

FINAL NOTES **(May 20, 2008)**

Dear Colleagues,

Here is some useful information as you prepare for the workshop which is only a week away.

Presentations:

- Please prepare your presentation to run about 20 minutes so that we have another 5 minutes for discussion. Presentations will be in PowerPoint format.
- Speakers of the first two sessions of the first day (Wednesday, May 28) are requested to email me <wan@ucalgary.ca> their PowerPoint file as soon as possible so that it can be checked and uploaded in advance on the computer. The final program is posted at:
<http://www.schulich.ucalgary.ca/civil/IWBDG2008/program.html>
- Speakers of other sessions are requested to see the Chairperson of their respective session for uploading their presentation before the beginning of each session.
- The meeting room for the workshop is “Mount Temple A” found in the new wing of the hotel, see attached map.

Meals:

- Breakfasts, lunches, coffee breaks and receptions will be provided during the four days of the workshop.
- The welcome reception on Wednesday night will be a Western BBQ Dinner at the Brewster Dance Barn, while Dinner on Thursday night and the closing Banquet on Saturday night will be at the Chateau Lake Louise. Dinner on Friday night will be on your own. There are numerous fine restaurants on the hotel premises.
- Private rooms for our group have been reserved. Breakfasts will be served in the Sun Room, Lunches in Tom Wilson main, the Thursday Dinner in the Sun Room, and the Closing Banquet in the Alpine room. For locations see attached map.

Transportation:

- The main company that runs the bus shuttle between the Calgary International Airport and Lake Louise is Brewster. They run four shuttles daily. The cost is \$71.49 CAD each way, all taxes included. You do not need to reserve your ticket in advance at this time of the year. However, tickets must be purchased no later

than 1.5 hrs before scheduled departure time to guarantee a seat on the bus. All ground transportation counters are found on the arrival level of the airport. For further details, including information regarding other means of transportation to Lake Louise, see:

<http://www.schulich.ucalgary.ca/civil/IWBDG2008/transport.html>

Registration Fee:

- For those of you who have not yet paid and are planning to pay on site, please print the registration payment form downloadable at <http://www.schulich.ucalgary.ca/cgi-bin/IWBDG2008/feesLogin.php>. You can pay either by credit-card or cash on site.
- There will be a registration desk set up outside Mount Temple A. Registration will be open on Wednesday morning at 8 AM.

Miscellaneous:

- Bring some warm clothes as it may be cool at night and the weather in the mountains is quite unpredictable all year round.
- Dress code for the meeting is business casual.
- There are several activities that can fill your free afternoon on Friday, ex. a trip to the Columbia Ice Field (2 hrs from Lake Louise).
<http://www.columbiaicefield.com/>

Should you have any further questions, please let me know. My mobile telephone number is (403) 561-8324. Thank you for participating in the workshop and we look forward to seeing you soon.

Best,

--richard

Next Page --→ Chateau Lake Louise Floor Plan showing meeting room and dining rooms.

Breakfasts + Thurs Dinner

Meeting Rm

Lunches

Main Entrance

Banquet

Lake

