

Request for Exception to IT Standard

ID/Title of Standard:

Description of requested exception:

Reason for Exception:

Impact of Exception:

Exception lifespan:

Temporary -- Exception will be expired as described below. Expiry date: _____

Permanent -- Exception will expire when/if standard is changed accordingly.

Expiration plan:

Compensating Controls. How will the control objectives of the standard be maintained while the requested exception is in effect?

Requester: _____ Signature: _____ Date: _____

Implementation Authority: _____ Signature: _____ Date: _____

Approval Authority: _____ Signature: _____ Date: _____