in detailed editing of drafts. To book a half-hour Writing Centre appointment, please come in to Social Sciences 110. On-line Writing Centre help is also available by e-mailing [wconline@ucalgary.ca](mailto:wconline@ucalgary.ca); if you request help via e-mail, please describe in detail the assignment you are working on and your specific questions and concerns.

**Telephone:** (403) 220-7255

**Fax:** (403) 282-6716

**E-mail:** [andre@ucalgary.ca](mailto:andre@ucalgary.ca)

**Web Site:** [www.ucalgary.ca/~efwr](http://www.ucalgary.ca/~efwr)

**Location:** Social Sciences 110

## Campus Recreation

Campus Recreation at the University of Calgary provides a diverse range of programs and services to satisfy the physical and recreational needs of both the University and the community at large. All students become All Access members of Campus Recreation through a fee assessed with their tuition. Students may also purchase family memberships at special student rates. Memberships are available to alumni, staff, and faculty at a discounted rate. Memberships are also available to the general public.

The following is an overview of what Campus Recreation offers. Complete information may be obtained from the Campus Recreation Office (Kinesiology A 101) and from Campus Recreation magazines in display racks located around campus.

**Telephone:** (403) 220-7241

**Web Site:** [www.ucalgary.ca/campusrec](http://www.ucalgary.ca/campusrec)

### Open Recreation Hours

A listing of all facilities and a schedule of activities are available from the Campus Recreation Office or by calling 220-6942 (24 hours).

### Facilities

#### The Fitness and Lifestyle Centre

This 3,750 square metre weight training facility features Olympic and free weights, multi-station and individual strength training machines, treadmills, rowing ergometers, electronic stair climbers, bikes, a 32-station Super Circuit and a 6 lane 200 meter indoor track. Certified staff is available for fitness appraisals, fitness and nutrition counselling, and customized programs.

#### The Racquet Centre

As Calgary's largest racquet facility, it features 13 international squash and seven racquetball courts; eight badminton courts; and two table tennis tables. Computerized and on-line web booking services allow members to book three courts up to 21 days in advance. There are no court fees. Racquet skills instruction and tournaments are regularly scheduled for all skill levels.

#### The Aquatic Centre

This centre features an Olympic size pool and diving facility. Aquatic instruction and certification is available for both adults, and children and youth. Programs include Red Cross, Royal Life Saving Society, and diving.

#### The Outdoor Centre

The Outdoor Centre offers the broadest possible range of outdoor recreational opportunities with a discount for both students and members.

**Equipment Rental:** Features over 7,000 items of quality outdoor equipment. Members and non-members may rent this equipment. Equipment is available for both summer and winter activities.

**Instruction:** Courses are available in a variety of outdoor adventures, including beginner to instructor level certification.

**Adventure Trips:** Everything from day hikes or skiing in Kananaskis Country to sea kayaking in the Baja. There are hundreds of adventure outings to choose from.

**Indoor Climbing:** The climbing wall is one of the finest in North America, with a variety of routes to satisfy all climbing abilities. Orientation sessions are required and instruction is available. An on-line web booking service allows participants to book climbing times

## Programs

### Intramural Sports

The intramural sports program provides the opportunity to participate in team sports through a variety of leagues and tournaments. Participants can register as a team or as an individual. Most sports are offered at both competitive and recreational levels, allowing all skill levels the ability to participate and compete.

### Sport Clubs

The Campus Recreation Sport Club program provides opportunities for instruction, competition, and social affiliation in a variety of activities not always offered in traditional intramural or adult sport instruction programs. All levels of skill are welcome.

### Adult Instruction

Campus Recreation offers a wide variety of general interest recreation programs and certifications. Instruction is offered in fitness, first aid and CPR, pre-hospital care, skating, swimming, dance, combatives, and court sports.

### Children and Youth Programs

Throughout the year, Campus Recreation has an active program for children and youth. Pre-school to teens, there are a wide variety of programs including: gymnastics, swimming, skating, court sports and combatives. Dinosaur Development Camps and Sport Schools are offered in the summer.

### Mini-University

Mini-University is an educational program designed to give participants a practical experience in a fun and creative environment. Participants aged 9-15 years experience a taste of University life. Mini-University is run in conjunction with 20 faculties and departments on campus. Instructors are graduate and senior undergraduate students and are assisted by a faculty advisor. This program runs in one- and two-week full-day sessions throughout the summer.



## The Interuniversity Athletic Program – Dinos Athletics

The Faculty of Kinesiology is responsible for conducting the interuniversity athletic program at the University of Calgary. Dinos Athletics is a full-time member of the Canada West University Athletic Association. The CANADA WEST is one of the most competitive conferences in the Canadian Interuniversity Sport (CIS). Canadian championships are sponsored by the CIS each year in various sports including basketball, football, hockey, swimming, soccer, wrestling, track and field, cross-country and volleyball for men; in basketball, swimming, soccer, track and field, cross-country, volleyball, wrestling, ice hockey, and field hockey for women.

The University of Calgary is also a member of the Alberta Colleges Athletic Conference and competes in women's hockey and men's and women's golf.

University of Calgary Dinos men compete in the regular schedule of the CANADA WEST in football, basketball, hockey, soccer, and volleyball and in CANADA WEST tournament-type activities such as track and field,

cross-country swimming, wrestling, and as club teams in gymnastics, tennis and rowing.

University of Calgary Dinos women compete in the CANADA WEST competition in basketball, soccer, and volleyball on a schedule basis; in field hockey, ice hockey, swimming, cross-country, wrestling, and track and field on a tournament basis, and as club teams in gymnastics, tennis and rowing.

Professional coaches and excellent equipment and facilities are provided for the interuniversity athletic program. Students will find interuniversity athletics challenging and exciting as participants and interesting and entertaining as spectators.

All undergraduate and graduate students are admitted free of charge to all conference games upon presentation of proper I.D.

### For further information contact:

The Office of the Athletic Director  
Faculty of Kinesiology  
Kinesiology Complex B 140B

**Telephone:** (403) 220-3409

**E-mail:** don.wilson@ucalgary.ca

**Web Site:** www.goDinos.com



